

NORTH HANOVER TOWNSHIP SCHOOLS  
BURLINGTON COUNTY, NEW JERSEY  
Upper Elementary School  
**BOARD OF EDUCATION AGENDA**  
**June 14, 2016**

**A.                    CALL TO ORDER                    :** Flag Salute and Moment of Silence

**B.                    PRESIDENT’S STATEMENT:**

This meeting has been advertised as a regular business meeting as follows:

- a) Posting written notice on the official bulletin boards at Discovery School, Atlantis School, Joint Base (MDL), NJ; Upper Elementary School, Secretary of the Board’s Office, Superintendent of Schools’ Office, Wrightstown, NJ; Principal’s Office, Clarence B. Lamb Elementary School, Jacobstown, NJ on January 6, 2016.
- b) Electronically forwarded written notice to the Burlington County Times on January 6, 2016.
- c) Filing written notice with the Clerk of North Hanover Township on January 6, 2016.
- d) Filing written notice with the members and the secretary of this body.
- e) Mailing written notice to each person who has requested copies of the Regular Meeting Schedule and who has prepaid any charge fixed for such service.

This is in compliance with the requirements of Chapter 231 of the “Open Public Meetings Law” of Public Laws of 1975.

**C.                    EXECUTIVE SESSION:**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

- 1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
- 2. The general nature of the subject matter to be discussed is as follows: Personnel (16-17 appointments) and legal (negotiation with NHTEA).
- 3. The Board will take action following closed executive session.
- 4. It is anticipated that the closed executive session will last approximately thirty minutes.
- 5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
- 6. This Resolution shall become effective immediately.

**D. CONSENT AGENDA APPROVAL – ITEMS – 1-9**

1. Approval of the Regular, Executive and Work Session Minutes for May 23, 2016.
2. Acceptance of the Report on Harassment, Intimidation and Bullying to date (Incident # 26055).
3. Approval of the North Hanover Township Schools Suspension Report to Date.
4. Approval of the payment of bills for the 2015-2016 budget presented totaling \$325,492.86.
5. Approval of the gross payroll for May 2016 \$1,199,414.25.
6. Approval of the transfers to the 2015-2016 budget for the month of April 2016 in the amount of \$78,994.38.
7. To approve the Budget Status Report for April 2016 and the certification by the Board Secretary that there are no over expenditures in the major funds and accounts of the 2015-2016 budget; further, that sufficient funds are currently available to meet the district's current financial obligations for the 2015-2016 school year.
8. For the North Hanover Township Board of Education to adopt the following resolution:

“RESOLVED, that Pursuant to N.J.A.C. 6A23A-16.10 (A), I, Amy S. Lerner, Board Secretary, certify that to the best of my knowledge and belief, that as of April 30, 2016 no budgetary line item account has encumbrances and expenditures (contracted orders) which in total exceed the amount appropriated by the District Board of Education which would be in violation of N.J.A.C. 6A:23A-16.10 (A). Pursuant to N.J.S.A. 18A:17-9 and 18A:17-36; that the district's financial accounts have been reconciled and are in balance.”

Through the adoption of this resolution, we, the North Hanover Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10 (b), certify that as of April 30, 2016 and after review of the Secretary's and Treasurer's monthly financial reports (appropriation section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16.10 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

9. Approval of the Board Secretary and Treasurer reports for the month of April 2016.
10. Public Comment on Agenda Items only (The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel items.)

**E. RECOGNITION OF RETIREES**

Karla Amburgey  
 Brunella DeMarco-Planenshek  
 Doris Dunkelberger  
 Susan Malloy  
 Joan Papp  
 Paulette Pitonyak  
 Linda Sexton-Roveda

**F. PERSONNEL**

Motion to approve, based on the recommendation of the Superintendent, that the following personnel action(s) be approved:

1. 2016/2017 Salary

Sandra Avila, Hourly Aide, Atlantis School effective September 1, 2016 at a rate of \$11.50/hour.

