

NORTH HANOVER TOWNSHIP SCHOOLS
BURLINGTON COUNTY, NEW JERSEY
Upper Elementary School
BOARD OF EDUCATION AGENDA
February 23, 2016

A. CALL TO ORDER : Flag Salute and Moment of Silence

B. PRESIDENT'S STATEMENT:

This meeting has been advertised as a regular business meeting as follows:

- a) Posting written notice on the official bulletin boards at Discovery School, Atlantis School, Joint Base (MDL), NJ; Upper Elementary School, Secretary of the Board's Office, Superintendent of Schools' Office, Wrightstown, NJ; Principal's Office, Clarence B. Lamb Elementary School, Jacobstown, NJ on January 6, 2016.
- b) Electronically forwarded written notice to the Burlington County Times on January 6, 2016.
- c) Filing written notice with the Clerk of North Hanover Township on January 6, 2016.
- d) Filing written notice with the members and the secretary of this body.
- e) Mailing written notice to each person who has requested copies of the Regular Meeting Schedule and who has prepaid any charge fixed for such service.

This is in compliance with the requirements of Chapter 231 of the "Open Public Meetings Law" of Public Laws of 1975.

C. EXECUTIVE SESSION:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows: Negotiations
3. The Board will take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately thirty minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

D. PRESENTATION BY MRS. JENNIFER GRENGER, DIRECTOR OF SPECIAL SERVICES--UPDATE

E. CONSENT AGENDA APPROVAL – ITEMS – 1-8

1. Approval of the Regular, Executive and Work Session Minutes for February 9, 2016.
2. Acceptance of the Report on Harassment, Intimidation and Bullying February 9, 2016 through February 23, 2016 (Incident #'s 23296 and 23489)
3. Approval of the North Hanover Township Schools Suspension Report to Date
4. Approval of the payment of bills for the 2015-2016 budget presented totaling \$ 691,516.64.
5. Approval of the transfers to the 2015-2016 budget for the month of January 2016 in the amount of \$17,315.46.
6. To approve the Budget Status Report for January 2016 and the certification by the Board Secretary that there are no over expenditures in the major funds and accounts of the 2015-2016 budget; further, that sufficient funds are currently available to meet the district's current financial obligations for the 2015-2016 school year.
7. For the North Hanover Township Board of Education to adopt the following resolution:

"RESOLVED, that Pursuant to N.J.A.C. 6A23A-16.10 (A), I, Amy S. Lerner, Board Secretary, certify that to the best of my knowledge and belief, that as of January 31, 2016 no budgetary line item account has encumbrances and expenditures (contracted orders) which in total exceed the amount appropriated by the District Board of Education which would be in violation of N.J.A.C. 6A:23A-16.10 (A). Pursuant to N.J.S.A. 18A:17-9 and 18A:17-36; that the district's financial accounts have been reconciled and are in balance."
8. Approval of the Board Secretary and Treasurer reports for the month of January 2016.
9. Public Comment on Agenda Items only (The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel items.)

F. PERSONNEL

Motion to approve, based on the recommendation of the Superintendent, that the following personnel action(s) be approved:

1. Employment-- 2015-2016 School Year (*effective dates of employment are tentative upon completion of required paperwork and approvals

Long Term Leave Replacement and substitute Teacher

*Kristen Murray, as the Interim Grade 2 ICR Teacher, Atlantis School, (for M. K.) for the period of on or about February 22, 2016 through May 31, 2016 in accordance with Board Policy 3125 at Step 1 (\$52,913, to be pro-rated for period of employment). (pending criminal history review)

2. Substitutes

Bus Aides: Jennifer Planell Alexandra Gillen
@ a rate of \$11.00/hour

3. Transfer

Janet Quesada, from Educational Assistant Resource, to Para-professional PSD Discovery School. To be paid a stipend of \$2,000 (prorated for the remainder of the 2015-2016 school year)

4. Extra Pay

After School Teacher Academy: to be paid not more than 6 hours @ \$15.00/hour and utilizing Title II funds.
Francesca Stanko

5. Director of Special Services Job Description

To approve the updated job description of the Director of Special Services

6. Leave without Pay

To approve T. Z., leave without pay (bereavement) February 24, 2016.

7. Intermittent Family Leave

To approve T.Z. intermittent family leave effective March 7, 2016 through June 30, 2016.

