

NORTH HANOVER TOWNSHIP SCHOOLS
BURLINGTON COUNTY, NEW JERSEY
Upper Elementary School
BOARD OF EDUCATION AGENDA
September 20, 2016

A. CALL TO ORDER : Flag Salute and Moment of Silence

B. PRESIDENT’S STATEMENT:

This meeting has been advertised as a regular business meeting as follows:

- a) Posting written notice on the official bulletin boards at Discovery School, Atlantis School, Joint Base (MDL), NJ; Upper Elementary School, Secretary of the Board’s Office, Superintendent of Schools’ Office, Wrightstown, NJ; Principal’s Office, Clarence B. Lamb Elementary School, Jacobstown, NJ on January 6, 2016 and September 1, 2016.
- b) Electronically forwarded written notice to the Burlington County Times on January 6, 2016 and September 1, 2016 .
- c) Filing written notice with the Clerk of North Hanover Township on January 6, 2016 and September 1, 2016.
- d) Filing written notice with the members and the secretary of this body.
- e) Mailing written notice to each person who has requested copies of the Regular Meeting Schedule and who has prepaid any charge fixed for such service.

This is in compliance with the requirements of Chapter 231 of the “Open Public Meetings Law” of Public Laws of 1975.

C. EXECUTIVE SESSION:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

- 1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
- 2. The general nature of the subject matter to be discussed is as follows: Personnel, Negotiations.
- 3. The Board will take action following closed executive session.
- 4. It is anticipated that the closed executive session will last approximately thirty minutes.
- 5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
- 6. This Resolution shall become effective immediately.

D. CONSENT AGENDA APPROVAL – ITEMS – 1-7

1. Approval of the Regular, Executive and Work Session Minutes for August 16, 2016.
2. Approval of the payment of bills for the 2016-2017 budget totaling \$2,372,683.33.
3. Approval of the gross payroll for August 2016 \$241,013.70.
4. Approval of the transfers to the 2016-2017 budget for the month of July 2016 in the amount of \$47,610.09.
5. To approve the Budget Status Report for July 2016 and the certification by the Board Secretary that there are no over expenditures in the major funds and accounts of the 2015-2016 budget; further, that sufficient funds are currently available to meet the district's current financial obligations for the 2016-2017 school year.
6. For the North Hanover Township Board of Education to adopt the following resolution:

“RESOLVED, that Pursuant to N.J.A.C. 6A23A-16.10 (A), I, Amy S. Lerner, Board Secretary, certify that to the best of my knowledge and belief, that as of July 31, 2016 no budgetary line item account has encumbrances and expenditures (contracted orders) which in total exceed the amount appropriated by the District Board of Education which would be in violation of N.J.A.C. 6A:23A-16.10 (A). Pursuant to N.J.S.A. 18A:17-9 and 18A:17-36; that the district's financial accounts have been reconciled and are in balance.”

Through the adoption of this resolution, we, the North Hanover Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10 (b), certify that as of July, 2016 and after review of the Secretary's and Treasurer's monthly financial reports (appropriation section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16.10 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. Approval of the Board Secretary and Treasurer reports for the month of July 2016.
8. Public Comment on Agenda Items only (The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel items.)

E. PERSONNEL

Motion to approve, based on the recommendation of the Superintendent, that the following personnel action(s) be approved:

1. Employment-- 2016-2017 School Year (*effective dates of employment are tentative upon completion of required paperwork and approvals)(**salary to be adjusted pending settlement of agreement with NHTEA)

Sub Custodians

To approve the following substitute custodians for the 2016/2017 school year at a rate of \$11.50/hour.