2. Extra Pay

a. Report Card Committee

To approve the following staff for the Report Card Committee to be paid \$25/hour (per the Agreement with the NHTEA) for not more than 10 hours each and using Title II funds:

- |                 |                  |                     |
|-----------------|------------------|---------------------|
| Lisa Castellani | Christine Brough | Melissa Gaskins     |
| Jennifer Crane  | Casey Noble      | Jessica Procopio    |
| Tammy Jensen    | Sarah Humble     | Alexis Bruder       |
| Melissa Wood    | Devon Molaro     | Luisa Cottone       |
| Karen Hallman   | Kristin Lynch    | Christie Plantarich |
| Deanna Palermo  |                  |                     |

b. Summer Library Program

To approve the following staff for the Summer Library Program July 7 through August 18, Tuesdays and Thursdays, (2.5 hours per day) plus 4 hours for planning prior to the program and cleanup after the program for a total of 36.5 hours to be paid \$25/hour (as per the Agreement with NHTEA):

- |                      |             |
|----------------------|-------------|
| Cathy Miyoshi-Miller | Lisa Perosa |
|----------------------|-------------|

c. District In-Service

To approve Emily Green to attend the district in-service for 3.5 hours (additional hours worked) and to be compensated at her contractual hourly rate.

d. Balanced Literacy Training

To approve the following staff for balanced literacy training to be paid with Title II funds at a rate of \$15.00/hour (per the agreement with NHTEA) for no more than 12 hours each.

- |                 |                |                 |                 |
|-----------------|----------------|-----------------|-----------------|
| Karen Hallman   | Gina Laureti   | Kristina Papa   | Lori Gavrish    |
| Luisa Cottone   | Devon Molaro   | Beth Misselhorn | Melissa Gaskins |
| Roshelle Lebold | Kristin Carman | Tonya Jarvie    | Dawn Wojcik     |
| Lisa Castellani | Patti Bland    | Vivian Martinez | Alice Major     |

Maureen Kelly   Katina Baker   Wynter Scammell   Mary Wolfgang  
 Alexa Gatarz   Lindsay Walsh   Kim Redford   Bena Sax  
 Judy Marshall   Lindsey Mckinney

e. Summer Registration--Nurses

To approve the following nurses for 1 day of work during the summer for registration at their respective hourly rates of pay:

Kim Annasenz, Tina Zack, Betty Nash, Pat Adragna

f. Summer Training- Behavior Principles

To approve the following staff for four(4) hours each for training during the summer at the rate of \$15.00/hour as per the agreement with the NHTEA:

Erin Lopez                      Lindsey Walsh                      Rochelle Lebold  
 Michelle Kinsella              Noelle Schappell                  Vivian Martinez  
 Christel Beck                   Kelly Meader                      Sally Corbin  
 Hughette Green                      Jen Gaulrapp                      Jason Danley  
 Courtney Kubik                      Helen Verity

g. Choral Performance during Groundbreaking

To approve Deanna Palermo for up to 3 hours pay @\$25.00/hour ( as per the agreement with NHTEA) for a choral performance during groundbreaking on June 21, 2016.

3. Transfer

To approve the transfer of Joann Case, from the Technology Atlantis School to Technology/G & T, Atlantis School.

4. Extended School Year (ESY) Program:

To approve the following staff members for the summer CST services listed below:

LDTC	Debbie Bune	Evaluations	Est. - 8 to 12 students	\$225 per evaluation	Location to be determined
LDTC	Debbie Bune	Eligibility/IEP Meetings	Est. - 8 to 12 students	\$30.00 per hour	Location to be determined
Speech and Language Specialist	Yosef Rosen	Evaluations	Est. - 8 to 12 students	\$300 per evaluation	Location to be determined

Speech and Language Specialist	Yosef Rosen	Eligibility/IEP Meetings	Est. - 8 to 12 students	\$30 per hour	Location to be determined
General Education Teacher	Robin Sandoval	Eligibility/IEP Meetings	Est. 8 to 12 students	\$30 per hour	Location to be determined

5. Leave without Pay

To approve S. I., Paraprofessional, Discovery School, personal leave without pay for the period of September 12 - 16, 2016.

6. Medical Inspector

To approve Columbus Family Physicians as the medical inspectors for a fee of \$8,000.00 for the 2016/2017 School year.

7. Treasurer

To approve Peggy Ianoale as the Treasurer of School Monies for the 2016-2017 school year at the annual stipend of \$8,000.