G.

FINANCIAL

Motion to approve, based on the recommendation of the Superintendent, that the following financial action(s) be approved:

a. Field Trips 2015/2016 School Year

<u>School:</u>	<u>Date:</u>	<u>Cost:</u>
UES (Grade 5)	May 11, 2016	\$3,990.30
CB Lamb (Grade 2)	May 23, 2016	\$653.16

b. To approve Amy E Parker to perform Physical Therapy @ \$70/session for the 2015-2016 school year.

H.

INSTRUCTIONAL

Motion to approve, based on the recommendation of the Superintendent, that the following instructional action(s) be approved:

1. Student Teachers

Amanda Foulk, Northern Arizona University, Atlantis School, Fall placement (September 6, 2016 to December 23, 2016)

Vanessa La Rocca, Monmouth University, Atlantis School (yearlong program--Spring 2016 through Fall 2016)

I. **OTHER BUSINESS**

Motion to approve, based on the recommendation of the Superintendent, that the following other business action(s) be approved:

1. Preschool to 4th Grade New School

WHEREAS, the North Hanover Township Board of Education in the County of Burlington, New Jersey (the "Board"), desires to proceed with a school facilities project consisting of the construction of a new PreK to 4th Grade School (the "Project");

NOW, THEREFORE, BE IT RESOLVED by the North Hanover Township Board of Education in the County of Burlington, State of New Jersey, as follows:

1. The Board does hereby authorize and direct the Engineer, Architect, Construction Manager, and the School Business Administrator, as applicable, to prepare an application for soil erosion and sediment control plan in connection with the Project.

2. The School Business Administrator, Engineer, Architect, and Construction Manager are hereby authorized to undertake all related actions necessary in connection with the Project.

BE IT FURTHER RESOLVED, that the North Hanover Township Board of Education authorizes the submission of the application to the Burlington County Soil Conservation District.

This Resolution shall become effective immediately.

Dated: February 23, 2016

2. Approval of the 2016-2017 School Calendar

To approve the 2016-2017 school year calendar.

3. Amendment to the LRF

To approve amendments to the North Hanover Township School District's' LRF (Long Range Facility Plan) to address the proposed "New Pre-K to 4th Grade School" (3650-N02-15-1000) Capital Project.

J. TRAVEL

1. Motion to approve, based on the recommendation of the Superintendent, that the following travel for professional development be approved:

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Total</u>
C. Lewis	Intro to Applied Behavior Analysis, Mt. Laurel, NJ	3/4/2016	\$0
B. Moore	Intro to Applied Behavior Analysis, Mt. Laurel, NJ	3/4/2016	\$0
N. Schappell	Trauma-Informed Care in Schools, Willingboro, NJ	3/18/2016	\$0
G. Byles	Management Skills for Supervisors, New Brunswick, NJ	3/22 & 23/2016	\$240.00
N. Schappell	NJ Alliance Annual Conference Rider University	5/20/2016	\$85.00
A. Lerner	NJASBO Annual Conference Atlantic City, NJ	06/8-10/2016	\$425.00

K. BOARD OF EDUCATION COMMITTEE REPORTS

- | | |
|-----------------------------|---------------------------------------|
| 1. Financial Committee | 5. Buildings and Grounds Committee |
| 2. Personnel Committee | 6. Curriculum/Instructional Committee |
| 3. Transportation Committee | 7. Legislative Update |
| 4. Cafeteria Committee | |

L. SUPERINTENDENT'S INFORMATIONAL ITEMS

a. **Enrollment:**

Grade	Students	Sections	Class Size
OOD	6		
3H/3F	18	2	
4F (SC)	9	1	
K- SC	5	1	5

K4	124	7	17.7
K5	146	7	20.8
1	157	8	19.6
2	156	8	19.5
3	169	8	21.3
4	142	7	20.2
5	146	7	20.8
6	143	6	23.8
Total	1221		

b. **Non-school use:**

CB Lamb: CPR/AED Class: March 14 and April 21, 2016; 3:15 PM - 6:30 PM
PTO Gertrude Hawk Fundraiser pick up; March 7, 2016, 2:30
PM-7PM

UES: PTO Spring Book Fair: February 26; March 1-3; 9am- 8:30 pm

M. CORRESPONDENCE