

NORTH HANOVER TOWNSHIP SCHOOLS
BURLINGTON COUNTY, NEW JERSEY
Upper Elementary School
BOARD OF EDUCATION AGENDA
February 23, 2021

1. **CALL TO ORDER:** Flag Salute and Moment of Silence

2. **PRESIDENT’S STATEMENT:**

This meeting has been advertised as a regular business meeting as follows:

- 1) Posting written notice on the official bulletin boards at Endeavour School, Joint Base (MDL), NJ; Upper Elementary School, Secretary of the Board’s Office, Superintendent of Schools’ Office, Wrightstown, NJ; Principal’s Office, Clarence B. Lamb Elementary School, Jacobstown, NJ on January 6, 2021.
- 2) Electronically forwarded written notice to the Burlington County Times on January 6, 2021.
- 3) Filing written notice with the Clerk of North Hanover Township on January 6, 2021.
- 4) Filing written notice with the members and the secretary of this body.
- 5) Mailing written notice to each person who has requested copies of the Regular Meeting Schedule and who has prepaid any charge fixed for such service.

This is in compliance with the requirements of Chapter 231 of the “Open Public Meetings Law” of Public Laws of 1975

3. **EXECUTIVE SESSION:**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows: Personnel (20-21 appointments and contracts).
3. The Board will take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately Twenty (20) minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

4. **CONSENT AGENDA APPROVAL – ITEMS –4.1-4.7**

Motion to approve the following consent agenda items based on the recommendation of the Superintendent:

- 4.1 Approval of the Regular, Executive and Work Session Minutes for January 26, 2021.
- 4.2 Approval of the payment of bills for the 2020-2021 budget totaling \$840,705.57.
- 4.3 Approval of the January 2021 payroll: \$1,479,069.23.
- 4.4 Approval of the transfers to the 2020-2021 budget in the amount of \$41,074.76 for the month of January 2021.
- 4.5 To approve the Budget Status Report for January 2021 and the certification by the Board Secretary that there are no over expenditures in the major funds and accounts of the 2020-2021 budget; further, that sufficient funds are currently available to meet the district’s current financial obligations for the 2020-2021 school year.
- 4.6 For the North Hanover Township Board of Education to adopt the following resolution:
“RESOLVED, that Pursuant to N.J.A.C. 6A23A-16.10 (A), I, Amy S. Lerner, Board Secretary, certify that to the best of my knowledge and belief, that as of January 31, 2021 no budgetary line item account has encumbrances and expenditures (contracted orders) which in total exceed the amount appropriated by the District Board of Education which would be in violation of N.J.A.C. 6A:23A-16.10 (A). Pursuant to N.J.S.A. 18A:17-9 and 18A:17-36; that the district’s financial accounts have been reconciled and are in balance.”
Through the adoption of this resolution, we, the North Hanover Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10 (b), certify that as of January 31, 2021 and after review of the Secretary’s and Treasurer’s monthly financial reports (appropriation section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16.10 (b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 4.7 Approval of the Board Secretary and Treasurer report for the month of January 2021.

5. **PUBLIC COMMENT ON AGENDA ITEMS ONLY**

(The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel items.)

6. **AUDITORS PRESENTATION**

7. **PERSONNEL**

Motion to approve the following personnel action(s), based on the recommendation of the Superintendent:

7.1 **Employment 2020-2021 School Year**

Approve the following personnel for employment for the 2020-2021 school year(*pending completion of paperwork, criminal history background check and receipt of all Sexual Misconduct/Child Abuse Disclosure Release Form(s):

7.1.1 *Natalie Betsy, hourly aide, Endeavour School at a rate of \$12.25/hour, effective on or about March 1, 2021.