8. Appointments

To approve the following appointments for the 2016-2017 school year:

- |  |                    |
|--|--------------------|
| 1. Superintendent                                    | Helen Payne        |
| 2. School Business Administrator/Board Secretary     | Amy Lerner         |
| 3. Affirmative Action Officer/ Gender Equity Officer | Amy Lerner         |
| 4. Public Agency Compliance Officer                  | Amy Lerner         |
| 5. Right-to-Know Officer                             | Lee Hill           |
| 6. Attendance Officer                                | Helen Payne        |
| 7. Asbestos Management Officer                       | Lee Hill           |
| 8. Integrated Pest Management Coordinator            | Lee Hill           |
| 9. Indoor Air Quality Coordinator                    | Lee Hill           |
| 10. Americans with Disabilities Act Officer          | Jennifer Grenger   |
| 11. Safety Officer                                   | Amy Lerner         |
| 12. Title IX Officer                                 | Amy Lerner         |
| 13. Chemical Hygiene Officer                         | Lee Hill           |
| 14. Homeless Liaison                                 | Jennifer Grenger   |
| 15. 504 Officer                                      | Jennifer Grenger   |
| 16. English as a Second Language Plan Coordinator    | Christina Fletcher |
| 17. State Testing Coordinator                        | Christina          |

Fletcher

- |  |  |
|--|--|
| 18. Anti-Bullying Coordinator<br>Alvarez                       | Jimmy  |
| 19. Custodian of Government Records, NJSA 47A:1A-1             | Amy Lerner   |
| 20. Custodian of School Records for their respective buildings | Jimmy Alvarez<br>Heather Wawrzyniak<br>Robert Scranton<br>Michelle Stecchini |

Appointment of District Evaluation Committee and School Improvement Panels for 2016-2017 as listed;

<b><u>District Evaluation Advisory Committee 2016-2017 (per NJDOE guidelines)</u></b>	
<b><u>Required Member Roles</u></b>	<b><u>16-17 representative</u></b>
<u>Superintendent</u>	<u>H. Payne</u>
<u>Spec. Ed Admin</u>	<u>J. Grenger</u>
<u>Parent</u>	<u>L. Quackenboss</u>
<u>BOE</u>	
<u>1 or more Central Office Admin who oversee eval</u>	<u>C. Fletcher</u>
<u>1 or more Admins who conduct evals</u>	R. Scranton, M. Stecchini, J. Alvarez, Heather Wawrzyniak
<u>Teacher from each school level</u>	:
: <u>PK-K</u>	: <u>J. Gaulrapp</u>
: <u>1-2</u>	: <u>T. Guidotti</u>
: <u>1-4</u>	: <u>K. Papa</u>
: <u>5-6</u>	: <u>C. Kubik</u>
<u>Optional members</u>	
<u>Assoc. reps</u>	<u>D. Marshall, C. Miller</u>
<u>Teacher Leaders/ Other Teachers</u>	<u>P. Knott, J. Lynch</u>

<b><u>School Improvement Panels 2016-2017</u></b>	
<u>Discovery</u>	<u>R. Scranton, J. Grenger, J. Gaulrapp</u>
<u>Atlantis</u>	<u>T. Guidotti, M. Stecchini, C. Fletcher</u>
<u>CBL</u>	<u>P. Bland, H. Wawrzyniak, J. Grenger</u>
<u>UES</u>	<u>D. Marshall, J. Alvarez, C. Fletcher</u>

9. Resignation

To accept the resignation of Casey Noble, District Instructional Coach, effective July 1, 2016.

10. Sub Custodians--Summer work

To approve the following as sub custodians and custodial summer staff at the rate of \$11.50 per hour:

Jeffrey McDaniel	Drew Slater
Donna Loichle	Kevin Calvert
Emily Krukowski	Christina Walker
April Krukowski	

**G. FINANCIAL**

Motion to approve, based on the recommendation of the Superintendent, that the following financial action(s) be approved:

1. Interlocal Agreement

To approve the agreement between the Township of North Hanover and the North Hanover Township Board of Education to jointly provide a Summer Recreation Program from June 27, 2016 through August 15, 2016 in the amount of \$10,800.00.

2. Approval of 2015-2016 Bills, Payroll and Transfers

To authorize the Board Secretary to pre-approve and pay any legitimate 2015-2016 school year bills, including payroll, received up to and including those received on June 30, 2016, prior to the close of the fiscal year and make any necessary transfers. All pre-approved paid bills and transfers will be presented for approval at the July 2016 Board Meeting and will be countersigned by the Superintendent.

3. NCLB Grant FY17 - Revised

To approve the application and acceptance of funds under the NCLB Act Consolidated Formula Sub-Grant Allocations for FY 2017 in the amount of \$192,902 and to further approve the consortium with New Hanover and Mansfield School Districts.

