

NORTH HANOVER TOWNSHIP SCHOOLS
BURLINGTON COUNTY, NEW JERSEY
Upper Elementary School
BOARD OF EDUCATION AGENDA
January 24, 2017

A. CALL TO ORDER: Flag Salute and Moment of Silence

B. PRESIDENT’S STATEMENT:

This meeting has been advertised as a regular business meeting as follows:

- a) Posting written notice on the official bulletin boards at Discovery School, Atlantis School, Joint Base (MDL), NJ; Upper Elementary School, Secretary of the Board’s Office, Superintendent of Schools’ Office, Wrightstown, NJ; Principal’s Office, Clarence B. Lamb Elementary School, Jacobstown, NJ on January 9, 2017.
- b) Electronically forwarded written notice to the Burlington County Times on January 9, 2017.
- c) Filing written notice with the Clerk of North Hanover Township on January 9, 2017.
- d) Filing written notice with the members and the secretary of this body.
- e) Mailing written notice to each person who has requested copies of the Regular Meeting Schedule and who has prepaid any charge fixed for such service.

This is in compliance with the requirements of Chapter 231 of the “Open Public Meetings Law” of Public Laws of 1975.

C. EXECUTIVE SESSION:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
3. The Board will take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately thirty minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

D. CONSENT AGENDA APPROVAL – ITEMS – 1-7

1. Approval of the Regular, Executive and Work Session Minutes for January 4, 2017.
2. Approval of the payment of bills for the 2016-2017 budget totaling \$1,260,756.40.

3. Approval of the transfers to the 2016-2017 budget for the month of November 2016 in the amount of \$45,979.68 and \$24,468.90 for the month of December 2016.
4. To approve the Budget Status Report for November and December 2016 and the certification by the Board Secretary that there are no over expenditures in the major funds and accounts of the 2016-2017 budget; further, that sufficient funds are currently available to meet the district's current financial obligations for the 2016-2017 school year.
5. For the North Hanover Township Board of Education to adopt the following resolution:
 "RESOLVED, that Pursuant to N.J.A.C. 6A23A-16.10 (A), I, Amy S. Lerner, Board Secretary, certify that to the best of my knowledge and belief, that as of November 30 and December 31, 2016 no budgetary line item account has encumbrances and expenditures (contracted orders) which in total exceed the amount appropriated by the District Board of Education which would be in violation of N.J.A.C. 6A:23A-16.10 (A). Pursuant to N.J.S.A. 18A:17-9 and 18A:17-36; that the district's financial accounts have been reconciled and are in balance."
 Through the adoption of this resolution, we, the North Hanover Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10 (b), certify that as of November 30 and December 31, 2016 and after review of the Secretary's and Treasurer's monthly financial reports (appropriation section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16.10 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Approval of the Board Secretary and Treasurer reports for the months of November and December 2016.
7. Approval of the report on Harassment, Intimidation and Bullying for the period January 4, 2017 through January 24, 2017. (No new reports.)
8. Public Comment on Agenda Items only (The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel items.)

**RECOGNITION FROM BURLINGTON COUNTY INSURANCE POOL
JOINT INSURANCE FUND (BCIP/JIF)**

- ❖ Certificate of Appreciation--Outstanding Performance in Claims Processing
- ❖ Certificate of Excellence--Outstanding Performance in Claims Management
- ❖ 2015-2016 Safety Incentive Award/Financial Excellence---\$2,000.00

E. PERSONNEL

Motion to approve, based on the recommendation of the Superintendent, that the following personnel action(s) be approved:

1. Employment 2016/2017 School Year (*effective dates of employment are tentative upon completion of required paperwork and approvals)

*Ebony Williams-Darrison, Part time paraprofessional, Discovery School, 3 hours daily @ a rate of \$11.50/hour effective February 1, 2017.

Sub Bus Driver

*David Barnes, sub bus driver, District, @ a rate of \$16.50/hour

2. Resignation

Lesa Tobin, Transportation Manager, effective July 1, 2017.

3. Mentors

Mary Ann LeBeau (Kristen Mehlig)
Kristina Papa (Christine Rossi, Grade 3)

4. Rescind Appointment

Motion to rescind the appointment of Tanya Thomas, Special Ed. Teacher, Part time, for PSD home instruction.

