

NORTH HANOVER TOWNSHIP SCHOOLS
BURLINGTON COUNTY, NEW JERSEY
Upper Elementary School
BOARD OF EDUCATION AGENDA
July 31, 2020

1. **CALL TO ORDER:** Flag Salute and Moment of Silence

2. **PRESIDENT'S STATEMENT:**

This meeting has been advertised as a regular business meeting as follows:

- 1) Posting written notice on the official bulletin boards at Endeavour School, Joint Base (MDL), NJ; Upper Elementary School, Secretary of the Board's Office, Superintendent of Schools' Office, Wrightstown, NJ; Principal's Office, Clarence B. Lamb Elementary School, Jacobstown, NJ on July 21, 2020.
- 2) Electronically forwarded written notice to the Burlington County Times on July 21, 2020.
- 3) Filing written notice with the Clerk of North Hanover Township on July 21, 2020.
- 4) Filing written notice with the members and the secretary of this body.
- 5) Mailing written notice to each person who has requested copies of the Regular Meeting Schedule and who has prepaid any charge fixed for such service.

This is in compliance with the requirements of Chapter 231 of the "Open Public Meetings Law" of Public Laws of 1975

3. **EXECUTIVE SESSION:**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows: Personnel (20-21 appointments and contracts).
3. The Board will take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately Thirty (30) minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

4. **CONSENT AGENDA APPROVAL – ITEMS –4.1-4.6**

Motion to approve the following consent agenda items based on the recommendation of the Superintendent:

- 4.1 Approval of the payment of bills for the 2020-2021 budget totaling \$131,546.03.
- 4.2 Approval of the payroll for July 2020 \$296,211.84.
- 4.3 Approval of the transfers to the 2020-2021 budget in the amount of \$118,964.05 for the month of June 2020.
- 4.4 To approve the Budget Status Report for June 2020 and the certification by the Board Secretary that there are no over expenditures in the major funds and accounts of the 2019-2020 budget; further, that sufficient funds are currently available to meet the district’s current financial obligations for the 2019-2020 school year.
- 4.5 For the North Hanover Township Board of Education to adopt the following resolution:

“RESOLVED, that Pursuant to N.J.A.C. 6A23A-16.10 (A), I, Amy S. Lerner, Board Secretary, certify that to the best of my knowledge and belief, that as of June 30, 2020 no budgetary line item account has encumbrances and expenditures (contracted orders) which in total exceed the amount appropriated by the District Board of Education which would be in violation of N.J.A.C. 6A:23A-16.10 (A). Pursuant to N.J.S.A. 18A:17-9 and 18A:17-36; that the district’s financial accounts have been reconciled and are in balance.”

Through the adoption of this resolution, we, the North Hanover Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10 (b), certify that as of June 30, 2020 and after review of the Secretary’s and Treasurer’s monthly financial reports (appropriation section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16.10 (b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 4.6 Approval of the Board Secretary and Treasurer report for the month of June 2020.

5. **PUBLIC COMMENT ON AGENDA ITEMS ONLY**

(The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel items.)

6.

PERSONNEL

Motion to approve the following personnel action(s), based on the recommendation of the Superintendent:

6.1 **Employment 2020-2021 School Year**

Approve the following personnel for employment for the 2020-2021 school year(*pending completion of paperwork, criminal history background check and receipt of all Sexual Misconduct/Child Abuse Disclosure Release Form(s):

6.1.1 *Ashley Forsyth, Educational Assistant, C. B. Lamb School, at a salary of \$20,088 (FTE 1.0, Step 1-3) effective September 1, 2020.

6.1.2 *Denise Mercado, Educational Assistant, Endeavour School, at a salary of \$20,088 (FTE 1.0, Step 1-3) effective September 1, 2020.

6.1.3 *Nadine Ingling, Floater Educational Assistant, Endeavour School, at a salary of \$20,088 (FTE 1.0, Step 1-3) effective September 1, 2020.

6.2 **Revised Salary**

Kenneth Friederich, Custodian, UES, at a salary of \$37,507 + \$750 (Black Seal License) (FTE 1.0, Step 13) effective on or about August 3, 2020.

6.3 **Transfer/Change of Assignment**

6.3.1 Shelby Croshaw from Floater Educational Assistant, Endeavour School to Pre K 4 Educational Assistant, Endeavour School effective September 1, 2020.