Title I	\$127,409
Title II Part A	\$ 47,803
Title III *	\$ 14,046
Title III - Immigrant	\$ 3,644

\*Includes \$7,761 and \$1,698 of Title III funds from New Hanover and Mansfield, respectively, who needed to join in a consortium to avail themselves of their allocations.

4. Chart of Accounts

To authorize the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2016-2017 school year.

5. Engineering Services

WHEREAS, the Public Schools Contracts Law (N.J.S.A. 18A:18A-1 et seq.) permits adoption of a Resolution authorizing the award of contracts for "Professional Services" in a fair and open and deliberative manner without competitive bids must be publicly advertised in accordance with N.J.S.A. 18A:18A-5, and

WHEREAS, in accordance with N.J.A.C. 6A:23A-5.2 (a) (4) the Business Administrator issued a request for proposals for engineering services;

**NOW THEREFORE BE IT RESOLVED** by the North Hanover Township Board of Education that it does hereby appoint the firm of Pennoni Associates, Inc. as the civil engineering, land surveying, geotechnical services and construction inspection/materials testing services firm for the 2016-2017 school year at the following rates:

\$190/hr	Principal
\$160/hr	Senior Engineer
\$135/hr	Project Engineer

And other staff in accordance with the schedule ranging from \$145/hr. to \$55/hr. as needed.

6. Professional Consulting Service

To Approve the following consultants for 2016-2017 School Year:

- a. PSYCHIATRISTS (Approx. \$325-\$600 per evaluation):  
 Dr. James Hewitt  
 Dr. Charles Trigiani
- b. NEUROLOGISTS (Approx. \$350-\$50per evaluation; "specialty evals \$700-\$1600):



The Neurological Center, Willingboro - Drs. Brait, Partnov, Margolin, Sharetts, Dr. Lyla Beyderman, Nemours. dePont Pediatrics  
Cooper Pediatrics

- c. OCCUPATIONAL & PHYSICAL THERAPY (Approx. \$68-\$100 per hour; \$150-\$300 per evaluation):  
Burlington County Educational Services Unit  
Marla Kennedy  
Invo Healthcare Associates (\$82-\$88/hr.)  
Our Playground Therapy  
Amy E Parker, PT \$70 per session  
Kaleidoscope Education Solutions - \$85 per hour OT/PT
- d. SPEECH & AUDIOLOGY; CENTRAL AUDITORY PROCESSING (Approx. \$68-\$125 per hour; \$225-\$425 per evaluation):  
Burlington County Educational Services Unit  
Elizabeth Patterson – REM Audiology Associates  
Garden State Hearing & Balance Center  
Invo Healthcare associates (\$82-88)  
Martha Gomez-Bryan – Spanish – Speech Evaluations \$450.00  
Silvia DeLeon – Spanish – Speech Evaluation \$500.00  
Kaleidoscope Education Solutions - \$85 per hour  
EBS - \$78 per hour
- e. EVALUATION SERVICES FOR DEAF AND HARD OF HEARING:  
The State of New Jersey's Specialized CST (at Katzenbach; approx. \$1500) Burlington County Educational Services Unit
- f. CHILD EVALUATION CENTERS (Fees vary depending upon evaluation; @ \$350 - \$900 per eval.):  
Burlington County Educational Services Unit – (rates specified in contract with Rowan University (@\$1050 + \$175 for observation = @\$1225)  
(Note: Independent Evals. – Any agency/person on the State Approved List of Clinics/Agencies)
- g. FOREIGN LANGUAGE INTERPRETERS (approx. \$75-\$95/hr.):  
Para-Plus, Inc Martha Gomez-Bryan – Spanish- \$150.00 per evaluation translation
- h. CST EVALUATIONS, REQUIRED MTGS AND IEP DEVELOPMENT FOR SUMMER MONTHS  
Burlington County Educational Services Unit
- i. ASSISTIVE TECHNOLOGY & AUGMENTATIVE/ALTERNATIVE COMMUNICATION (evaluations, direct services, training, equipment loan, etc.)

