

NORTH HANOVER TOWNSHIP SCHOOLS
BURLINGTON COUNTY, NEW JERSEY
Upper Elementary School
BOARD OF EDUCATION AGENDA
April 12, 2016

A. CALL TO ORDER : Flag Salute and Moment of Silence

B. PRESIDENT'S STATEMENT:

This meeting has been advertised as a regular business meeting as follows:

- a) Posting written notice on the official bulletin boards at Discovery School, Atlantis School, Joint Base (MDL), NJ; Upper Elementary School, Secretary of the Board's Office, Superintendent of Schools' Office, Wrightstown, NJ; Principal's Office, Clarence B. Lamb Elementary School, Jacobstown, NJ on January 6, 2016 and March 23, 2016.

- b) Electronically forwarded written notice to the Burlington County Times on January 6, 2016 and March 23, 2016.

- c) Filing written notice with the Clerk of North Hanover Township on January 6, 2016 and March 23, 2016.

- d) Filing written notice with the members and the secretary of this body.

- e) Mailing written notice to each person who has requested copies of the Regular Meeting Schedule and who has prepaid any charge fixed for such service.

This is in compliance with the requirements of Chapter 231 of the "Open Public Meetings Law" of Public Laws of 1975.

C. EXECUTIVE SESSION:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

- 1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
- 2. The general nature of the subject matter to be discussed is as follows: Negotiations
- 3. The Board will take action following closed executive session.
- 4. It is anticipated that the closed executive session will last approximately fifteen minutes.
- 5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
- 6. This Resolution shall become effective immediately.

D.

PRESENTATION

Presentation by Dr. Jim Sarruda, Superintendent, Northern Burlington County Regional School District.

E.

CONSENT AGENDA APPROVAL – ITEMS – 1-4

1. Approval of the Regular and Work Session Minutes for March 22, 2016.
2. Acceptance of the Report on Harassment, Intimidation and Bullying to date (Incident #)
3. Approval of the North Hanover Township Schools Suspension Report to Date
4. Approval of the payment of bills for the 2015-2016 budget presented totaling \$321,968.01.

5. Public Comment on Agenda Items only (The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel items.)

F.

PERSONNEL

Motion to approve, based on the recommendation of the Superintendent, that the following personnel action(s) be approved:

1. Employment-- 2015-2016 School Year (*effective dates of employment are tentative upon completion of required paperwork and approvals)(**salary to be adjusted pending settlement of agreement with NHTEA)

** Revise the contract with Erin Funk, Teacher, from BA Step 3 (\$54,513) to MA Step 3 (\$59,748) effective September 1, 2015 as per the agreement with the NHTEA.

Kathy Boesch, Morning bus aide, effective April 16, 2016 at a rate of \$11.00/hour for the remainder of the 2015-2016 school year.

2. Resignation/Retirement

Susan Malloy, teacher, CB Lamb School, effective July 1, 2016 for the purpose of retirement.

Colleen Bell, Bus Aide, resignation effective April 15, 2016

3. Leave without Pay

Y.R., Speech Language specialist, leave without pay April 25 through April 29, 2016.

S.R., Speech Language Specialist, leave without pay April 25 through April 29, 2016.

4. Extra Pay

To approve the following staff for:

Technology Committee

| | | |
|--------------|----------------|------------|
| Casey Noble | Laura Campbell | Judy Lynch |
| Lynn Perkins | Joann Case | Jen Murphy |
| Lisa Perosa | | |

To be paid \$25/hour (per NHTEA contract) for no more than 3 hours using Title II funds.

Curriculum Focus Group

| | | |
|---------------|-----------------|-----------------|
| Judy Lynch | Melissa Gaskins | Katina Baker |
| Devon Molaro | Susan Chiarello | Louisa Cottone |
| Gina Laureti | Beth Misselhorn | Lisa Castellani |
| Melanie Loose | | |

To be paid \$25/hour (per NHTEA contract) for no more than 2 hours using Title II funds.

G.

FINANCIAL

Motion to approve, based on the recommendation of the Superintendent, that the following financial action(s) be approved:

1. Contracts/Proposals

- a. To approve a contract with Speak for Yourself, LLC to perform Augmentative Communication Evaluations and Speech Therapy at a rate of \$100 per session for the 2015-2016 school year.
- b. To approve the proposal from the Centris Group for the 504 Direct software module in the amount of \$1,900 for one time setup and training fee and an annual license fee of \$350 (to be pro-rated for the the remainder of the 2015-2016 school year).
- c. To approve the following resolution for computer software maintenance:
WHEREAS, the North Hanover Township Board of Education has need for Computer Software Maintenance services to assist the district with the requirements of maintaining records and requirements for students with special needs,
WHEREAS, it has been determined that the required services are specialized in nature, require expertise in the field of computers and software, and is not reasonably possible to describe the required services with written bid specifications.

