

NORTH HANOVER TOWNSHIP SCHOOLS
BURLINGTON COUNTY, NEW JERSEY
Upper Elementary School
BOARD OF EDUCATION AGENDA
March 8, 2016

A. CALL TO ORDER : Flag Salute and Moment of Silence

B. PRESIDENT'S STATEMENT:

This meeting has been advertised as a regular business meeting as follows:

- a) Posting written notice on the official bulletin boards at Discovery School, Atlantis School, Joint Base (MDL), NJ; Upper Elementary School, Secretary of the Board's Office, Superintendent of Schools' Office, Wrightstown, NJ; Principal's Office, Clarence B. Lamb Elementary School, Jacobstown, NJ on January 6, 2016.
- b) Electronically forwarded written notice to the Burlington County Times on January 6, 2016.
- c) Filing written notice with the Clerk of North Hanover Township on January 6, 2016.
- d) Filing written notice with the members and the secretary of this body.
- e) Mailing written notice to each person who has requested copies of the Regular Meeting Schedule and who has prepaid any charge fixed for such service.

This is in compliance with the requirements of Chapter 231 of the "Open Public Meetings Law" of Public Laws of 1975.

C. EXECUTIVE SESSION:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows: Legal Matter (NHTEA Contract and the NHTPA Contract)
3. The Board will take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately thirty minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

D. CONSENT AGENDA APPROVAL – ITEMS – 1-4

1. Approval of the Regular, Executive and Work Session Minutes for February 23, 2016.
2. Approval of the payment of bills for the 2015-2016 budget presented totaling \$97,280.77.
3. Approval of the gross payroll for February 2016: \$1,211,784.47.
4. Public Comment on Agenda Items only (The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel items.)

E. PERSONNEL

Motion to approve, based on the recommendation of the Superintendent, that the following personnel action(s) be approved:

1. Employment-- 2015-2016 School Year (*effective dates of employment are tentative upon completion of required paperwork and approvals(**salary to be adjusted pending settlement of agreement with NHTEA)

***Tracey Brown, Part time Educational Assistant, Atlantis School, Step 1 (.58% of \$16,021 pro rated for period of employment) effective on or about April 4, 2016.

2. Resignation/Retirement

- a. Brunella DeMarco, Social Worker, effective July 1, 2016 for the purpose of retirement.
- b. Paulette Pitonyak, Transition Coordinator, effective July 1, 2016 for the purpose of retirement.

3. Extra Pay

FIT Parent Night

Approve the following staff to provide services for the FIT Parent night program (February 25, 2016) for one hour at the contractual rate of \$25 per hour as per the agreement with the NHTEA:

Patty Bland	Karla Amburgey	Beth Litus
Bena Sax	Alice Major	Judy Lynch
Mary Scharr	Julie Leip	Jamie Drew
Marcie Romano	Jacqueline Goodwillie	Christine Brough

CPR Instruction

To approve the following staff to add one more date for CPR instruction April 21 to which one more hour will be added at the contractual rate of \$25 per hour as per the agreement with the NHTEA.

Pat Adragna	Betty Nash	Tina Zack	Kim Annasenz
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Curriculum Writing

To approve Emily Green, Atlantis School Art Teacher, to write curriculum at a rate of \$25/hour for no more than 4 hours and using Title I funds as per the agreement with the NHTEA.

4. Leave Without Pay

To approve Y. R., Speech Language Specialist, leave without pay March 24, 2016.

To approve S. G., Speech Language Specialist, half day leave without pay March 24, 2016.

To approve S. R., Speech Language Specialist, leave without pay March 24, 2016.

F. FINANCIAL

Motion to approve, based on the recommendation of the Superintendent, that the following financial action(s) be approved:

1. Field Trips 2015/2016 School Year

<u>School:</u>	<u>Date:</u>	<u>Cost:</u>
Discovery (K4)	June 2, 2016	\$2,195.70
Discovery (K5)	April 28, 2016	\$1,720.00

G. INSTRUCTIONAL

Motion to approve, based on the recommendation of the Superintendent, that the following instructional action(s) be approved:

1. Approval of a contract for Burlington County Special Services for Extraordinary Services for one student placed out of district in the amount of \$37,000 for the 2015-2016 school year.
2. To approve the contract with the New Hanover Township Board of Education, Wrightstown, NJ for two New Hanover Township resident students to attend the full day pre-school disabled program at the Discovery School for the remainder of the 2015-2016 school year at a tentative tuition rate of \$28,460 annually per student (to be prorated).

H. TRAVEL

1. Motion to approve, based on the recommendation of the Superintendent, that the following travel for professional development be approved:

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Total</u>
J. Carmichael	Spring Book Look Turnersville, NJ	4/12/2016	\$34.50
J. Procopio	Guided Reading: Train the Trainer Piscataway, NJ	5/18/2016	\$178.00
C. Noble	Guided Reading: Train the Trainer Piscataway, NJ	5/18/2016	\$178.00
H. Wawrzyniak	PLC @Work Institute Atlanta, GA	7/19-21/2016	\$1,426.00

I. BOARD OF EDUCATION COMMITTEE REPORTS

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|-----------------------------|---------------------------------------|
| 1. Financial Committee | 5. Buildings and Grounds Committee |
| 2. Personnel Committee | 6. Curriculum/Instructional Committee |
| 3. Transportation Committee | 7. Legislative Update |
| 4. Cafeteria Committee | |

J. SUPERINTENDENT'S INFORMATIONAL ITEMS

a. **Enrollment:**

Grade	Students	Sections	Class Size
OOD	6		
3H/3F	18	2	
4F (SC)	9	1	
K- SC	5	1	5
K4	124	7	17.7
K5	146	7	20.8
1	157	8	19.2
2	155	8	19.3

3	169	8	21.1
4	143	7	20.4
5	145	7	20.7
6	141	6	23.5
Total	1218		

b. **Non-school use:**

CB Lamb: PTO--Gertrude Hawk Candy Pick-up--March 16, 2016--5:30-6:30PM and March 17, 2016--2-3PM
UES: Cast Party for "Shrek"--March 4, 2016--8 PM-9:30 PM
K5 Celebration--June 13 & 15, 2016--9AM-10:30AM
NHTEA--PRIDE table--March 4, 2016--6PM-8PM

c. **Fire/Emergency Drills-February 2016**

UES: February 29 (fire); February 26 (emergency)
CB Lamb: February 22 (fire); February 26 (emergency)
Atlantis: February 26 (fire); February 19 (emergency)
Discovery: February 26 (fire); February 16 (emergency)

K. CORRESPONDENCE