

NORTH HANOVER TOWNSHIP SCHOOLS
BURLINGTON COUNTY, NEW JERSEY
Upper Elementary School
BOARD OF EDUCATION AGENDA
August 16, 2016

A. CALL TO ORDER : Flag Salute and Moment of Silence

B. PRESIDENT’S STATEMENT:

This meeting has been advertised as a regular business meeting as follows:

- a) Posting written notice on the official bulletin boards at Discovery School, Atlantis School, Joint Base (MDL), NJ; Upper Elementary School, Secretary of the Board’s Office, Superintendent of Schools’ Office, Wrightstown, NJ; Principal’s Office, Clarence B. Lamb Elementary School, Jacobstown, NJ on January 6, 2016.
- b) Electronically forwarded written notice to the Burlington County Times on January 6, 2016 .
- c) Filing written notice with the Clerk of North Hanover Township on January 6, 2016.
- d) Filing written notice with the members and the secretary of this body.
- e) Mailing written notice to each person who has requested copies of the Regular Meeting Schedule and who has prepaid any charge fixed for such service.

This is in compliance with the requirements of Chapter 231 of the “Open Public Meetings Law” of Public Laws of 1975.

C. EXECUTIVE SESSION:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

- 1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
- 2. The general nature of the subject matter to be discussed is as follows: Personnel
- 3. The Board will take action following closed executive session.
- 4. It is anticipated that the closed executive session will last approximately thirty minutes.
- 5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
- 6. This Resolution shall become effective immediately.

D. CONSENT AGENDA APPROVAL – ITEMS – 1-5

1. Approval of the Regular, Executive and Work Session Minutes for July 28, 2016.
2. Approval of the transfers to the 2015-2016 budget for the month of June 2016 in the amount of \$52,720.97.
3. To approve the Budget Status Report for June 2016 and the certification by the Board Secretary that there are no over expenditures in the major funds and accounts of the 2015-2016 budget; further, that sufficient funds are currently available to meet the district's current financial obligations for the 2016-2017 school year.
4. For the North Hanover Township Board of Education to adopt the following resolution:

“RESOLVED, that Pursuant to N.J.A.C. 6A23A-16.10 (A), I, Amy S. Lerner, Board Secretary, certify that to the best of my knowledge and belief, that as of May 31, 2016 no budgetary line item account has encumbrances and expenditures (contracted orders) which in total exceed the amount appropriated by the District Board of Education which would be in violation of N.J.A.C. 6A:23A-16.10 (A). Pursuant to N.J.S.A. 18A:17-9 and 18A:17-36; that the district's financial accounts have been reconciled and are in balance.”

Through the adoption of this resolution, we, the North Hanover Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10 (b), certify that as of May 31, 2016 and after review of the Secretary's and Treasurer's monthly financial reports (appropriation section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16.10 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Approval of the Board Secretary and Treasurer reports for the month of June 2016.
6. Public Comment on Agenda Items only (The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel items.)

PRESENTATION BY MRS. STECCHINI AND MRS. WAWRZYNIAK**E. PERSONNEL**

Motion to approve, based on the recommendation of the Superintendent, that the following personnel action(s) be approved:

1. Employment-- 2016-2017 School Year (*effective dates of employment are tentative upon completion of required paperwork and approvals)(**salary to be adjusted pending settlement of agreement with NHTEA)

Substitute Bus Aides

Kathy Boesch, Kristee Adwell, Alex Guillen, Jennifer Planell at a rate of \$11.50/hour.

2. Extra Pay

- a. Motion to correct the per evaluation rate for Shirley Stevens and Yosef Rosen from the May 10 and June 14, 2016 agendas, from \$300 per evaluation to \$225 per evaluation per the NHTEA Agreement.

b. New Family Open House

Motion to approve to approve the following staff to be paid \$25.00/hour for no more than 2 hours per NHTEA Agreement using Title II funds:

Susan Chiarello

c. Curriculum Writing

Motion to approve the following staff to be paid \$25.00/hour for no more than 10 hours per NHTEA Agreement using Title II funds:

Chrissy Closson, Lisa Stratton, Jessica Procopio, Melissa Gaskins, Lisa Castellini, Bena Sax, Dawn Wojcik, Devon Molaro, Luisa Cottone, Michelle Kinsella, Melanie Loose, Karen Hallman, Kristin Lynch, Anna Fielding, Tammy Jensen

3. Resignation(s)

To accept the resignation(s) of the following staff:

Bobbi-Jo Bifulco, teacher, Special Education, C.B. Lamb School, effective August 7, 2016.

