

NORTH HANOVER TOWNSHIP SCHOOLS
BURLINGTON COUNTY, NEW JERSEY
Upper Elementary School
BOARD OF EDUCATION AGENDA
June 9, 2020

1. **CALL TO ORDER:** Flag Salute and Moment of Silence

2. **PRESIDENT'S STATEMENT:**

This meeting has been advertised as a regular business meeting as follows:

- 1) Posting written notice on the official bulletin boards at Endeavour School, Joint Base (MDL), NJ; Upper Elementary School, Secretary of the Board's Office, Superintendent of Schools' Office, Wrightstown, NJ; Principal's Office, Clarence B. Lamb Elementary School, Jacobstown, NJ on January 9, 2020 and April 7, 2020.
- 2) Electronically forwarded written notice to the Burlington County Times on January 9, 2020 and April 7, 2020.
- 3) Filing written notice with the Clerk of North Hanover Township on January 9, 2020 and April 7, 2020.
- 4) Filing written notice with the members and the secretary of this body.
- 5) Mailing written notice to each person who has requested copies of the Regular Meeting Schedule and who has prepaid any charge fixed for such service.

This is in compliance with the requirements of Chapter 231 of the "Open Public Meetings Law" of Public Laws of 1975

3. **EXECUTIVE SESSION:**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows: Personnel (20-21 appointments and contracts).
3. The Board will take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately Thirty (30) minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

4. **CONSENT AGENDA APPROVAL – ITEMS –4.1-4.5**

Motion to approve the following consent agenda items based on the recommendation of the Superintendent:

- 4.1 Approval of the Regular, Work and Executive Session Minutes for May 12, 2020.
- 4.2 Approval of the payment of bills for the 2019-2020 budget totaling \$1,402,891.68.
- 4.3 Approval of the payroll for May 2020 \$1,405,953.22.

To approve the Budget Status Report for April 2020 and the certification by the Board Secretary that there are no over expenditures in the major funds and accounts of the 2019-2020 budget; further, that sufficient funds are currently available to meet the district’s current financial obligations for the 2019-2020 school year.

- 4.4 For the North Hanover Township Board of Education to adopt the following resolution:

“RESOLVED, that Pursuant to N.J.A.C. 6A23A-16.10 (A), I, Amy S. Lerner, Board Secretary, certify that to the best of my knowledge and belief, that as of April 30, 2020 no budgetary line item account has encumbrances and expenditures (contracted orders) which in total exceed the amount appropriated by the District Board of Education which would be in violation of N.J.A.C. 6A:23A-16.10 (A). Pursuant to N.J.S.A. 18A:17-9 and 18A:17-36; that the district’s financial accounts have been reconciled and are in balance.”

Through the adoption of this resolution, we, the North Hanover Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10 (b), certify that as of April 30, 2020 and after review of the Secretary’s and Treasurer’s monthly financial reports (appropriation section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16.10 (b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- 4.5 Approval of the Board Secretary and Treasurer report for the month of April 2020.

5. **PUBLIC COMMENT ON AGENDA ITEMS ONLY**

(The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel items.)

6. PERSONNEL

Motion to approve the following personnel action(s), based on the recommendation of the Superintendent:

6.1 Resignation/Retirement

Topacio Martinez, Educational Assistant, resignation effective July 1, 2020.

6.2 ESY 2020 program

The following staff for the ESY 2020 program:

Position	Recommended Staff Member	Program	MAX Hours	Pay Rate	Location
Special Education Teacher	Katie Courtney	Preschool Program 1	70	Staff Member's Hourly Rate	Virtual
Special Education Teacher	Shen Baskaran	Preschool Program 2	70	Staff Member's Hourly Rate	Virtual
Special Education Teacher	Joy Blatherwick	MD K	70	Staff Member's Hourly Rate	Virtual
Special Education Teacher	Carmen Lewis	MD Class - Grades 1-2	70	Staff Member's Hourly Rate	Virtual
Special Education Teacher	Kristin Carroll	MD Class - Grades 3-4	70	Staff Member's Hourly Rate	Virtual
Special Education Teacher	Tonya Jarvie	MD Class - Grades 5-6	70	Staff Member's Hourly Rate	Virtual
Instructional Aid	Cristina Mannino Dana Cartmill	Preschool Program 1	65	\$15.00	UES(virtual)
Instructional Aides	Paige Bender Susan Chiarello	Preschool Program 2	65	\$15.00	UES(virtual)

