

STAFF MEMBER'S USE OF CELLULAR TELEPHONES

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The North Hanover Township Board of Education recognizes a school teaching staff member may need to make a personal telephone call or text message a person during their workday when the telephone call or text message cannot be made before the staff member reports to work and/or after the staff member's workday has concluded.

In the event the staff member has an occasion to make a personal telephone call during their workday, and the communication is of such a nature that it cannot be made before the staff member's workday begins or after the workday has concluded, the school staff member may make a personal telephone call or text a personal message using their personal cellular telephone during the workday provided the telephone call or text message is made during the staff member's duty free lunch or break periods and/or preparation periods for teaching staff and is made outside the presence of pupils in an area inside the school building designated by the staff member's Building Principal or immediate supervisor.

A personal telephone call or personal text message by a school staff member on their personal cellular telephone shall not be made while the staff member is performing assigned school district responsibilities.

In the event the staff member has an emergency requiring immediate attention that requires the personal use of their personal cellular telephone, the teaching staff member shall inform their Building Principal or immediate supervisor before or immediately after using the cellular telephone, depending on the nature of the emergency.

Adopted: 19 April 2011