Brian Lipski, Jeffrey McDaniel, Mary Ann Pingitor, Dan Stockum, Bonnie Vernon

Sub Nurses

Corie Smylie

2. Extra Pay

a. Paraprofessional Stipend

To approve the following staff to be paid the Paraprofessional stipend for the 2016/2017 school year, for a total of \$2,000.00 ea. to be paid in two equal payments on January 31, 2017 and the last pay in June, 2017:

Courtney Blackwell, Kathrin Colen, Kevin Deakins, Suzanna DeGood, Elizabeth Durr, Sharon Dwyer, Lisa Evans, Luisa Fletcher, Dawn Hill, Sujatha Iyer, Christine Milke, Melaney Muller, Talitha Pankins, Carmen Quesada, Suzanne Stokes, Melanie Sytnik, Karen Williams

b. Breakfast Program/Morning Supervision

To approve the following staff for ½ hour per day at a rate of \$12.00/hour:

Atlantis School: Breakfast program--Deborah Moore (.75hrs/day)

CB Lamb: Breakfast program--Anna Greeley
Morning Supervision--Kathrin Colen, Talitha Pankins,
Suzanne Stokes

c. New Family Open House

To approve the following staff for New Family Open House for no more than 3 hours @ a rate of \$25.00/hour using Title II funds:

Tiffani Lynch

d. Report Card Presentation

To approve the following staff for Report Card Presentation for no more than 3 hours @ a rate of \$25.00/hour using Title II funds:

Luisa Cottone

e. I&RS Committee and Meeting

To approve staff to participate in I&RS committees and meetings, at the discretion of the Superintendent, during the 2016-2017 school year at a rate of \$30.00/hour as per the NHTEA agreement.

f. Nursing Services

To approve school nurses to provide after school activity services, as needed and at the discretion of the Superintendent, during the

2016-2017 school year at a rate of \$25.00/hour as per the NHTEA agreement.

g. Professional Development

To approve additional work (at the individual's contracted hourly rate) for part time staff to attend the staff professional development day trainings during the 2016-2017 school year as requested by the Superintendent.

h. After School Program

To approve the following staff for the after school program at the CB Lamb School to be paid \$30.00/hour for a solo instructor and \$25.00/hour for team instruction (as per NHTEA agreement) for no more than 25 hours using Title I funds:

Maryann Lebeau, Beth Misselhorn, Gina Laureti, Jen Crane, Michael Damiano, Annamarie Fielding

3. Family Leave

S. H., ICR Teacher, Atlantis School, using sick days from 10/3/16 through 11/16/16; then utilizing FMLA from 11/17-28/16
FMLA/NJFLA 11/29/16 through 2/18/17
NJFLA 2/19-25/17
Unpaid child rear leave 2/26-28/17
Return to work 3/1/17

4. Transfer(s)

a. To approve the following transfer(s) and to be paid \$50.00 as per the NHTEA Agreement:

Francesca Stanko, Teacher UES, Grade 5 to Teacher, CB Lamb, Grade 4.
Jennifer Sheets, Teacher Atlantis, Grade 1 to Teacher, Discovery, K-5.

b. To approve the following transfer(s) of the following staff:

Alyssa Danley, World Language Teacher, UES & CB Lamb to ESL Teacher, District effective 11/1/16
Mellanie Muller, Paraprofessional, from UES to Discovery
Dawn Hill, Paraprofessional, from Discovery to CB Lamb
Karagh Milton, Educational Assistant, CB Lamb to Paraprofessional Discovery plus \$2000.00 stipend.
Deborah Kenney, Educational Assistant to Paraprofessional (PSD) Discovery plus \$2000.00 stipend.

5. Resignation

Patricia Knott, English Languages Services Teacher, (ESL District), effective October 31, 2016.

Courtney Blackwell, Paraprofessional, Discovery School, effective December 15, 2016.

6. Stipend

To approve a stipend for the 2016-2017 school year in the amount of \$4,000.00 for Mrs. Jennifer Grenger for Supervision of Child Study Team activities in New Hanover Township School District.