6.3.2 Christina Mannino, from Educational Assistant, Endeavour School to Educational Assistant, C.B. Lamb School.

6.3.3 DeChanda Summers, from Educational Assistant, Endeavour School to Educational Assistant, C. B. lamb School.

6.4 Leaves of Absence Recommended for Approval

Employee	Type of Leave-use of sick days/personal	Approx Dates of FMLA	Approx Dates of FMLA/ NJFLA	Approx Dates of NJFLA	Approx Dates of Unpaid Leave/ Child Rear	Anticipated Return to Work Date
B.M.	N/A	N/A	N/A	N/A	9/28/2020 through 11/8/2020 Unpaid Medical disability leave	11/9/2020

7. **FINANCIAL**

Motion to approve the following financial action(s), based on the recommendation of the Superintendent:

7.1 Revised State Aid Notices

WHEREAS on July 10, 2020 the New Jersey Department of Education (NJDOE) posted revised state aid notices for districts which indicated a decrease in state aid compared to the district's February 27, 2020 state aid notice; and

WHEREAS districts may increase the amount of unassigned general fund surplus budgeted in the original budget certified for taxes to provide the resources necessary to address the reduction to 2020-2021 state aid; and

WHEREAS NJDOE grants this permission pursuant to *N.J.S.A. 18A:22-8.1 AND N.J.A.C. 6A:23A-13.3 (b) and (c)*;

NOW THEREFORE BE IT RESOLVED that the North Hanover Township Board of Education appropriate \$179,488 from general fund surplus into the 2020-2021 budget.

7.2 Impact Aid Reserve Transfer

To approve the transfer from Impact Aid Reserve account in the amount of \$80,000 to the general fund budget for costs associated with the renovation projects at CB Lamb Elementary School.

7.3 Change Order - CB Lamb Elementary

Change order # 6 for Dandrea Construction Co. for the additional work due to unforeseen building conditions and the demolition and relocation of the flagpole in the amount of \$41,452 for the CB Lamb Elementary School Phase II project.

8. INSTRUCTIONAL

Motion to approve the following resolution(s), based on the recommendation of the Superintendent:

8.1 Tuition Contract- Sending

To approve the contract with the Point Pleasant Board of Education for two North Hanover Township students for the remainder of the 2019-2020 school year, beginning February 21, 2010 at a rate of \$5,260.23 per student.

8.2 Remote Instruction Curriculum

WHEREAS, there exists a need for remote instruction curriculum services in connection with remote learning for the 2020-2021 School Year, as designated.

WHEREAS, it has been determined that such remote instruction curriculum services are specialized in nature, require expertise in the field of remote instruction, can be provided only by a licensed professional organization and is not reasonably possible to describe the required services with written bid specifications, and

WHEREAS, funds in the amount of \$225 per student are or will be available for this purpose.

NOW, THEREFORE BE IT RESOLVED, BY THE NORTH HANOVER TOWNSHIP BOARD OF EDUCATION IN THE COUNTY OF BURLINGTON, AS FOLLOWS:

- a.. The remote instruction curriculum services firm of (Edmentum, Inc. Minneapolis, MN) is hereby retained to provide remote instruction curriculum services necessary.
- b. This contract is awarded without competitive bidding as “Extraordinary Unspecifiable Services” in accordance with the Public School Contracts Law, N.J.S.A.18A:18A(a)(1) because it is for services performed by persons that cannot be reasonably described and bid.
- c. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board

9. **SUPERINTENDENT'S INFORMATIONAL ITEMS**

9.1 **Enrollment**

Grade	Students	Sections	Class Size
OOD	4		
3F	90	6	15
4F	137	10	13.7
K	163	9	18.3
1	151	7	21.4
2	143	7	20.4
3	130	6	21.5
4	116	6	19.1
5	126	6	20.6
6	144	6	24
Total	1204		

10. **NEW BUSINESS**

11. **PUBLIC SESSION**

12. **EXECUTIVE SESSION:**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows: Personnel (CSA Evaluation review with Superintendent).
3. The Board will not take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately Thirty (30) minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.

6. This Resolution shall become effective immediately.

13. MOTION TO ADJOURN