7.2 **Resignation**

7.2.1 Ryanna Vanegas, hourly aide, Endeavour School, resignation effective February 4, 2021.

7.3 **Transfer**

7.3.1 Joni Wisniewski, Educational Assistant, CB Lamb to Educational Assistant, UES effective February 3, 2021.

7.4 **Rescind Paraprofessional Stipend**

7.4.1 Rescind the paraprofessional stipend for Joni Wisniewski effective February 3, 2021.

7.5 **Leaves of Absence Recommended for Approval**

Employee	Type of Leave-use of sick days/personal	Approx Dates of FMLA	Approx Dates of FMLA/ NJFLA	Approx Dates of NJFLA	Approx Dates of Unpaid Leave	Anticipated Return to Work Date
B.L.	N/A	N/A	N/A	N/A	March 15, 2021 through June 30, 2021 (extension of leave)	TBD

7.6 Extra Pay

7.6.1 The following staff for Exemplar Session #3 to be paid for no more than 6 hours at a rate of \$15/hour as per the NHTEA Agreement and utilizing DoDEA M3 Grant Funds:

Christina Martin, Melissa Gaskins, Brittany Burd, Melissa Wood, Karlee Corvasce Nicolette Colon, Vivian Martinez, Alexis Bruder, Alexa Gatarz, Katina Baker, Jessica Procopio, Nicollette Colon

7.6.2 The following staff for Exact Path Professional Learning Session to be paid for no more than 4 hours at a rate of \$15/hour as per the NHTEA Agreement and utilizing DoDEA M3 Grant Funds:

Linda Vanore, Jennifer Bucko, Linda Vanore, Karlee Corvasce, Tara Clancy, Mary Scharr, Melissa Wood, Marci Romano, Alexis Bruder, Kathleen Walters, Tiffany Warder, Maryann LeBeau, Katina Baker, Jessica Procopio, Kim Redford, Winter Scammell, Nicollete Colon, Nicole Nadolny

7.6.3 The following staff to be added to the book club Math Workshop Session to be paid for no more than 6 hours at a rate of \$15/hour as per the NHTEA Agreement and utilizing DoDEA M3 Grant Funds:

Karlee Corvasce

7.6.4 The following staff to be approved to work Summer STEMKamp Teacher which is composed of one day of training and five days of teaching for \$1500.00:

Annemarie Sweeney, Karen Hallman, Tammy Jenson, Emily Anderson

7.6.5 The following staff to be approved to work Summer STEMKamp Lead Teacher which is composed of three days of training and five days of teaching for \$2500.00:

Joann Case

8. FINANCIAL

Motion to approve the following financial action(s), based on the recommendation of the Superintendent:

8.1 Approve Annual Financial Audit

To accept and approve the North Hanover Township School District’s Comprehensive Annual Financial Report (CAFR) and Audit Management Report, both without recommendations, for the 2019-2020 school year, and to approve submission of the report to the State Department of Education.

8.2 Approve the contract with Exemplars for four (4) remote Professional Development workshops in the amount of \$1,400 utilizing funds from the DoDEA Math Grant.

8.3 Pre-School Program Budget

Approve and adopt the Pre-School Program budget for the 2021-2022 School Year and the funding of such from the State of NJ Department of Education.

9. OTHER BUSINESS

Motion to approve the following resolution(s), based on the recommendation of the Superintendent:

9.1 Approve the 2021-2022 School Calendar

10. TRAVEL

Motion to approve the following travel action(s), based on the recommendation of the Superintendent:

See addendum

11. SUPERINTENDENT'S INFORMATIONAL ITEMS

11.1 Enrollment

Grade	Students	Sections
OOD	4	
3F	69	6
4F	115	9

K	151	7
1	177	9
2	135	9
3	156	7
4	130	6
5	114	5
6	165	6
Total	1177	

11.2 Fire/Safety Drills- January 2021

UES: 1/25 (fire); 1/25 (emergency)
CB Lamb: 1/21 (fire); 1/27 (emergency)
Endeavour: 1/15 (fire); 1/28 (emergency)

12. **NEW BUSINESS**
13. **PUBLIC SESSION**
14. **MOTION TO ADJOURN**