

NORTH HANOVER TOWNSHIP SCHOOLS
BURLINGTON COUNTY, NEW JERSEY
Upper Elementary School
BOARD OF EDUCATION AGENDA
August 25, 2020

1. CALL TO ORDER: Flag Salute and Moment of Silence

2. PRESIDENT’S STATEMENT:

This meeting has been advertised as a regular business meeting as follows:

- 1) Posting written notice on the official bulletin boards at Endeavour School, Joint Base (MDL), NJ; Upper Elementary School, Secretary of the Board’s Office, Superintendent of Schools’ Office, Wrightstown, NJ; Principal’s Office, Clarence B. Lamb Elementary School, Jacobstown, NJ on January 9, 2020 and April 7, 2020.
- 2) Electronically forwarded written notice to the Burlington County Times on January 9, 2020 and April 7, 2020.
- 3) Filing written notice with the Clerk of North Hanover Township on January 9, 2020 and April 7, 2020.
- 4) Filing written notice with the members and the secretary of this body.
- 5) Mailing written notice to each person who has requested copies of the Regular Meeting Schedule and who has prepaid any charge fixed for such service.

This is in compliance with the requirements of Chapter 231 of the “Open Public Meetings Law” of Public Laws of 1975

3. EXECUTIVE SESSION:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows: Personnel (20-21 appointments and contracts).
3. The Board will take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately Thirty (30) minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.

6. This Resolution shall become effective immediately.

4. CONSENT AGENDA APPROVAL – ITEMS –4.1-4.6

Motion to approve the following consent agenda items based on the recommendation of the Superintendent:

4.1 Approval of the Regular, Executive and Work Session Minutes for July 20, 2020 and July 23, 2020.

4.2 Approval of the payment of bills for the 2020-2021 budget totaling \$3,127,798.00.

4.3 Approval of the transfers to the 2020-2021 budget in the amount of \$124,235 for the month of July 2020.

4.4 To approve the Budget Status Report for July 2020 and the certification by the Board Secretary that there are no over expenditures in the major funds and accounts of the 2020-2021 budget; further, that sufficient funds are currently available to meet the district’s current financial obligations for the 2020-2021 school year.

4.5 For the North Hanover Township Board of Education to adopt the following resolution:

“RESOLVED, that Pursuant to N.J.A.C. 6A23A-16.10 (A), I, Amy S. Lerner, Board Secretary, certify that to the best of my knowledge and belief, that as of July 31, 2020 no budgetary line item account has encumbrances and expenditures (contracted orders) which in total exceed the amount appropriated by the District Board of Education which would be in violation of N.J.A.C. 6A:23A-16.10 (A). Pursuant to N.J.S.A. 18A:17-9 and 18A:17-36; that the district’s financial accounts have been reconciled and are in balance.”

Through the adoption of this resolution, we, the North Hanover Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10 (b), certify that as of July 31, 2020 and after review of the Secretary’s and Treasurer’s monthly financial reports (appropriation section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16.10 (b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4.6 Approval of the Board Secretary and Treasurer report for the month of July 2020.

5. PUBLIC COMMENT ON AGENDA ITEMS ONLY

(The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel items.)

6. PERSONNEL

Motion to approve the following personnel action(s), based on the recommendation of the Superintendent:

6.1 Employment 2020-2021 School Year

Approve the following personnel for employment for the 2020-2021 school year(*pending completion of paperwork, criminal history background check and receipt of all Sexual Misconduct/Child Abuse Disclosure Release Form(s):

- 6.1.1 *Patrick O'Connor, leave replacement, grade 2 Teacher, Endeavour School, at a salary of \$58,232 (FTE 1.0, BA, Step 1) effective September 1, 2020 to be prorated for period of employment.
- 6.1.2 *Lisa Crawford, leave replacement, grade 3, Teacher, Endeavour School, at a salary of \$58,232 (FTE 1.0, BA, Step 1) effective September 28, 2020 to be prorated for period of employment.
- 6.1.3 *Alexandra Milewski, Transportation Aide, District, at a rate of \$12.25/hour effective September 8, 2020.
- 6.1.4 *Melissa Papp, Float Nurse, District, at a salary of \$70,032 (FTE 1.0, Step 12, RN, minus \$3,100 for a total adjusted salary of \$66,932) effective September 1, 2020.
- 6.1.5 Bryan Lipski, Sub Custodian, District, at a rate of \$12.25/hour.
- 6.1.6 *Marissa Pembleton, Transportation Aide, District, at a rate of \$12.25/hour effective September 8, 2020.
- 6.1.7 *Nicolette Colon, Teacher of the Deaf, Endeavour School, at a salary of \$64,267.00 (FTE 1.0, Step 2, MA) effective on or about September 16, 2020. (Salary to be prorated for period of employment)

