

NORTH HANOVER TOWNSHIP SCHOOLS  
BURLINGTON COUNTY, NEW JERSEY  
Upper Elementary School  
**BOARD OF EDUCATION AGENDA**  
**February 21, 2017**

**A.           CALL TO ORDER:** Flag Salute and Moment of Silence

**B.           PRESIDENT’S STATEMENT:**

This meeting has been advertised as a regular business meeting as follows:

- a) Posting written notice on the official bulletin boards at Discovery School, Atlantis School, Joint Base (MDL), NJ; Upper Elementary School, Secretary of the Board’s Office, Superintendent of Schools’ Office, Wrightstown, NJ; Principal’s Office, Clarence B. Lamb Elementary School, Jacobstown, NJ on January 9, 2017.
- b) Electronically forwarded written notice to the Burlington County Times on January 9, 2017.
- c) Filing written notice with the Clerk of North Hanover Township on January 9, 2017.
- d) Filing written notice with the members and the secretary of this body.
- e) Mailing written notice to each person who has requested copies of the Regular Meeting Schedule and who has prepaid any charge fixed for such service.

This is in compliance with the requirements of Chapter 231 of the “Open Public Meetings Law” of Public Laws of 1975.

**C.           APPOINTMENT OF NOREEN WEST TO THE NORTH HANOVER TOWNSHIP BOARD OF EDUCATION EFFECTIVE FEBRUARY 21, 2017 THROUGH DECEMBER 31, 2017**

**OATH OF OFFICE ADMINISTERED TO NEW BOARD MEMBER**

**D.           EXECUTIVE SESSION:**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

- 1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
- 2. The general nature of the subject matter to be discussed is as follows: personnel (appointments for the 2016-2017 school year).
- 3. The Board will take action following closed executive session.
- 4. It is anticipated that the closed executive session will last approximately thirty minutes.

5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

**E. CONSENT AGENDA APPROVAL – ITEMS – 1-5**

1. Approval of the Regular, Executive and Work Session Minutes for January 24, 2017.
2. Approval of the payment of bills for the 2016-2017 budget totaling \$.
3. Approval of the gross payroll for January 2017 \$1,161,754.43.
4. Approval of the report on Harassment, Intimidation and Bullying for the period January 25, 2017 through February 21, 2017. (#39789, #39785, #39741 )
5. Public Comment on Agenda Items only (The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel items.)

**F. PERSONNEL**

Motion to approve, based on the recommendation of the Superintendent, that the following personnel action(s) be approved:

1. Reinstatement of Stipend

To approve the reinstatement of the stipend(s) (\$2,000.00) for:

Karen Williams, Paraprofessional, C.B. Lamb School effective January 3, 2017 due to change in assignment.

Dawn Hill, Paraprofessional, C.B. Lamb School effective January 3, 2017 due to change in assignment.

2. Revised Salary:

To approve the following revised contracts for the 2015-2016 school year as per BOE Policy # 3411:

- Jason Danley, Teacher, Discovery & Atlantis Schools, from Step 5, BA to Step 5, BA + 15 credits at an annual salary of \$57,540.00 effective February 1, 2016.
- Deanna Bucci, Teacher, Atlantis School, from Step 7, BA to Step 7, BA+15 credits at an annual salary of \$58,740.00 effective February 1, 2016.
- Devon Molaro, Teacher, Atlantis School, from Step 4, BA to Step 4, BA +15 credits at an annual salary of \$57,340.00 effective February 1, 2016.

- Julie Leip, Teacher, District, from Step 1, BA to Step 1, BA +15 credits at an annual salary of \$38,459.00 effective February 1, 2016.

3. Resignation/Retirement  
To approve the resignation of Anne Lopez, Bus Driver, effective April 28, 2017 for the purpose of retirement.
4. Job Description  
To approve the job description of Transportation Manager.

#### G. FINANCIAL

Motion to approve, based on the recommendation of the Superintendent, that the following financial action(s) be approved:

1. Field Trips 2016/2017 School Year

<u>School</u>	<u>Date</u>	<u>Cost</u>
Atlantis	5/3/2017	\$2,865.81
Atlantis	6/7/2017	

2. Semi Waiver

**WHEREAS**, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicare Initiative (SEMI) Program for the 2016-17 school year, and

**WHEREAS**, the North Hanover Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students for the 2017-18 budget year,

**NOW, THEREFORE, BE IT RESOLVED**, that the North Hanover Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Burlington an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2017-18 school year.