F. FINANCIAL

Motion to approve, based on the recommendation of the Superintendent, that the following financial action(s) be approved:

1. Field Trips 2016/2017 School Year

<u>School</u>	<u>Date</u>	<u>Cost</u>
UES (Grade 6)	October 21, 2016	\$6,128.00

G. INSTRUCTIONAL

Motion to approve, based on the recommendation of the Superintendent, that the following instructional action(s) be approved:

To approve Kristin Ordille, Fairleigh Dickinson student to conduct classroom observation for 30 hours at CB Lamb and UES.

To approve Kristin Ordille to conduct Literacy Tutoring for 15 hours at CB Lamb and UES.

H. TRANSPORTATION

Motion to approve, based on the recommendation of the Superintendent, that the following financial action(s) be approved:

Joint Transportation Agreement – New Hanover Township B.O.E.

To approve a joint transportation agreement with New Hanover Township Board of Education whereby North Hanover will transport students to the New Hanover Township School for the 2016-2017 school year on route NEWHAN at rate of \$16,200.

I. TRAVEL

1. Motion to approve, based on the recommendation of the Superintendent, that the following travel for professional development be approved:

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Total</u>
-------------	-------------------	-------------	--------------

\$240.00	G. Byles	Management Skills for Supervisors, New Brunswick, NJ	10/18 & 19, 2016	
	C. Fletcher	Data Analysis That Improves Schools, Blackwood, NJ	10/12/2016	\$155.00
	C. Fletcher	Responsive Classroom Leadership Conference Washington, DC	10/24-25/2016	\$700.00
	M. Stecchini	Responsive Classroom Leadership Conference Washington, DC	10/24-25/2016	\$1,270.00
	J. Alvarez	Data Analysis That Improves Schools, Blackwood, NJ	10/12/2016	\$186.00
	M. Stecchini	Data Analysis That Improves Schools, Blackwood, NJ	10/12/2016	\$179.00
	H. Wawrzyniak	Data Analysis That Improves Schools, Blackwood, NJ	10/12/2016	\$155.00
	N. Schappell	2016 NJ School Counselor Conference, Rider University	10/14/2016	\$128.00
	K. Meader	Creating & Monitoring Behavioral Plans, Westampton, NJ	12/8/2016	\$75.00
	A. Danley	WIDA National Conference Philadelphia, PA	10/12-14/2016	\$627.68

2. Motion to approve, based on the recommendation of the Superintendent, that the following travel for the New Jersey School Boards Association conference be approved:

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Total</u>
R. DeBaecke	NJSBA Conference	10/25-10/27/16	\$785.00

3. Motion to approve, based on the recommendation of the Superintendent, that the following travel for regular school business be approved:

<u>Name</u>	<u>Meeting</u>	<u>Date</u>	<u>Total</u>
W. Sullivan	NJSBA Legislative Committee Meeting	9/17/2016	\$15.00

Trenton, NJ

J. BOARD POLICIES & REGULATIONS: SECOND READING

Motion to approve, based on the recommendation of the Superintendent, that the following policies and regulations be approved:

P1220	Employment of Chief School Administrator (Revised)
P1310	Employment of School Business Administrator/Board Secretary(Revised)
R2414	Programs & Services for Students in High Poverty and in High Need School Districts (Revised)
P3111	Creating Positions (Revised)
P3124	Employment Contract (Revised)
P3125	Employment of Teaching Staff Members (Revised)
P3125.2	Employment of Substitute Teachers (Revised)
P & R 3126	District Mentoring Program (Revised)
P3141	Resignation (Revised)
P & R 3144	Certification of Tenure Charges (Revised)
P3159	Teaching Staff Member/School District Reporting Responsibilities (Revised)
P3231	Outside Employment as an Athletic Coach(Revised)
P & R 3240	Professional Development for Teachers and School Leaders
(Revised)	
P & R 3244	In Service Training (Abolished)
P4159	Support Staff Member/School District Reporting Responsibilities (Revised)
P5305	Health Services Personnel (Revised)
R5330	Administration of Medication (Revised)
P5350	Student Suicide Prevention (Revised)
R5350	Student Suicide (Revised)
P9541	Student Teachers/Interns (Revised)
P1140	Affirmative Action Program (Revised)
P1523	Comprehensive Equity Plan (Revised)
R1530	Equal Employment Opportunity Complaint Procedure (Revised)
P1550	Affirmative Action Program for Employment and Contract Practices (Revised)
P& R 2200	Curriculum Content (Revised)
P2260	Affirmative Action Program for School and Classroom Practices (Revised)
P&R2411	Guidance Counseling (Revised)
P&R2423	Bilingual & ESL Education (Revised)
P2610	Educational Program Evaluation (Revised)
P2622	Student Assessment (Revised)
P5750	Equal Educational Opportunity (Revised)
P5755	Equity in Educational Programs and Services (Revised)
P5339	Screening for Dyslexia (Revised)
R5514	Student Use of Vehicles (Abolished)