6.2 Resignation/Retirement

- 6.2.1 Diane VonSchmidt, transportation aide, District, resignation effective July 31, 2020.
- 6.2.2 Shannon Walker, hourly aide, CB Lamb School, resignation effective July 24, 2020.
- 6.2.3 Jessica Little, hourly aide, CB Lamb School resignation July 31, 2020.

6.3 Sub-Nurse

Cody Willever, sub nurse, District @ a rate of \$200.00/day.

6.4 Extra Pay

6.4.1 Translation Services

Monica Atkinson to provide translation services as needed at a rate of \$15.00/hour.

6.4.2 Tools of the Mind Training

The following staff to attend the Tools of the Mind Virtual Training to be paid \$15/hour as per the NHTEA Agreement (Article XVIII) and for no more than 2.5 hours:

GayLynn Perkins, Kimberly Castle, Ellina Devanney Levin, Samantha Phelps Simone, Jillian Bencivengo Ashley, Shirley Neumann, Katherine Szatkowski, Lauren Ward Richardson, Paige Bender, Diana Cartmill, Susan Chiarello, Shannon Fazekas Slater, Kelly finamore Childs, Carol Peroni, Jennifer Gaulrapp, Erin Potter

6.5 Mentor--2020-2021 School Year

	<u>New Hire</u>	<u>Mentor</u>
6.5.1	Patrick O'Connor	Alexa Gatarz
6.5.2	Katharine Stypinski	Tara Giudotti

6.6 Revised Salary

6.6.1 Annamarie Fielding, teacher, to move across the guide from a salary of \$66,877.00 (Step 8, BA+15) to a salary of \$70,367.00 (Step 8, MA) effective September 1, 2020.

6.6.2 Ashley Forsyth, Educational Assistant, from a salary of \$20,088.00 to \$20,488.00 for College Credits as per the NHTEA Agreement.

6.6.3 Jessica McNerney, Educational Assistant, from a salary of \$20,0288.00 to \$20,488.00 for College Credits as per the NHTEA Agreement.

6.7 Rescind Contract

To rescind the 2020-2021 contract with Kristie Hipple, Special Education Teacher.

6.8 Leaves of Absence Recommended for Approval

Employee	Type of Leave-use of sick days/personal	Approx Dates of FMLA	Approx Dates of FMLA/ NJFLA	Approx Dates of NJFLA	Approx Dates of Unpaid Leave	Anticipated Return to Work Date
K.F.	N/A	N/A	N/A	N/A	9/16/2020 through 9/25/2020	9/28/2020

6.9 Custodian Building Assignments 20-21School Year

6.9.1 UES
 Kim Mercantini, Waylon Reed, Ariel Chapulin, Brian Inman

6.9.2 CB Lamb School
 Dan Osier, Bill Shillinger, Chris Greene, Ken Friedrich

6.9.3 Endeavour School
 Kevin Weal, Gabby Moreno, Vernie Stanley, Jim Steinruck, Nick Smith, Karen Evans, Brian Jones, Wayne Stinson

6.9.4 Sub-Custodians
 Bryan Lipski, Sam Irvin

7. **FINANCIAL**

Motion to approve the following financial action(s), based on the recommendation of the Superintendent:

7.1 Services Contract
 To approve the contract with the New Jersey Commission of the Blind and Visually Impaired to provide Level 1 educational services for the 2020-2021 school year at a rate of \$2,100 annually.

7.2 Impact Aid Reserve Transfer
 To approve the transfer from Impact Aid Reserve account in the amount up to \$250,000 to the general fund budget for costs associated with the renovation project at CB Lamb Elementary School (furniture & fixtures).

7.3 Wastewater Operator
 To approve the contract with Environmental & Technical Services L.L.C. for wastewater operator services for the 2020-2021 school year, beginning August 1, 2020 at the rate of \$2,400 per month.