Advancing Opportunities – (@\$880/eval.; \$115/hr. for training;  
\$75/hr. job coaching; \$400 half-day workshop)  
Educational Services Unit - BCSSSD

j. NEURO-EDUCATIONAL EVALUATION

Kathryn Arcari, Psy. D  
Brain Behavior – Sarah Levin Allen  
Dr. Barbara Leech @\$1100

k. NURSING SERVICES

Delta-T Group – (RN – \$43.25/hr)

l. Autism Services – Functional Behavioral Assessments

Amazing Transformations  
The Learning Well

**H. INSTRUCTIONAL**

Motion to approve, based on the recommendation of the Superintendent, that the following instructional resolutions be approved:

1. Practicum in School Nursing  
To approve Corie Smylie (Rowan University) to be placed at UES with Tina Zack as mentor for the Fall semester beginning September 1, 2016 through December 5, 2016.
2. Internship in Health Teaching  
To approve Corie Smylie (Rowan University) to be placed at UES with Tina Zack for the Spring semester beginning January 3, 2017 through April 10, 2017.

**I. OTHER BUSINESS**

Motion to approve, based on the recommendation of the Superintendent, that the following resolutions be approved:

1. Qualified Purchasing Agent  
WHEREAS, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and  
WHEREAS 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (*Currently \$40,000*), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and  
WHEREAS 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (*Currently \$6,000*) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.

NOW, THEREFORE BE IT RESOLVED, that North Hanover Township Board of Education, pursuant to the statutes cited above hereby appoints Amy S. Lerner, as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Avon Board of Education, and

BE IT FURTHER RESOLVED that Amy S. Lerner is hereby authorized to award contracts on behalf of the North Hanover Township Board of Education that are in the aggregate less than 15% of the bid threshold (Currently \$6,000) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED that Amy S. Lerner is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the North Hanover Township Board of Education when contracts in the aggregate exceed 15% of the bid threshold (Currently \$6,000) but are less than the bid threshold of \$40,000.

## 2. State Contracting

WHEREAS, Title 18A:18A-10 provides that "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the North Hanover Township Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the North Hanover Township Board of Education desires to authorize its purchasing agent for the 2016-2017 school year and to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the North Hanover Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contract Number utilized.

## 3. Investment Institutions

WHEREAS, from time to time the Board of Education has funds available for short term investments, and

WHEREAS, the School Business Administrator/Board Secretary and/or the Treasurer of School Monies makes inquiries as to interest rates, and

WHEREAS, the Board of Education will only invest its funds with institutions who will provide the School Business Administrator/Board Secretary with a copy of that institution's "Notification of Eligibility" as required by the State of New Jersey, Department of Banking under the Governmental Unit Deposit Protection Act,

THEREFORE BE IT RESOLVED that the members of the North Hanover Township Board of Education that any Financial Institution approved and authorized by the State of New Jersey be designated as a Depository for investment of idle funds in an amount and for specified times as determined by the Treasurer of

School Monies and the Business Administrator/Board Secretary as being money not needed by the Board for that period of time;

BE IT FURTHER RESOLVED that TD Bank shall be designated as the official depository.

BE IT FURTHER RESOLVED that the Treasurer of School Monies and the Business Administrator/Board Secretary have the authority to negotiate and sign for such investments.

4. Companies to Offer Tax Sheltered Annuity Plans

WHEREAS, the Board of Education desires to provide its employees with a number of financial institutions where its employees may enter into tax sheltered annuity plans, and

WHEREAS, the Board of Education's employees desire a wide market of plans,

THEREFORE BE IT RESOLVED THAT, the following companies may offer their tax shelter plans to the North Hanover Township employees:

1. Metlife
2. Lincoln Investment Planning, Inc.
3. AXA Equitable
4. AIG Valic

5. Companies to Offer Disability Insurance

WHEREAS, the Board of Education desires to provide its employees with companies to which they can purchase, at their expense, disability insurance,

THEREFORE BE IT RESOLVED that the following companies may offer their disability insurance to the North Hanover Township Board of Education employees:

1. Prudential Insurance Company of America
2. Aetna Life Insurance Company
3. AFLAC Insurance Company

6. Flexible Spending Account

to approve the agreement between Ameriflex Business Solutions, Mt. Laurel, NJ and the North Hanover Township School District for Ameriflex Business Solutions to provide Third Party Administrator Services regarding the Flexible Spending Account Plan.

7. Policy Review Services

WHEREAS, there exists a need for policy review services of the North Hanover Township Board of Education for the 2016-2017 school year, and

WHEREAS, it has been determined that such policy review services are specialized in nature, require expertise in the field of policy review and can be provided only by someone with knowledge of policy and is not reasonably possible to describe the required services with written bid specifications, and

WHEREAS, funds are or will be available for this purpose in an amount not to exceed \$9,000.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington as follows:

1. The policy review services firm of Strauss Esmay Associates, Toms River, New Jersey is hereby retained to provide review services necessary.
2. This contract is awarded without competitive bidding as "Extraordinary Unspecifiable Services" in accordance with the Public Schools Contracts Law, N.J.S.A. 18A:18A(a)(1) because it is for services performed by persons that cannot be reasonably described and bid.
3. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.

