

NORTH HANOVER TOWNSHIP SCHOOLS  
BURLINGTON COUNTY, NEW JERSEY  
Upper Elementary School  
**BOARD OF EDUCATION AGENDA**  
**March 7, 2017**

**A.           CALL TO ORDER:** Flag Salute and Moment of Silence

**B.           PRESIDENT’S STATEMENT:**

This meeting has been advertised as a regular business meeting as follows:

- a) Posting written notice on the official bulletin boards at Discovery School, Atlantis School, Joint Base (MDL), NJ; Upper Elementary School, Secretary of the Board’s Office, Superintendent of Schools’ Office, Wrightstown, NJ; Principal’s Office, Clarence B. Lamb Elementary School, Jacobstown, NJ on January 9, 2017.
- b) Electronically forwarded written notice to the Burlington County Times on January 9, 2017.
- c) Filing written notice with the Clerk of North Hanover Township on January 9, 2017.
- d) Filing written notice with the members and the secretary of this body.
- e) Mailing written notice to each person who has requested copies of the Regular Meeting Schedule and who has prepaid any charge fixed for such service.

This is in compliance with the requirements of Chapter 231 of the “Open Public Meetings Law” of Public Laws of 1975.

**C.           EXECUTIVE SESSION:**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

- 1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
- 2. The general nature of the subject matter to be discussed is as follows: Personnel, Legal
- 3. The Board will take action following closed executive session.
- 4. It is anticipated that the closed executive session will last approximately thirty minutes.
- 5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
- 6. This Resolution shall become effective immediately.

**E.           CONSENT AGENDA APPROVAL – ITEMS – 1-8**

- 1. Approval of the Regular, Executive and Work Session Minutes for February 21, 2017.

2. Approval of the payment of bills for the 2016-2017 budget totaling \$668,309.37.
  3. Approval of the gross payroll for February 2017 \$1,384,616.62.
  4. Approval of the transfers to the 2016-2017 budget for the month of January 2017 in the amount of \$141,605.
  5. To approve the Budget Status Report for January 2017 and the certification by the Board Secretary that there are no over expenditures in the major funds and accounts of the 2016-2017 budget; further, that sufficient funds are currently available to meet the district's current financial obligations for the 2016-2017 school year.
  6. For the North Hanover Township Board of Education to adopt the following resolution:  
 "RESOLVED, that Pursuant to N.J.A.C. 6A23A-16.10 (A), I, Amy S. Lerner, Board Secretary, certify that to the best of my knowledge and belief, that as of January 31, 2017 no budgetary line item account has encumbrances and expenditures (contracted orders) which in total exceed the amount appropriated by the District Board of Education which would be in violation of N.J.A.C. 6A:23A-16.10 (A). Pursuant to N.J.S.A. 18A:17-9 and 18A:17-36; that the district's financial accounts have been reconciled and are in balance."
- Through the adoption of this resolution, we, the North Hanover Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10 (b), certify that as of January 31, 2017 and after review of the Secretary's and Treasurer's monthly financial reports (appropriation section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16.10 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Approval of the Board Secretary and Treasurer reports for the months of November and December 2016.
  8. Approval of the report on Harassment, Intimidation and Bullying for the period February 22, 2017 through March 7, 2017 (#40593, #40410).
  9. Public Comment on Agenda Items only  
 (The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel items.)

**F. PERSONNEL**

Motion to approve, based on the recommendation of the Superintendent, that the following personnel action(s) be approved:

1. FMLA/NJFLA--Revised  
 To approve the revision of FMLA/NJFLA leave for Wendy Sagot to extend her leave from January 24, 2017 to on or about April 3, 2017.
2. Resignation/Retirement

To approve the following staff:

- Heather Wawrzyniak, Principal, CB Lamb School, resignation effective July 1, 2017.

- Alyssa Scott, Confidential Board Office Clerk/Receptionist, resignation effective February 3, 2017.
- Alex Karpinski, Custodian, effective July 1, 2017, for the purpose of retirement.

3. Revised Salary:

To approve the following revised contracts for the 2016-2017 school year as per BOE Policy # 3411:

- Jason Danley, Teacher, Discovery & Atlantis Schools, from Step 4, BA+15 to Step 4, BA + 30 credits at an annual salary of \$60,795.00 effective February 1, 2017.
- Deanna Bucci, Teacher, Atlantis School, from Step 7, BA+15 to Step 7, BA+30 credits at an annual salary of \$62,895.00 effective February 1, 2017.
- Michelle Roveda, Teacher, CB Lamb School, from Step 5, BA+15 to Step 5, BA +30 credits at an annual salary of \$61,795.00 effective February 1, 2017.