P7481	Unmanned Aircraft Systems (UAS also known as DRONES) (Revised)
P&R8441	Care of Injured and Ill Persons (Revised)
P8630	Bus Driver/Bus Aide Responsibility (Revised)
R8630	Emergency School Bus Procedures (Revised)

K. BOARD OF EDUCATION COMMITTEE REPORTS

- | | |
|-----------------------------|---------------------------------------|
| 1. Financial Committee | 5. Buildings and Grounds Committee |
| 2. Personnel Committee | 6. Curriculum/Instructional Committee |
| 3. Transportation Committee | 7. Legislative Update |
| 4. Cafeteria Committee | |

Mr. Sullivan reported the following:

Governor Christie's Forum on the Fairness Formula
 Hope Hose Humane Company No.1
 150 West Burlington Street, Bordentown, N.J.
 Tuesday August 23, 2016 11:30 A.M.

As I approached the Fire House I saw 75 – 100 Pickets, mostly from The New Jersey Education Association, picketing against Christie and his Formula shouting through amplifiers. Inside the fire hall the room was packed until finally it was announced that fire regulations would allow no more people to enter. Governor Christie arrived and was introduced by Joe Malone the Mayor of Bordentown City. The Governor proceeded to introduce his plan and stated that the present school funding plan doesn't work. He claimed a 17 – 12 % drop in property taxes under the present cap. He compared the Bordentown School System with an 88% High School graduation rate to Asbury Park Schools system with a 66% graduation rate. He stated that 95% of Asbury park students need a year of remediation to be able to enter a Community College. He continued to run down the Urban School Districts and also criticized The State Supreme Court for their educational decisions. Continuing further that 9.1. billion is spent by the State in Educational Funding. Off the 577 school districts in the state 5.1 billion goes to 31 districts. The balance goes to the remaining 546 districts. He said money is not the solution to the Urban Districts. Under questioning by an audience member he said that Camden is the worst school district in the State. Christie's solution to all of these problems is a flat \$6,599 payment for each child in a given school district. He is attempting to sell this on pointing out the school districts that would benefit from this. He pointed out 24 school schools in Burlington County that would see increased funding under this plan. He further pointed out that 75 % of the school districts in New Jersey would see increased funding under his plan. What he didn't stress was that it would wreak havoc to the poorest and most needy school districts in the state. His former Commissioners of Education, Christopher Cerf, now the State Appointed Superintendent of the Newark School System said the a 60% cut in State Aid would be catastrophic for Newark Schools. Among the audience most of the people asking questions had a very negative view of the plan however Christie persisted that his plan was overdue. There is no doubt that the money expended in the Urban Districts has not produced the results that might have been expected. However I think the answer might be to produce incentives to bring better teachers and

administrators into those schools. Certainly the answer is not to massacre their funding and give that money to schools in more affluent districts. I spoke to Christopher Jones, Legislative Advocate for N.J.S.B.A., on the way out and he agreed that Gov. Christie's Fairness Formula would never pass the New Jersey Senate and become law.

NJSBA Legislative Committee Meeting

West State Street, Trenton, N.J.