8. Integrated Pest Management Services

WHEREAS, there exists a need for integrated pest management services in connection with monitoring and treatment as designated for the 2016-2017 school year.

WHEREAS, it has been determined that such integrated pest management services are specialized in nature, require expertise in the field of pest management, can be provided only by a licensed professional and is not reasonably possible to describe the required services with written bid specifications, and

WHEREAS, funds in the amount of \$3,500 are or will be available for this purpose.

NOW, THEREFORE BE IT RESOLVED, BY THE NORTH HANOVER TOWNSHIP BOARD OF EDUCATION IN THE COUNTY OF BURLINGTON, AS FOLLOWS:

1. The services firm of Western Pest Services, Mount Holly, NJ is hereby retained to provide integrated pest management services necessary in conjunction with the laws and board policy of Integrated Pest Management.
2. This contract is awarded without competitive bidding as "Extraordinary Unspecifiable Services" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1) because it is for services performed by persons that cannot be reasonably described and bid.
3. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board

9. Asbestos Management Services

WHEREAS, there exists a need for asbestos management services in connection with monitoring, and abatement training, as designated for the 2016-2017 school year.

WHEREAS, it has been determined that such asbestos management services are specialized in nature, require expertise in the field of asbestos management, can be provided only by a licensed professional and is not reasonably possible to describe the required services with written bid specifications, and

WHEREAS, funds in the amount of \$5,000 are or will be available for this purpose.

NOW, THEREFORE BE IT RESOLVED, BY THE NORTH HANOVER TOWNSHIP BOARD OF EDUCATION IN THE COUNTY OF BURLINGTON, AS FOLLOWS:

1. The environmental services firm of TTI Environmental, Moorestown, NJ is hereby retained to provide asbestos maintenance services necessary in conjunction with the laws of Asbestos Hazard Management.
  
2. This contract is awarded without competitive bidding as “Extraordinary Unspecifiable Services” in accordance with the Public School Contracts Law, N.J.S.A.18A:18A(a)(1) because it is for services performed by persons that cannot be reasonably described and bid.
  
3. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.

**J. TRAVEL**

Motion to approve, based on the recommendation of the Superintendent, that the following travel for professional development be approved:

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Total</u>
G. Perkins	Tools of the Mind Supporting all Children In a Diverse classroom Mays Landing NJ	9/22/2016	\$490.00
G. Perkins	Tools of the Mind PreK Beyond the Core Investigating Math & Science Mays Landing, NJ	2/22/2017	\$490.00
P. Adragna	Pediatric Emergencies For Out of Hospital Providers Somerset, NJ	8/24/2016	\$122.57
J. Caffrey \$260.23	D.I.V.E. Program  Literacy, Math, Science & Technology Lawrenceville, NJ	8/23-25/2016	

**K. BOARD OF EDUCATION COMMITTEE REPORTS**

- |                             |                                       |
|-----------------------------|---------------------------------------|
| 1. Financial Committee      | 5. Buildings and Grounds Committee    |
| 2. Personnel Committee      | 6. Curriculum/Instructional Committee |
| 3. Transportation Committee | 7. Legislative Update                 |
| 4. Cafeteria Committee      |                                       |

**L. SUPERINTENDENT'S INFORMATIONAL ITEMS**

a. **Enrollment:**

Grade	Students	Sections	Class Size
OOD	6		
3H/3F	23	2	
4F (SC)	8	1	
K- SC	5	1	5
K4	122	7	17.4
K5	140	7	20
1	151	8	18.8
2	151	8	18.8
3	164	8	20.5
4	143	7	20.4
5	141	7	20.1
6	139	6	23.1
Total	1193		

b. **Non-school Use:**

UES: PTO Meeting; May 31, 2016--6:30PM-8:30PM

c. **Fire Emergency Drills-May 2016**

UES: May 25 (fire); May 20 (emergency)

Discovery: May 11 (fire); May 24 (emergency)

Atlantis: May 31 (fire); May 19 (emergency)

CB Lamb: May 20 (fire); May 6 (emergency)