

NORTH HANOVER TOWNSHIP SCHOOLS
BURLINGTON COUNTY, NEW JERSEY
Upper Elementary School
BOARD OF EDUCATION AGENDA
January 26, 2021

1. **CALL TO ORDER:** Flag Salute and Moment of Silence

2. **PRESIDENT’S STATEMENT:**

This meeting has been advertised as a regular business meeting as follows:

- 1) Posting written notice on the official bulletin boards at Endeavour School, Joint Base (MDL), NJ; Upper Elementary School, Secretary of the Board’s Office, Superintendent of Schools’ Office, Wrightstown, NJ; Principal’s Office, Clarence B. Lamb Elementary School, Jacobstown, NJ on January 6, 2021.
- 2) Electronically forwarded written notice to the Burlington County Times on January 6, 2021.
- 3) Filing written notice with the Clerk of North Hanover Township on January 6, 2021.
- 4) Filing written notice with the members and the secretary of this body.
- 5) Mailing written notice to each person who has requested copies of the Regular Meeting Schedule and who has prepaid any charge fixed for such service.

This is in compliance with the requirements of Chapter 231 of the “Open Public Meetings Law” of Public Laws of 1975

3. **EXECUTIVE SESSION:**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows: Personnel (20-21 appointments and contracts).
3. The Board will take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately Twenty (20) minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

4. **CONSENT AGENDA APPROVAL – ITEMS –4.1-4.5**

Motion to approve the following consent agenda items based on the recommendation of the Superintendent:

- 4.1 Approval of the Regular, Executive and Work Session Minutes for January 5, 2021.
- 4.2 Approval of the payment of bills for the 2020-2021 budget totaling \$1,210,353.04.
- 4.3 To approve the Budget Status Report for December 2020 and the certification by the Board Secretary that there are no over expenditures in the major funds and accounts of the 2020-2021 budget; further, that sufficient funds are currently available to meet the district’s current financial obligations for the 2020-2021 school year.
- 4.4 For the North Hanover Township Board of Education to adopt the following resolution:

“RESOLVED, that Pursuant to N.J.A.C. 6A23A-16.10 (A), I, Amy S. Lerner, Board Secretary, certify that to the best of my knowledge and belief, that as of December 31, 2020 no budgetary line item account has encumbrances and expenditures (contracted orders) which in total exceed the amount appropriated by the District Board of Education which would be in violation of N.J.A.C. 6A:23A-16.10 (A). Pursuant to N.J.S.A. 18A:17-9 and 18A:17-36; that the district’s financial accounts have been reconciled and are in balance.”

Through the adoption of this resolution, we, the North Hanover Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10 (b), certify that as of December 31, 2020 and after review of the Secretary’s and Treasurer’s monthly financial reports (appropriation section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16.10 (b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 4.5 Approval of the Board Secretary and Treasurer report for the month of December 2020.

5. **PUBLIC COMMENT ON AGENDA ITEMS ONLY**

(The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel items.)

6. CODE OF ETHICS

Motion to approve the following item based on the recommendation of the Superintendent:

6.1 Code of Ethics Training

The Board of Education Members had the required Board of Ethics Training session as required under N.J.A.C. 6:3-1.3 and N.J.A.C.6A:30.

RESOLVED, that the New Jersey School Boards Association “Code of Ethics” shall be considered the official Code of Ethics of the North Hanover Township Board of Education:

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interests or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.

- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

7. **PERSONNEL**

Motion to approve the following personnel action(s), based on the recommendation of the Superintendent:

7.1 **Employment 2020-2021 School Year**

Approve the following personnel for employment for the 2020-2021 school year(*pending completion of paperwork, criminal history background check and receipt of all Sexual Misconduct/Child Abuse Disclosure Release Form(s):

7.1.1 Carolyn Gripp, Educational Assistant, Endeavour School at a salary of \$20,238, (Step 4) to be pro rated for period of employment effective February 1, 2021.

7.1.2 *Cristina Munoz, hourly aide, Endeavour School at a rate of \$12.25/hour effective on or about February 16, 2021.

