

NORTH HANOVER TOWNSHIP SCHOOLS  
BURLINGTON COUNTY, NEW JERSEY  
Upper Elementary School  
**BOARD OF EDUCATION AGENDA**  
**October 11, 2016**

**A.                    CALL TO ORDER                    :** Flag Salute and Moment of Silence

**B.                    PRESIDENT’S STATEMENT:**

This meeting has been advertised as a regular business meeting as follows:

- a) Posting written notice on the official bulletin boards at Discovery School, Atlantis School, Joint Base (MDL), NJ; Upper Elementary School, Secretary of the Board’s Office, Superintendent of Schools’ Office, Wrightstown, NJ; Principal’s Office, Clarence B. Lamb Elementary School, Jacobstown, NJ on January 6, 2016.
- b) Electronically forwarded written notice to the Burlington County Times on January 6, 2016.
- c) Filing written notice with the Clerk of North Hanover Township on January 6, 2016.
- d) Filing written notice with the members and the secretary of this body.
- e) Mailing written notice to each person who has requested copies of the Regular Meeting Schedule and who has prepaid any charge fixed for such service.

This is in compliance with the requirements of Chapter 231 of the “Open Public Meetings Law” of Public Laws of 1975.

**C.                    EXECUTIVE SESSION:**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

- 1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
- 2. The general nature of the subject matter to be discussed is as follows:
- 3. The Board will take action following closed executive session.
- 4. It is anticipated that the closed executive session will last approximately thirty minutes.
- 5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
- 6. This Resolution shall become effective immediately.

**D.                    CONSENT AGENDA APPROVAL – ITEMS – 1-8**

1. Approval of the Regular, Executive and Work Session Minutes for September 20, 2016.
2. Approval of the payment of bills for the 2016-2017 budget totaling \$1,129,130.37.
3. Approval of the gross payroll for September 2016 \$1,160,265.18.
4. Approval of the transfers to the 2016-2017 budget for the month of August 2016 in the amount of \$1,151.89.
5. To approve the Budget Status Report for August 2016 and the certification by the Board Secretary that there are no over expenditures in the major funds and accounts of the 2016-2017 budget; further, that sufficient funds are currently available to meet the district’s current financial obligations for the 2016-2017 school year.
6. For the North Hanover Township Board of Education to adopt the following resolution:

“RESOLVED, that Pursuant to N.J.A.C. 6A23A-16.10 (A), I, Amy S. Lerner, Board Secretary, certify that to the best of my knowledge and belief, that as of August 31, 2016 no budgetary line item account has encumbrances and expenditures (contracted orders) which in total exceed the amount appropriated by the District Board of Education which would be in violation of N.J.A.C. 6A:23A-16.10 (A). Pursuant to N.J.S.A. 18A:17-9 and 18A:17-36; that the district’s financial accounts have been reconciled and are in balance.”

Through the adoption of this resolution, we, the North Hanover Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10 (b), certify that as of August 31, 2016 and after review of the Secretary’s and Treasurer’s monthly financial reports (appropriation section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16.10 (b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

7. Approval of the Board Secretary and Treasurer reports for the month of August 2016.
8. Approval of the report on Harassment, Intimidation and Bullying for the period of September 6, 2016 through October 6, 2016. Incidents 161701CBL, 161702CBL, 161703 UES
9. Public Comment on Agenda Items only (The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel items.)

Presentation: 2016 Standardized Testing Results: Mrs. Payne, Mrs. Fletcher

**E. PERSONNEL**

Motion to approve, based on the recommendation of the Superintendent, that the following personnel action(s) be approved:

1. Employment-- 2016-2017 School Year (\*effective dates of employment are tentative upon completion of required paperwork and approvals)(\*\*salary to be adjusted pending settlement of agreement with NHTEA)

Kathy Boesch, morning bus aide @ \$11.50/hour effective October 12, 2016.

2. Extra Pay

To approve the following staff:

Karen Williams, bus duty for the 2016/2017 school year, 15 minutes/day @ \$12.00/hour.

3. Stipends for the UES Musical

To approve the following staff:

Audrey Weislogel	Musical Director	\$1200.00
Pat Carper Brown	Set Design	\$1200.00
Robin Sandoval	Drama Director	\$1000.00
Kim Redford	Choreographer	\$1000.00
Joanne Patterson	Assistant	\$500.00
Judy Lynch	Assistant	\$500.00

4. Days without pay

To approve the following:

S.R., days without pay October 17-21, 2016 and October 24-25, 2016.

Y.R., days without pay October 12 and October 17 (1/2), 18-21, 2016 and October 24-25, 2016.

S.G., days without pay October 18-21, 2016 and October 24-25, 2016.

W.S., day without pay October 25, 2016.

5. Resignation

To approve the following:

Jaime Pickard, Special Education Teacher, Atlantis, effective December 3, 2016.