#### H. INSTRUCTIONAL

Motion to approve, based on the recommendation of the Superintendent, that the following resolution(s) be approved:

1. Student Teacher(s)  
To approve the following:

Tara Bange, The College of New Jersey, to student teach with Erin Funk at UES for the Spring 2017 Semester, from March 13, 2017 through May 5, 2017.

**I. TRAVEL**

Motion to approve, based on the recommendation of the Superintendent, that the following resolution(s) be approved:

1. Travel for Professional Development:

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Total</u>
R. Scranton	PSEL Leadership Reflection and Growth Tool Monroe Twp. NJ	3/6/2017	\$17.62
J. Kamin	NJ Administrative Assistants Conference, Princeton, NJ	3/27/2017	\$199.00
A. Powell	NAFME Music Educators Conference, Atlantic City, NJ	4/6,7/2017	\$412.00
J. Klaiss	NAFME Music Educators Conference, Atlantic City, NJ	4/6,7/2017	\$380.20
J. Carmichael	Follett Institute Training Cherry Hill, NJ	3/2/2017	\$117.00
L. Perosa	Follett Institute Training Cherry Hill, NJ	3/1 & 3/2017	\$363.00

2. Travel for Professional Development using Title I and Title II funds:

C. Fletcher	PLC at Work Institute Pittsburgh, PA	7/18-21/2017	\$1650.00
Teacher 1	PLC at Work Institute Pittsburgh, PA	7/18-21/2017	\$1650.00
Teacher 2	PLC at Work Institute Pittsburgh, PA	7/18-21/2017	\$1650.00
Teacher 3	PLC at Work Institute Pittsburgh, PA	7/18-21/2017	\$1650.00
Teacher 4	PLC at Work Institute Pittsburgh, PA	7/18-21/2017	\$1650.00

Teacher 5      PLC at Work Institute      7/18-21/2017    \$1650.00  
    Pittsburgh, PA

3.      Travel for NAFIS Spring Conference:

H. Payne      NAFIS Spring Conference      3/11-15/2017    \$2,804.00  
    Washington DC

A. Lerner      NAFIS Spring Conference      3/11-15/2017    \$2,804.00  
    Washington DC

C. Schroeder    NAFIS Spring Conference      3/11-15/2017    \$2,804.00  
    Washington DC

**J.      OTHER BUSINESS**

Motion to approve, based on the recommendation of the Superintendent, that the following resolution(s) be approved:

To approve BNL School Pictures, Marlboro, NJ to be the official photographer on a prepaid and no commission basis for the 2017-2018 school year.

**K.      BOARD POLICIES AND REGULATIONS-FIRST READING**

5615(P)      Suspected Gang Activity

**L.      BOARD OF EDUCATION COMMITTEE REPORTS**

- |                             |                                       |
|-----------------------------|---------------------------------------|
| 1. Financial Committee      | 5. Buildings and Grounds Committee    |
| 2. Personnel Committee      | 6. Curriculum/Instructional Committee |
| 3. Transportation Committee | 7. Legislative Update                 |
| 4. Cafeteria Committee      |                                       |

**M.      SUPERINTENDENT’S INFORMATIONAL ITEMS**

a.      **Enrollment:**

Grade	Students	Sections	Class Size
OOD	3		

3H/3F	21		
4F (SC)	9		
K- SC	4	1	4
K4	112	6	18.6
K5	158	8	19.7
1	140	7	20
2	148	8	18.5
3	140	7	20
4	168	8	21
5	131	6	21.8
6	145	6	24.1
Total	1179		

b. **Non-School Use**

C.B. Lamb: NHT Recreation Basketball Awards,; March 15, 2017  
7PM-9PM

c. **Fire/Emergency Drills-January 2017**

UES: January 4 (fire) & January 31 (emergency)  
 CB Lamb: January 4 (fire) & January 25 (emergency)  
 Atlantis: January 4 (fire) & January 31 (emergency)  
 Discovery: January 12 (fire) & January 20 (emergency)