4. Extra Pay

a. After School Math Program

To approve the following staff for the after school math program Tuesdays and Thursdays, March 16-April 11, 3:00PM-4:00PM; for a total of 8 days, 2.5 hours/week (½ hour prep and two hours teaching) to be paid \$25.00/hour per the NHTEA Agreement and using Title I funds:

AnneMarie Fielding, Jen Crane, MaryAnn Lebeau, Chrissy Closson, Kristen Mehlig

To approve the following nurses for the after school math program; Tuesdays and Thursdays from March 16-April 11 from 3:00PM-4:00PM to be paid \$25.00/hour (as per the NHTEA agreement) for up to four hours using Title I funds:

Betty Nash, Kim Willever, Juliet McMahon

5. Revised Salaries 2016-2017 School Year

To approve the revised salaries for the 2016-2017 school year for teaching staff, custodians, educational assistants, secretaries, clerks, and food service, as attached, per the 2015-2018 Agreement with the NHTEA.

**G. FINANCIAL**

Motion to approve, based on the recommendation of the Superintendent, that the following financial action(s) be approved:

1. To accept the grant from the Federally Impacted Schools Education Foundation in the amount of \$3,000.00 for Project SWAG (Social Wellness for Academic Growth)

**H. INSTRUCTIONAL**

Motion to approve, based on the recommendation of the Superintendent, that the following resolution(s) be approved:

1. Field Trips 2016-2017 School Year

<u>School</u>	<u>Date</u>	<u>Cost</u>
CB Lamb (grade 4)	May 11, 2017	\$948.00
CB Lamb (grade 4)	May 12, 2017	\$742.80
CB Lamb (grade 4)	May 16, 2017	\$720.40
CB Lamb (grade 4)	May 22, 2017	\$731.60
Discovery (K5)	May 19, 2017	\$2,613.00
Atlantis (grade 2)	June 7, 2017	\$1,753.00
UES (grade 5)	May 5, 2017	\$2,168.90

**I. TRAVEL**

Motion to approve, based on the recommendation of the Superintendent, that the following resolution(s) be approved:

1. Travel for Professional Development:

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Total</u>
J. Lynch	Mathematical Mindset Glassboro, NJ	3/23/2017	\$169.00
C. Brough	Building Engaging & Innovative Problem Solving Glassboro, NJ	5/15/2017	\$149.00
M. Stecchini	Yoga for Children (improve Sensory and Motor Skills) Pt. Pleasant, NJ	4/27/2017	\$220.00
D. Bucci	Women's Leadership Conference, Monroe Twp. NJ	3/30&31/2017	\$325.00
A. Gatarz	Oppositional, Defiant and	5/4/2017	\$199.99

Disruptive Children & Adolescents  
Toms River, NJ

T. Lynch	Oppositional, Defiant and Disruptive Children & Adolescents Toms River, NJ	5/4/2017	\$225.00
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2. Travel for NAFIS-Federal Relations Outreach Meeting

<u>Name</u>	<u>Conference</u>	<u>Date(s)</u>	<u>Total</u>
H. Payne	FRO, NAFIS Washington DC	4/25-28/2017	\$2,804.00
A. Lerner	FRO, NAFIS Washington DC	4/25-28/2017	\$2,804.00
C. Fletcher	FRO, NAFIS Washington DC	4/25-28/2017	\$2,804.00
C. Schroeder	FRO, NAFIS Washington DC	4/25-28/2017	\$2,804.00

**J. BOARD POLICIES AND REGULATIONS-FIRST READING**

- P & R 1510 Americans with Disabilities Act(M) (Revised)
- P 2415.30 Title I-Educational Stability for Children in Foster Care (M) (New)
- P & R 2418 Section 504 of the Rehabilitation Act 1973-Students (M) (New)
- P & R 5116 Education of Homeless Children (Revised)
- P & R 8330 Student Records (M) (Revised)
- P 8454 Management of Pediculosis

**K. BOARD POLICIES AND REGULATIONS-SECOND READING**

Motion to approve, based on the recommendation of the Superintendent, that the following policy (ies) be approved:

P5615 Suspected Gang Activity

**L. BOARD OF EDUCATION COMMITTEE REPORTS**

- |                             |                                       |
|-----------------------------|---------------------------------------|
| 1. Financial Committee      | 5. Buildings and Grounds Committee    |
| 2. Personnel Committee      | 6. Curriculum/Instructional Committee |
| 3. Transportation Committee | 7. Legislative Update                 |
| 4. Cafeteria Committee      |                                       |

**M. SUPERINTENDENT’S INFORMATIONAL ITEMS**

a. **Enrollment:**

Grade	Students	Sections	Class Size
OOD	3		
3H/3F	21		
4F (SC)	9		
K- SC	4	1	4
K4	113	6	18.8
K5	158	8	19.7
1	139	7	19.8
2	149	8	18.6
3	139	7	19.8
4	168	8	21
5	131	6	21.8
6	145	6	24.1
Total	1179		

b. **Non-School Use**

UES: UES PTO Ladies Night Out Paint Night, 6/1/2017, 6 PM-9 PM  
 Atlantis: PTO Zumba Class Event; March 28, 2017, 4:00 PM-6:00 PM

c. **Fire/Emergency Drills-February 2017**

UES: February 8 (fire) & February 27 (emergency)  
 CB Lamb: February 8 (fire) & February 28 (emergency)  
 Atlantis: February 8 (fire) & February 24 (emergency)  
 Discovery: February 23 (fire) & February 17 (emergency)