6. Mentor

To approve the following:

Alyssa Danley (Elissa Collado Barber)

7. After School Program

a. To approve the following nursing staff for the after school program at the CB Lamb School to be paid at \$25.00/hour (as per NHTEA agreement) for no more than 10 hours using Title I funds:

Betty Nash, Juliet McMahon, Kim Willever, and Patricia Adragna

b. To approve the following bus drivers to provide transportation services for the after school program at the CB Lamb School to be



placed out of district for the 2016-2017 school year at a tuition rate of \$38,854.

- b. The contract with Burlington County Special Services School District, Westampton, NJ for two (2) North Hanover Township resident students placed out of district for the 2016-2017 school year at a tuition rate of \$46,854 each.

**H. OTHER BUSINESS**

Motion to approve, as recommended by the Superintendent, the following resolution(s):

- 1. Approve the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials (North Hanover Board of Education-North Hanover Township Police Department Burlington County Executive County Superintendent and Burlington County Prosecutor’s Office) for 2016-2017.

**I. TRAVEL**

1. Motion to approve, based on the recommendation of the Superintendent, that the following travel for professional development be approved:

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Total</u>
B. Nash	Pediatric Emergencies For Out of Hospital Mt. Holly, NJ	10/1/2016	\$89.00
N. Schappell	Burlington Mental Health Awareness and Resource Fair Burlington, NJ	11/8/2016	\$6.29
D. Palermo	Yoga & Mindfulness for Kids Cherry Hill, NJ	12/8/2016	\$225.00
T. Lynch	Yoga & Mindfulness for Kids Cherry Hill, NJ	12/8/2016	\$220.00
C. Miller	NJ Assoc. Of School Librarians Fall Conference, Long Branch, NJ (member)	11/17-19/2016	\$211.00
L. Perosa	NJ Assoc. Of School Librarians Fall Conference, Long Branch, NJ (non-member)	11/17-19/2016	\$314.00

J. Carmichael	NJ Assoc. Of School Librarians Fall Conference, Long Branch, NJ (member)	11/17-19/2016	\$187.00
M. Thompson	The Art of Wellness Piscataway, NJ	12/1/2016	\$75.00
L. Walsh	Ridersselect--NGSS Rider University	10/28/2016 12/9/2016 2/24/2017 5/19/2017	\$4.09
A. Danley	Strategies for ESL Students Blackwood, NJ	11/22/2016	\$161.00

2. Motion to approve, based on the recommendation of the Superintendent, that the following travel for professional development be approved using IDEA Funds:

K. Srikanth \$375	Autism Conference  Atlantic City, NJ	10/27-10/28/16	
T. Jarvie \$375	Autism Conference  Atlantic City, NJ	10/27/16	
K. Carman	Autism Conference Atlantic City, NJ	10/27/16	\$375
C. Lewis	Autism Conference Atlantic City, NJ	10/28/16	\$375
B. Moore	Autism Conference Atlantic City, NJ	10/28/16	\$375
K. Courtney	Autism Conference Atlantic City, NJ	10/28/16	\$375

**J. BOARD OF EDUCATION COMMITTEE REPORTS**

- |                             |                                       |
|-----------------------------|---------------------------------------|
| 1. Financial Committee      | 5. Buildings and Grounds Committee    |
| 2. Personnel Committee      | 6. Curriculum/Instructional Committee |
| 3. Transportation Committee | 7. Legislative Update                 |
| 4. Cafeteria Committee      |                                       |

**K. SUPERINTENDENT'S INFORMATIONAL ITEMS**

a. **Enrollment:**

Grade	Students	Sections	Class Size
OOD	4		
3H/3F	17		
4F (SC)	9		
K- SC	4	1	4
K4	110	6	18.3
K5	159	8	19.8
1	140	7	20
2	154	8	19.2
3	144	7	20.5
4	173	8	21.6
5	135	6	22.5
6	151	6	25.1
Total	1200		

b. **Non-School Use**

Discovery: PTO Meetings--October 18, 2016; November 15, 2016; December 13, 2016; January 18, 2017; February 22, 2017; MArch 21, 2017; April 25, 2017; May 16, 2017--6:30 PM-9:00 PM

Atlantis: PTO Book Fair set-up; October 6 or 7, 2016; 10 AM-6PM  
PTO Craft Night/Family Book Fair; October 12; 5pm-8:30 PM

c. **Emergency/Fire Drills-September 2016**

C.B. Lamb: September 9 (fire); September 30 (Emergency)

Discovery: September 13 (fire); September 16 (emergency)

Atlantis: September 13 (fire); September 23 (emergency)

UES: September 9 (fire); September 21 (emergency)

d. **Discussion**

Change date of the January 10, 2017 BOE meeting