NOW, THEREFORE, be it resolved that the North Hanover Township Board of Education shall award a contract in the amount of \$15,928 for the period of July 1, 2016 thru July 14, 2018 for these services as an extraordinary unspecifiable service to Rethink Platform Solutions, 19 W. 21st Street, NY, NY.

BE IT FURTHER RESOLVED that the North Hanover Township Board of Education is approving the multi year contract as in compliance with Board Policy 6340 to recognize a 15% savings.

BE IT FURTHER RESOLVED that the details of the computer software maintenance services and the costs will be covered by a mutually agreed upon contract filed in the Business Administrator/Board Secretary's Office.

2. Field Trips 2015/2016 School Year

| <u>School:</u> | <u>Date:</u> | <u>Cost:</u> |
|-------------------|--------------|--------------|
| CB Lamb (grade 4) | May 9, 2016 | \$731.60 |
| CB Lamb (grade 4) | May 10, 2016 | \$698.00 |
| CB Lamb (grade 4) | May 12, 2016 | \$474.00 |
| CB Lamb (grade 4) | May 16, 2016 | \$686.80 |

3. Impact Aid Capital Reserve Transfer

To approve the transfer from Impact Aid Capital Reserve account in the amount of \$10,500 to Capital Projects for costs associated with the new school project.

4. Change Order

Approval of Change Order to the contract for Pennoni Associates, Inc. in the amount of \$3,315 for additional services provided for geotechnical boring clearance services.

H. INSTRUCTIONAL

Motion to approve, based on the recommendation of the Superintendent, that the following instructional action(s) be approved:

1. Student Teachers

Brittany T. Johnson, Rider University, CB Lamb School, Spring placement (January 23, 2017 through May, 4, 2017)

Nicole E. Mont, Rider University, CB Lamb School, Spring placement (January 23, 2017 through May 4, 2017)

Talia E. Veneziano, Rider University, CB Lamb School, Spring placement (January 23, 2017 through May 4, 2017)

I. OTHER BUSINESS

Motion to approve, based on the recommendation of the Superintendent, that the following other business action(s) be approved:

1. Comprehensive Equity Plan

BE IT RESOLVED that the North Hanover Township Board of Education approves the submission of the 3 Year Comprehensive Equity Plan for the 2016-2019 school years and provides assurance that the implementation timeline has been met at each school within the district. The school district will continue to fully implement the NJDOE-approved Comprehensive Equity Plan. The district will achieve and maintain compliance with all applicable laws, codes, and regulations governing equity in education including, but not limited to: N.J.S.A.18A:36 20; N.J.S.A.10:5; N.J.A.C.6A:7; Titles VI and VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; The Americans with Disabilities Act of 1990; Individuals with Disabilities Education Act (I.D.E.A.) of 1997.

J. TRAVEL

Motion to approve, based on the recommendation of the Superintendent, that the following travel for professional development be approved:

| | <u>Name</u> | <u>Conference</u> | <u>Date</u> | <u>Total</u> |
|----------|-------------|--------------------------------------------------------------|----------------|--------------|
| \$199.00 | C. Lewis | Developing Effective Sensory Diets, Princeton, NJ | 4/15/2016 | |
| \$455.00 | A. Lerner | Grants Writing Training Lakewood, NJ | 4/18 & 19/2016 | |
| \$455.00 | C. Fletcher | Grants Writing Training Lakewood, NJ | 4/18 & 19/2016 | |
| | L. Hill | NJWEA, Water License Atlantic City, NJ | 5/16/2016 | \$77.00 |
| | G. Byles | NJWEA, Water License Atlantic City, NJ | 5/16/2016 | \$77.00 |
| | J. Grenger | Student Mental Health Issues Monroe Twp. NJ | 5/6/2016 | \$150.00 |
| | R. Scranton | NJPSA: Project Based Learning Monroe Twp., NJ | 5/2/2016 | \$12.00 |
| | R. Scranton | NJPSA: Evaluating Non Certificated Staff, Monroe Twp., NJ | 5/12/2016 | \$12.00 |

| | | | |
|---------------|----------------------------------------------------------------------------|-----------|----------|
| J. McMahon | CPR Instructor Course Fairfield, NJ | 4/15/2016 | \$338.00 |
| H. Wawrzyniak | HIB & Students w/Disabilities New Providence, NJ | 5/11/2016 | \$155.00 |
| M. Stecchini | Legal One: Staff Rights, Accountability & School Ethics, Monroe Twp. NJ | 6/27/2016 | \$150.00 |
| C. Fletcher | Legal One: Staff Rights, Accountability & School Ethics, Monroe Twp. NJ | 6/27/2016 | \$150.00 |