F. FINANCIAL

Motion to approve, based on the recommendation of the Superintendent, that the following financial action(s) be approved:

1. Field Trips 2016/2017 School Year

<u>School</u>	<u>Date</u>	<u>Cost</u>
UES & CBL (G&T Art)	June 7, 2017	\$130.00
CB Lamb (Grade 4)	June 9, 2017	\$594.00
CB Lamb (Grade 4)	June 12, 2017	\$576.00

2. Federal Grant Salaries

a. To approve payment of the following salaries for educational assistants from FY17 IDEA funds:

Diane Bechtold	\$17,621 (100%)
Shelby Crowshaw	\$20,071 (96%)
Cynthia Walton	\$20,871 (100%)
Joanne Patterson	\$21,271 (100%)
Katherine Colen	\$16,421 (100%)
Amanda Gibbons	\$23,471 (100%)

b. To approve payment of the following salaries for Math Focused Intervention Teachers from FY17 NCLB - Title I funds:

Christine Brough	\$48,029.10 (100%)
Jacqueline Goodwillie	\$40,703.60 (100%)
Julie Leip	\$37,039.10 (100%)

3. Tuition Contract

To approve a homeless tuition contract for Grades 1-5 program with the Camden City School District for the 2016-2017 school year, effective September 21, 2016 for a North Hanover Township student at the rate of \$17,779 (to be pro-rated).

G. TRAVEL

Motion to approve, based on the recommendation of the Superintendent, that the following resolutions be approved:

1. Travel for Professional Development:

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Total</u>
J. Alvarez	The Leader's Role in Improving Student Achievement Tabernacle, NJ	2/22/2017	\$12.16
B. Nash	Pulmonary Conditions in Pediatric Population Freehold, NJ	3/23/2017	\$45.00
B. Nash	Mental Health Medication Usage in Children Freehold, NJ	4/26/2017	\$45.00
B. Nash	Writing Policies & Health Records Maintenance Freehold, NJ	5/17/2017	\$45.00
T. Zack	Writing Policies & Health Records Maintenance Freehold, NJ	5/17/2017	\$50.00
J. Carmichael	Workshop for School Librarians Piscataway, NJ	3/4/2017	\$30.03
K. Willever	Transgender vs. LGBT Workshop, Freehold, NJ	2/22/2017	\$50.00
K. Willever	Writing Policies & Health Records Maintenance Freehold, NJ	5/17/2017	\$50.00

P. Adragna	Pulmonary Conditions in Pediatric Population Freehold, NJ	3/23/2017	\$45.00
P. Adragna	Mental Health Medication Usage in Children Freehold, NJ	4/26/2017	\$45.00
P. Adragna	Writing Policies & Health Records Maintenance Freehold, NJ	5/17/2017	\$45.00

H. OTHER BUSINESS

Motion to approve, based on the recommendation of the Superintendent, that the following resolution(s) be approved:

1. Approval of the 2017-2018 School Calendar

I. BOARD OF EDUCATION COMMITTEE REPORTS

- | | |
|-----------------------------|---------------------------------------|
| 1. Financial Committee | 5. Buildings and Grounds Committee |
| 2. Personnel Committee | 6. Curriculum/Instructional Committee |
| 3. Transportation Committee | 7. Legislative Update |
| 4. Cafeteria Committee | |

J. SUPERINTENDENT'S INFORMATIONAL ITEMS

a. **Enrollment:**

Grade	Students	Sections	Class Size
OOD	3		
3H/3F	19		
4F (SC)	9		
K- SC	4	1	4
K4	115	6	19.1
K5	159	8	19.8
1	141	7	20.1

2	152	8	19
3	141	7	20.1
4	170	8	21.2
5	131	6	21.8
6	146	6	24.3
Total	1190		

b. **Non-School Use**

UES: North Hanover Township Summer Recreation Program (use of gym on rainy days) June 26 through August 4, 2017--9 AM-2:30 PM

Correspondance

Letter from North Hanover Township Summer Recreation Program requesting funding.