Ashley Martinez, Central Office Receptionist, effective September 1, 2016.

4. Job Title

Motion to approve changing the job title of School Social Worker to School Counselor for Noelle Schappell as per the job description and responsibilities.

F. FINANCIAL

Motion to approve, based on the recommendation of the Superintendent, that the following financial action(s) be approved:

Professional Services Contract

To approve the revised professional services contract with Invo HealthCare Associates to include speech and language pathology services for the 2016-2017 school year beginning September 6, 2016 at a rate of \$81.00/hour.

G. TRAVEL

1. Motion to approve, based on the recommendation of the Superintendent, that the following travel for professional development be approved:

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Total</u>
S. Baskaran \$422.65	Picture Exchange Communication System Philadelphia, PA	10/26&27/2016	
K. Srikanth	Handle with Care Cert. Clarksburg, NJ	9/21/2016	\$450.00
K. Srikanth	Autism NJ Conference Atlantic City, NJ	10/27 & 28/2016	\$287.00
J. Rigg	Accommodations for ELL and Spec. Ed. Students Under PARCC Monroe, NJ	9/21/2016	\$150.00
M. Thompson	Accommodations for ELL and Spec. Ed. Students Under PARCC Monroe, NJ	9/21/2016	\$165.14
A. Lerner \$350.00	NJASBO - Various	9/1/16-6/30/17	

2. Motion to approve, based on the recommendation of the Superintendent, that the following travel for the New Jersey School Boards Association conference be approved:

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Total</u>
A. Lerner \$835.00	NJSBA Conference	10/25-10/27/16	
H. Payne \$785.00	NJSBA Conference	10/25-10/27/16	
C.Schroeder \$785.00	NJSBA Conference	10/25-10/27/16	
N. Morrow \$785.00	NJSBA Conference	10/25-10/27/16	
R. Follmer \$815.00	NJSBA Conference	10/25-10/27/16	

\$785.00 W. Sullivan NJSBA Conference 10/25-10/27/16

H. BOARD POLICIES & REGULATIONS: FIRST READING

P1220	Employment of Chief School Administrator (Revised)
P1310	Employment of School Business Administrator/Board Secretary(Revised)
R2414	Programs & Services for Students in High Poverty and in High Need School Districts (Revised)
P3111	Creating Positions (Revised)
P3124	Employment Contract (Revised)
P3125	Employment of Teaching Staff Members (Revised)
P3125.2	Employment of Substitute Teachers (Revised)
P & R 3126	District Mentoring Program (Revised)
P3141	Resignation (Revised)
P & R 3144	Certification of Tenure Charges (Revised)
P3159	Teaching Staff Member/School District Reporting Responsibilities (Revised)
P3231	Outside Employment as an Athletic Coach(Revised)
P & R 3240	Professional Development for Teachers and School Leaders
(Revised)	
P & R 3244	In Service Training (Abolished)
P4159	Support Staff Member/School District Reporting Responsibilities (Revised)
P5305	Health Services Personnel (Revised)
R5330	Administration of Medication (Revised)
P5350	Student Suicide Prevention (Revised)
R5350	Student Suicide (Revised)
P9541	Student Teachers/Interns (Revised)
P1140	Affirmative Action Program (Revised)
P1523	Comprehensive Equity Plan (Revised)
R1530	Equal Employment Opportunity Complaint Procedure (Revised)
P1550	Affirmative Action Program for Employment and Contract Practices (Revised)
P& R 2200	Curriculum Content (Revised)
P2260	Affirmative Action Program for School and Classroom Practices (Revised)
P&R2411	Guidance Counseling (Revised)
P&R2423	Bilingual & ESL Education (Revised)
P2610	Educational Program Evaluation (Revised)
P2622	Student Assessment (Revised)
P5750	Equal Educational Opportunity (Revised)
P5755	Equity in Educational Programs and Services (Revised)
P5339	Screening for Dyslexia (Revised)
R5514	Student Use of Vehicles (Abolished)
P7481	Unmanned Aircraft Systems (UAS also known as DRONES) (Revised)