K. BOARD POLICIES--FIRST READING

| | |
|---------|------------------------------------------------------------|
| 0167 | Public Participation in Board Meetings (Revised) |
| 0168 | Recording Board Meetings (Revised) |
| 2422 | Health and Physical Education (Revised) |
| 2425 | Physical Education (Abolished) |
| 5310 | Health Services (Revised) |
| 5330 | Administration of Medication (Revised) |
| 5330.01 | Administration of Medical Marijuana (New) |
| 8462 | Reporting Potentially Missing or Abused Children (Revised) |
| 8550 | Outstanding Food Service Charges (Revised) |

L. BOARD OF EDUCATION COMMITTEE REPORTS

- | | |
|-----------------------------|---------------------------------------|
| 1. Financial Committee | 5. Buildings and Grounds Committee |
| 2. Personnel Committee | 6. Curriculum/Instructional Committee |
| 3. Transportation Committee | 7. Legislative Update |
| 4. Cafeteria Committee | |

Mr. Sullivan reported the following Legislative update:
NJSBA, Resolutions Sub Committee Meeting, April 5, 2016

The meeting was called to order at 5 PM by Jason Jones, V.P. of Legislation/Resolutions. The purpose of this committee is to receive Resolutions sent in by various School Boards throughout the State. The Resolutions are recommendations for changes or additions to N.J. Law relating to education. These Resolutions are reviewed by our committee to either accept them, reject them or make amendments to them. Those which are accepted are then brought up at the Delegates Assembly which is a gathering of representatives of all the public and charter schools in New Jersey. Here again they are voted on to amend, approve or reject the Resolution. Once a Resolution is approved it is turned over to the lobbying

personnel of the NJSBA to seek approval of the various State Senators and Legislators. Some are accepted and eventually become law while others fall by the wayside. Six Resolutions were forwarded to the committee. The following is a brief summation of each:

1. This resolution stated that the State should provide alternative methods of achieving State and Federal requirements for graduation not based only on standardized tests.
2. This resolution suggested raising the dropout age from 16 to 18, It was amended to leave the decision to raise the dropout age above the age of 16 to the local school board.
3. This resolution suggested that state mandated programs such as special education, bilingual education, at risk, school lunch programs and transportation should be removed from the cap spending limitations.
4. This resolution related to the fact that Choice Schools cannot accept tuition students. (This does not apply to our particular situation) This creates a hardship for some schools who are not filled to capacity. Tuition students pay more than choice students.
5. This resolution related to the imposition of the Cadillac Tax. It stated that school districts should be given the legal authority to shift costs and take any other action to reduce the impact of this additional cost.
6. This resolution was in opposition to the State shifting any employer's share of pension cost currently paid by the state to local school districts.

These are very short summations of approximately two and a half hours of discussion. All of the resolutions were approved, some after being amended. The meeting was adjourned at 7:30 PM.

M. SUPERINTENDENT'S INFORMATIONAL ITEMS

a. **Enrollment:**

| Grade | Students | Sections | Class Size |
|---------|----------|----------|------------|
| OOD | 6 | | |
| 3H/3F | 22 | 2 | |
| 4F (SC) | 9 | 1 | |
| K- SC | 5 | 1 | 5 |

| | | | |
|-------|------|---|------|
| K4 | 125 | 7 | 17.8 |
| K5 | 146 | 7 | 20.8 |
| 1 | 154 | 8 | 19.2 |
| 2 | 155 | 8 | 19.3 |
| 3 | 169 | 8 | 21.1 |
| 4 | 145 | 7 | 20.7 |
| 5 | 146 | 7 | 20.8 |
| 6 | 143 | 6 | 23.8 |
| Total | 1225 | | |

b. **Fire/Emergency Drills-March 2016**

UES: March 11 (emergency); March 18 (fire)

CB Lamb: March 24 (emergency); March 9 (fire)

Atlantis: March 23 (emergency); March 10 (fire)

Discovery: March 23 (emergency); March 11 (fire)