7.2 **Tenure Approval**

To approve the granting of tenure to the following staff as of dates listed below and pending continued employment in the district:

7.2.1 **January 2, 2021**

Christine Rossi, (OT)

7.2.2 **January 17, 2021**

Christine Rossi (G3)

7.2.3 **February 17, 2021**

Erin Potter

7.2.4 **February 23, 2021**

Kristen Mehlig

7.3 **Extra Pay**

7.3.1 **Math for All**

The following staff for Math for All session to be paid for no more than 5 hours a rate of \$15/hour as per the NHTEA Agreement and utilizing DODEA M3 Grant Funds:

Linda Vanore, Melissa Wood, Nicolette Colon, Jenna Bulvin, Emily Anderson

7.3.2 Making Number Talks Matter

The following staff for Making Number Talks Matter session to be paid for no more than 5 hours at a rate of \$15/hour as per the NHTEA Agreement and utilizing DODEA M3 Grant Funds:

Christine Rossi, Emily Anderson, Linda Vanore, Melissa Wood, Brittney Burd, Nicole Nadolny, Kristen Mehlig, Courtney Anthes, Kristen Lynch, Frances Dutton, Karen Hallman, Jenna Bulvin
Alexis Bruder

7.3.3 Math Workshop

The following staff for book study Math Workshop Session to be paid for no more than 6 hours at a rate of 15/hour as per the NHTEA Agreement and utilizing DODEA M3 Grant Funds:

Christine Rossi, Kristen Mehlig, Linda Vanore, Jenna Bulvin, Jess Procopio, Patrick O'Conner, Alexa Gatarz, Karen Hallman
Beth Misselhorn, Alexis Bruder, Christine Rossi, Melissa Wood
Kristin Carman, Nicolette Colon, Nicole Nadolny

7.3.4 Math for All

The following staff for implementing Math for All book sessions to be paid for no more than 10 hours at a rate of \$30/hour (as instructor) as per NHTEA Agreement and utilizing DoDEA M3 Grant Funds:

Leighann Peters

7.3.5 Exemplar

The following staff for Exemplar Session to be paid for no more than 3 hours at a rate of 15/hour as per the NHTEA Agreement and utilizing DODEA M3 Grant Funds:

Tiffanie Warder, Wynter Scammell, Melissa Wood, Christine Brough, Alexa. Gatarz, Melissa Gaskins, Nicole Nadolny, Beth Misselhorn
Lisa Stratton, Jennifer Bucko, Jessica Procopio, Katina Baker
Christianna Closson

7.4 Intermittent Leave

B.M., teacher, intermittent leave effective January 21, 2021 through the end of the 2020-2021 school year.

7.5 Resignation

Holly Crandall, Educational Assistant, Endeavour School, resignation effective January 6, 2021.

7.6 Revised Salary

Brooke McReynolds, teacher, to move across the guide from a salary of \$59,977 (Step 1, BA+15) to a salary of \$63,467 (Step 1, MA) effective February 1, 2021.

8. FINANCIAL

Motion to approve the following financial action(s), based on the recommendation of the Superintendent:

8.1 Change Order-CB Lamb Elementary School

Change order #9 to the contract with Dandrea Construction Co in the amount of \$935 for a sign plate on the monumental sign for letter installation.

9. INSTRUCTIONAL

Motion to approve the following instructional resolution(s), based on the recommendation of the Superintendent:

9.1 Student Teacher(s)

The following student teacher(s) from Rowan University for full year clinical practice I & II placements: Spring Semester, March 15, 2021 through April 29, 2021 and Fall Semester, September 1, 2021 through October 22, 2021:

Andrew Isola

10. OTHER BUSINESS

Motion to approve the following resolution based on the recommendation of the Superintendent:

10.1 Approve the 2021-2022 contract with the NHTEA.

11. SUPERINTENDENT'S INFORMATIONAL ITEMS**11.1 Enrollment**

| Grade | Students | Sections |
|-------|----------|----------|
| OOD | 4 | |
| 3F | 68 | 6 |
| 4F | 113 | 9 |
| K | 152 | 7 |
| 1 | 176 | 9 |
| 2 | 136 | 9 |
| 3 | 153 | 7 |
| 4 | 129 | 6 |
| 5 | 112 | 5 |
| 6 | 125 | 6 |
| Total | 1168 | |

12. NEW BUSINESS**13. PUBLIC SESSION****14. MOTION TO ADJOURN**