P&R8441	Care of Injured and Ill Persons (Revised)
P8630	Bus Driver/Bus Aide Responsibility (Revised)
R8630	Emergency School Bus Procedures (Revised)

I. BOARD OF EDUCATION COMMITTEE REPORTS

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|-----------------------------|---------------------------------------|
| 1. Financial Committee | 5. Buildings and Grounds Committee |
| 2. Personnel Committee | 6. Curriculum/Instructional Committee |
| 3. Transportation Committee | 7. Legislative Update |
| 4. Cafeteria Committee | |

Mr. Sullivan gave the following report:

Meeting with Assemblyman Ronald Dancer 12th Legislative District, State of New Jersey
405 Route 539, Cream Ridge, N.J. August 2, 2016 11 A.M.

The Meeting was attended by Assemblyman Dancer, Christopher Jones, Legislative Advocate for N.J.S.B.A., Andrea Katz, Chesterfield Township School Board Member and William Sullivan North Hanover Twp. School Board Member (myself). The subjects discussed were as follows. 1.. Public School Funding – NJSBA supports equitable distribution of educational aid and related support payments which ensure that all School Districts have an opportunity to benefit from governmental financial assistance. The NJSBA opposes changes to state funding that do not account for the inequities of districts ability to fund a through and efficient education. I gathered from Mr. Dancers comments that he was more inclined to favor the Governor’s Plan of an equal payment per child in every school district. 2.Unfunded and Underfunded Mandates – The NJSBA believes that additional mandates imposed on local Boards of Education should have an identified funding source or appropriation.. Further, all enacted legislation affecting education should be forwarded to the Council on Local Mandates for review. 3. Academic Testing – The NJSBA supports a Uniform Statewide Tests as the basic method of assessing whether students have met State and Federal Standards. 4. Employee –Employer Relations – The NJSBA believes that given the multitude of employment protection provided by a number of other laws New Jersey’s Lifetime Tenure Law is outdated and impedes Local School Boards ability to hold staff accountable. The current system of Lifetime Tenure should be replaced with a stem of renewable employment contracts which balances employees need for employment security with the Boards need to hold staff accountable for continued performance effectiveness. I’m not holding my breath for this one to happen. 5. Pension and Benefits – The NJSBA supported Chapter 78 (the 2011 health benefits reform law) when it was originally passed and supports efforts to renew the law.

These were the subjects of discussion as prepared by the NJSBA. Assemblyman Dancer listed politely commenting from time to time. However, I did not hear him commit himself to support the ideas. Some are contrary to his parties position such as Public School Funding as mentioned above. He did agree that additional funding was needed to aid schools in solving the Special Education travel and tuitions etc. When discussion came about of the Pension Amendment being on this year’s ballot I said after my talk with Senator Sweeney that I thought it was “Dead in the Water” he laughed. I think he already knew that. As we all know now the Senate failed to vote on the issue and the Amendment will not be on this year’s ballot. All in all it was an interesting one hour discussion.

William C. Sullivan North Hanover Bd. Of Ed. Member and a Member of the NJSBA Legislative Committee

J. SUPERINTENDENT'S INFORMATIONAL ITEMS

a. **Enrollment:**

Grade	Students	Sections	Class Size
OOD	4		
3H/3F	18	3	6
4F (SC)	6	2	3
K- SC	4	1	4
K4	75	7	10.7
K5	143	7	20.4
1	131	8	16.3
2	145	8	18.1
3	139	7	19.8
4	168	7	24
5	128	7	18.2
6	139	6	23.1
Total	1100		

Correspondence

Next Board Meeting--September 13, 2016

Thank you from the North Hanover Township summer Recreation Program