

NORTH HANOVER TOWNSHIP SCHOOLS  
BURLINGTON COUNTY, NEW JERSEY  
Upper Elementary School  
**BOARD OF EDUCATION AGENDA**  
**October 13, 2020**

1. **CALL TO ORDER:** Flag Salute and Moment of Silence

2. **PRESIDENT’S STATEMENT:**

This meeting has been advertised as a regular business meeting as follows:

- 1) Posting written notice on the official bulletin boards at Endeavour School, Joint Base (MDL), NJ; Upper Elementary School, Secretary of the Board’s Office, Superintendent of Schools’ Office, Wrightstown, NJ; Principal’s Office, Clarence B. Lamb Elementary School, Jacobstown, NJ on January 9, 2020 and April 7, 2020.
- 2) Electronically forwarded written notice to the Burlington County Times on January 9, 2020 and April 7, 2020.
- 3) Filing written notice with the Clerk of North Hanover Township on January 9, 2020 and April 7, 2020.
- 4) Filing written notice with the members and the secretary of this body.
- 5) Mailing written notice to each person who has requested copies of the Regular Meeting Schedule and who has prepaid any charge fixed for such service.

This is in compliance with the requirements of Chapter 231 of the “Open Public Meetings Law” of Public Laws of 1975

3. **EXECUTIVE SESSION:**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows: Personnel (20-21 appointments and contracts).
3. The Board will take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately Twenty (20) minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.

6. This Resolution shall become effective immediately.

4. **CONSENT AGENDA APPROVAL – ITEMS –4.1-4.6**

Motion to approve the following consent agenda items based on the recommendation of the Superintendent:

4.1 Approval of the Regular, Executive and Work Session Minutes for September 29, 2020.

4.2 Approval of the payment of bills for the 2020-2021 budget totaling \$1,135,387.80.

4.3 Approval of the transfers to the 2020-2021 budget in the amount of \$ for the month of August 2020.

4.4 To approve the Budget Status Report for August 2020 and the certification by the Board Secretary that there are no over expenditures in the major funds and accounts of the 2020-2021 budget; further, that sufficient funds are currently available to meet the district’s current financial obligations for the 2020-2021 school year.

4.5 For the North Hanover Township Board of Education to adopt the following resolution:

“RESOLVED, that Pursuant to N.J.A.C. 6A23A-16.10 (A), I, Amy S. Lerner, Board Secretary, certify that to the best of my knowledge and belief, that as of August 31, 2020 no budgetary line item account has encumbrances and expenditures (contracted orders) which in total exceed the amount appropriated by the District Board of Education which would be in violation of N.J.A.C. 6A:23A-16.10 (A). Pursuant to N.J.S.A. 18A:17-9 and 18A:17-36; that the district’s financial accounts have been reconciled and are in balance.”

Through the adoption of this resolution, we, the North Hanover Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10 (b), certify that as of August 31, 2020 and after review of the Secretary’s and Treasurer’s monthly financial reports (appropriation section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16.10 (b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4.6 Approval of the Board Secretary and Treasurer report for the month of August 2020.

5. **PUBLIC COMMENT ON AGENDA ITEMS ONLY**

(The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel items.)

6. **PERSONNEL**

Motion to approve the following personnel action(s), based on the recommendation of the Superintendent:

6.1 **Employment 2020-2021 School Year**

Approve the following personnel for employment for the 2020-2021 school year(\*pending completion of paperwork, criminal history background check and receipt of all Sexual Misconduct/Child Abuse Disclosure Release Form(s):

6.1.1 Jacqueline Gallo, hourly leave replacement, Maintenance Building, effective October 13, 2020 at her hourly rate of pay.

6.2 **Resignation**

6.2.1 Alexandra Milewski, Transportation Aide, resignation effective October 3, 2020.

6.3 **Transfer of Assignment**

6.3.1 LeighAnn Peter from Grade 2, Endeavour School to Grade 2, Virtual School.

6.3.2 Judy Lynch, from Grade 2, Virtual School to Support Teacher, Virtual School.

6.4 **Extra Pay**

6.4.1 **Bus Duty**

6.4.1.1 JoAnn Patterson, bus duty, UES, at her hourly rate of pay.

6.4.2 **In-service Presentation**

The following staff for presentation preparation for inservice at a rate of \$25/hour as per the NHTEA Agreement:

6.4.2.1 Jessica Procopio (not to exceed four hours)

6.4.2.2 LeighAnn Peter (not to exceed four hours)

6.4.2.3 Christel Beck (not to exceed two hours)

6.4.2.4 Alexa Gatarz (not to exceed two hours)

6.5 **Mentor--2020-2021 School Year**

6.5.1 **New Hire**

Lauren Lawson

**Mentor**

Kelly Meader

7.

**FINANCIAL**

Motion to approve the following financial action(s), based on the recommendation of the Superintendent:

7.1 Change Order-CB Lamb Elementary School

Change order #7 to the contract with Dandrea Construction Co in the amount of \$33,780 for the extension of piping, adding of door frames, relocation of air grilles, and metal column enclosures.

7.2 Change Order-Endeavour Elementary School - Phase III

Change order #1 to the contract with J.H. Williams Enterprises, Inc. in the amount of a credit of \$809.79 for the reconciliation of allowances, reduction or roofing work, and addition of caulking and painting.

7.3 Professional Services Contract

Approval of the agreement with Steve Feldman Design, LLC to provide exhibit planning and design professional services at the Endeavour Elementary School in the amount of \$37,300.

8.

**INSTRUCTIONAL**

Motion to approve the following resolution(s), based on the recommendation of the Superintendent:

8.1 Tuition Contracts- Sending

8.1.1 To approve the contract with Burlington County Special Services School District, Burlington, NJ for one North Hanover Township resident student placed out of district for the 2020-2021 school year, at a rate of \$46,406.00 annually.

8.1.2 To approve the contract with Burlington County Special Services School District, Burlington, NJ for one North Hanover Township resident student placed out of district for the 2020-2021 school year, at a rate of \$42,074.00 annually.

9.

**OTHER BUSINESS**

Motion to approve the following resolution(s), based on the recommendation of the Superintendent:

9.1 2020-2021 School Calendar-REVISED

To revise the 2020-2021 School Calendar

**10. POLICIES/REGULATIONS SECOND READING**

Motion to approve the second reading and adoption of the following policies/regulations, based on the recommendation of the Superintendent:

- P 0152 Board Officers (Revised)
- P 1581 Domestic Violence (M) (Revised)
- R 1581 Domestic Violence (M) (New)
- P 2422 Health and Physical Education (M) (Revised)
- P 3421.13 Postnatal Accommodations (New) (Teaching Staff)
- P 4421.13 Postnatal Accommodations (New) (Support Staff)
- P & R 5330 Administration of Medication (M) (Revised)
- P 7243 Supervision of Construction (M) (Revised)
- P 8210 School Year (Revised)
- P 8220 School Day (M) (Revised)
- R 8220 School Closings (Revised)
- P 8462 Reporting Potentially Missing or Abused Children (M) (Revised)

**11. SUPERINTENDENT'S INFORMATIONAL ITEMS**

11.1 Enrollment

Grade	Students	Sections
OOD	4	
3F	69	6
4F	111	9
K	148	7
1	162	8
2	135	8
3	147	7
4	126	6
5	109	5
6	121	6
Total	1130	

12. **NEW BUSINESS**
13. **PUBLIC SESSION**
14. **MOTION TO ADJOURN**