September 17, 2016

The Meeting was opened by Jason Jones Vice President for Legislation/Resolutions. This was followed by a few remarks by Donald Webster Jr. President of the NJSBA. Next the Committee was addressed by Dr. Larry Feinsod, the Executive Director of the NJSBA. In his remarks he stressed continued advocacy. He mentioned about how over the summer numerous Board Members with officers of the NJSBA visited various members of the State Senate and Assembly. These contacts along with continued contacts in Trenton he feels have increased the influence of School Boards and the School Boards Association. An example of this is the Commissioner's and Asst. Commissioner' visit to the NJSBA Offices recently seeking NJSBA's discussion and opinions on various Educational Issues.

The next action by the Committee was a discussion of various Legislative Issues. John Burns of NJSBA Staff, discussed S2099 which removed the right of Schools who had chosen to hold Board Elections in November to move back to April. There is now a two year moratorium against such moves. There was also a discussion of Superintendent's Salary Caps. They will remain in effect until a new regulation is established. Although the Caps restriction expires in 180 days the regulation is unlikely to change. Although it is the Commissioner of Education's decision the Governor actually decides. Therefore nothing is expected to change until a new Governor takes office. However, there should be a reopener in the Superintendent's contract so when changes take place the contract can be adjusted.

Jonathan Pushman of NJSBA reminded everyone the Pensions Issue is not on the ballot this year. Although it had been passed by the Assembly, Senator Sweeny decided to not bring up the issue in the Senate as he felt with the Gasoline Tax issue not decided that forcing a large Pension Payment might cause a shortfall in this year's State Budget. Mr. Pushman also stressed that saving in health care by school Boards was important to avoid the imposition of The Cadillac Tax by the State. It was also mentioned that the State currently has a 700 million dollar shortfall through the decrease in certain State Tax revenues which have fallen below projections. That is the case with the State budget year now only one quarter expired.

When Governor Christie introduced his "Fairness Formula" no one took it too seriously as it was well known that the State Senate and Assembly would never pass it. However, the Governor knowing this

also, is now asking The State Supreme Court to reopen the Abbott vs Burke Case that redefined School Funding. While it is generally felt that the Court will not do this it shows the Governors' Determination to reallocate where State Schools funding should go. Obviously The NJSBA and School officials in general do not agree with the Governor. While the above items were the main thrust of the meeting there was much discussion on these and other items.

The meeting began at 9:00 A.M. and adjourned at 11:15 A.M. William C. Sullivan – Member of the NJSBA Legislative Committee

L. SUPERINTENDENT'S INFORMATIONAL ITEMS

a. **Enrollment:**

Grade	Students	Sections	Class Size
OOD	4		
3H/3F	17		
4F (SC)	9		
K- SC	4	1	4
K4	105	6	17.5
K5	153	8	19.1
1	142	7	20.2
2	155	8	19.3
3	144	7	20.5
4	177	8	22.1
5	137	6	22.8
6	151	6	25.1
Total	1198		

Non-School Use

CB Lamb: PTO "Treats for Troops"; 11/3/2016; 5pm-7pm
 PTO "Snow Ball" Dance, Grades 1 & 2; 1/13/2017; 5pm-9pm
 PTO "Someone special" Dance, Grades 3 & 4; 2/10/2017; 5pm-9pm

Atlantis: NHTEA Executive Committee Meetings, 1/11/2017 and 5/9/2017;
3:45 PM-6:00 PM

Discovery: PTO Meeting--9/20/2016; 6:30pm-9pm
PTO Family Bingo--9/23/2016; 6pm-9pm
PTO Meeting--10/4/2016; 6:30pm-9pm
PTO Meeting--11/1/2016;6pm-9pm
PTO "Movie Night"; 11/18/2016; 6pm-9pm
K5 Celebration 6/7&9/2017; 9AM-10:30AM

UES: NHTEA General Membership Meeting (Special) 9-19-2016; 3:45PM