7.4 Tuition Contracts-Receiving

- 7.4.1 To approve the contract with the Chesterfield Township Board of Education, Wrightstown, NJ for one Chesterfield Township resident student to attend the disabled program at the Upper Elementary School for the 2020-2021 school year at a tentative tuition rate of \$35,698.
- 7.4.2 To approve the contracts with the New Hanover Township Board of Education, New Hanover, NJ for one New Hanover Township resident student to attend the preschool disabled program at the CB Lamb Elementary School for the 2020-2021 school year at a tentative tuition rate of \$37,294.

7.5 Extraordinary Services Contracts-Receiving

- 7.5.1 To approve the contracts for extraordinary services with the Chesterfield Township Board of Education, Wrightstown, NJ for one Chesterfield Township resident student attending North Hanover Township Schools in the approximate amount of \$59,500.
- 7.5.2 To approve the contracts for extraordinary services with the New Hanover Township Board of Education, New Hanover, NJ for one New Hanover Township resident student attending North Hanover Township Schools in the approximate amount of \$47,500.

8. INSTRUCTIONAL

Motion to approve the following instructional resolution(s), based on the recommendation of the Superintendent:

- 8.1 Approve Annamarie Fielding, Teacher UES, to conduct a research study in her classroom (to guide students to think critically about content they encounter throughout the year) as a requirement by the Reading Specialist MA program at Rowan University.
- 8.2 Tuition Contract- Sending
 - 8.2.1 To approve the contract with the Larc School, Bellmawr, NJ for two North Hanover Township resident students placed out of district for the 2020-2021 school year, beginning July 6, 2020 at a rate of \$285.02 per diem or \$59,854.20 annually per student.
 - 8.2.2 To approve the contract with Burlington County Special Services School District, Burlington, NJ for one North Hanover Township

resident student placed out of the district in an extended school year program for the 2020-2021 school year, at a rate of \$3,978.

9. TRANSPORTATION

Motion to approve the following transportation resolutions(s), based on the recommendation of the Superintendent:

9.1 Renewal of Transportation Contracts 2020-2021 School Year

Approval of the following transportation contracts reflecting a 1.70% increase in each, pursuant to NJSA 18A:39-3, which is the maximum negotiated consumer price index increase in transportation contracts for 2020-2021:

9.1.1 **GST**

<u>Route</u>	<u>Cost</u>
2A	\$45,166.55
9A	\$45,166.55
6	\$48,519.01
40	\$55,802.53
41	\$57,128.01
22/20/23	\$58,820.41
E02/24	\$46,021.21
52	\$50,891.40
53	\$50,891.40

9.1.2 **WOLFINGTON**

<u>Route</u>	<u>Cost</u>
38	\$49,401.97
42	\$54,474.02
4/30	\$54,172.96
16/30	\$45,901.19
5/7	\$47,030.32
17/8	\$44,207.46
29	\$46,467.59
31	\$46,467.59
21	\$53,748.77
37	\$44,621.60
39	\$46,632.94
34	\$48,653.53

10. POLICIES/REGULATIONS FIRST READING

- _____ P 1648 Restart and Recovery Plan (M)
- _____ P 1648.02 Remote Learning Options for Families (M) (New)
- P 1648.03 Restart and Recovery Plan-Full Time Remote Instruction (M)
- P 1649 Federal Families First Coronavirus (COVID-19) Response Act (FFCRA) (M) (New)
- P 2270 Religion in Schools (Revised)
- P 2431.3 Heat Participation Policy for Student-Athlete Safety (M) (Revised)
- P 2622 Student Assessment (M) (Revised)
- P & R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P & R 5200 Attendance (M) (Revised)
- P & R 5320 Immunization (Revised)
- P & R 5330.04 Administering an Opioid Antidote (M) (Revised)
- P 5610 Suspension (M) (Revised)
- R 5610 Suspension Procedures (M) (Revised)
- P 5620 Expulsion (M) (Revised)
- P & R 8320 Personnel Records (M) (Revised)

11. OTHER BUSINESS

_____ Approve the revised 2020-2021 School calendar. _____

12. SUPERINTENDENT'S INFORMATIONAL ITEMS

12.1 Enrollment

Grade	Students	Sections	Class Size
OOD	4		

3F	90	6	15
4F	137	10	13.7
K	163	9	18.3
1	151	7	21.4
2	143	7	20.4
3	130	6	21.5
4	116	6	19.1
5	126	6	20.6
6	144	6	24
Total	1204		

13. **NEW BUSINESS**
14. **PUBLIC SESSION**
15. **MOTION TO ADJOURN**