Instructional Aides	Lindsey Fernandez Kim Manuguera	MD Class - Grades K	65	\$15.00	UES(virtual)
Instructional Aides	Kathrin Colen Kristen Mehlig	MD Class - Grades 1-2	65	\$15.00	UES(virtual)
Instructional Aides	Melanie Muller Anna Greeley	MD Class - Grades 3-4	65	\$15.00	UES(virtual)
Instructional Aides	Lisa Evans Suzanna DeGood	MD Class - Grades 5-6	65	\$15.00	UES(virtual)
Speech and Language Specialist	Shirley Stevens	Identified Students in all classes	80	Staff Member's Hourly Rate	Virtual
Physical Therapist	Coleen Welling	Identified Students in all classes	50	Staff Member's Hourly Rate	Virtual
Behaviorist	Kamalathara Srikanth	Direct and Consultative Services to all ESY classes and staff	80	Staff Member's Hourly Rate	Virtual
Behaviorist	Kamalathara Srikanth	FBA evaluations	Up to 6	\$225 per evaluation	Virtual
Case Manager	Kim Varvara Melissa Acosta	Organizing/Managing evaluations/eligibility/IEP development and process and meetings	Est. 6 to 8 students Each case manager	\$100 per student	Virtual
Psychologists	Melissa Acosta Gabrielle Meck	Evaluations	Est. - 10 to 15 student	\$225 per evaluation	Virtual
Psychologists	Melissa Acosta	Eligibility/IEP	Est.-10 to	\$30.00 per	Virtual

	Gabrielle Meck	Meetings	15 students	hour	
LDTTC	Jennifer Wierski	Evaluations	Est. - 10 to 15 students	\$225 per evaluation	Virtual
LDTTC	Jennifer Wierski	Eligibility/IEP Meetings	Est. - 10 to 15 students	\$30.00 per hour	Virtual
Social Worker	Kim Varava	Evaluations	Est. - 10 to 15 student	\$225 per evaluation	Virtual
Social Worker	Kim Varava	Eligibility/IEP Meetings	Est. - 10 to 15 student	\$30.00 per hour	Virtual
Speech and Language Specialist	Shirley Stevens William Carosia	Evaluations	Est. - 10 to 15 student	\$225 per evaluation	Virtual
Speech and Language Specialist	Shirley Stevens William Carosia	Eligibility/IEP Meetings	Est. - 10 to 15 student	\$30 per hour	Virtual
Physical Therapist	Coleen Welling	Evaluations	Est. 6 students	\$225 per evaluation	Virtual
Physical Therapist	Coleen Welling	Eligibility/IEP Meetings	Est. 6 students	\$30 per hour	Virtual
Special Education Teacher	Kati Courtney Kristin Carroll Kathy Walters Linda Vanore Gina Gill Karlee Corvasce Amanda Jenkins	Eligibility/IEP Meetings	Est. - 10 to 15 student	\$30 per hour	Virtual
General Education Teacher	Susan Chiarello Alyssa Barreto Karlee Corvasce Amanda Jenkins Joann Case Carol Peroni Melaney Loose	Eligibility/IEP Meetings	Est. - 10 to 15 student	\$30 per hour	Virtual

6.3 2020/2021 Salaries for the following staff:

The following individual salaries for the North Hanover Township Principals Association for the 2020/2021 school year.

<u>ADMINISTRATIVE</u>	<u>Assignment</u>	<u>2020/21 Salary</u>	<u>Total Salary</u>
Alvarez, Jimmy	Principal, UES	122,206	122,206
Danley, Jason	Principal, Endeavour	103,428	103,428
Cioffi, Teri	Principal, Endeavour	100,000	100,000
Paterson, Dr. Gerald	Principal, CB Lamb	121,928	121,928

6.4 2020/2021 Salaries:

The following individual steps, hourly rates, and longevity for the 2020/2021 school year for the following hourly employees:

Bus Drivers/Aides	20/21 Step	20/21 Rate/hr.	Longevity
Barnes, D	5	23.00	
Giberson, J	4	21.25	
Vandervort, V.	7	25.50	250.00
Walton, B	7	25.50	
Adwell, K	11	18.00	
Boesch, K	3	13.00	
Greene, K	2	12.50	
Pingitor, M.	11	18.00	
Romano, V	2	12.50	

Von Schmidt, D	7	15.00	
Hourly Aides			
Bell, C.	11	18.00	
Dettling, A.	2	12.50	
Dugan, C	2	12.50	
Gripp, C	5	14.00	
Ingling, T	11	18.00	
Kemerley, M.	4	13.50	
LaPenna T.	2	12.50	
Lento, A	11	18.00	
Little J.	2	12.50	
Moore, D	11	18.00	
Reynolds, S.	11	18.00	
Trembula, R.	11	18.00	
Urcuyo, K	2	12.50	
Vanegas, R	3	13.00	
Walker, S	2	12.50	
Weitz, R	5	14.00	
Zwolinski, T	2	12.50	

6.5 Medical Inspector

Columbus Family Physicians as the medical inspectors for a fee of \$8,000.00 for the 2020/2021 School year.

6.6 Treasurer

Peggy Ianoale as the Treasurer of School Monies for the 2020-2021 school year at the annual stipend of \$8,000.

6.7 Appointments

6.7.1 The following appointments for the 2020/2021 school year:

Superintendent	Helen Payne
School Business Administrator/Board Secretary	Amy Lerner
Affirmative Action Officer/Gender Equity Officer	Amy Lerner
Public Agency Compliance Officer	Amy Lerner
Right to Know Officer	Rick Takakjy
Attendance Officer	Helen Payne
Asbestos Management Officer	Rick Takakjy
Integrated Pest Management Officer	Rick Takakjy
Indoor Air Quality Coordinator	Rick Takakjy
Americans with Disabilities Act Officer	Jennifer Grenger
Safety Officer	Amy Lerner
Title IX Officer	Amy Lerner
Chemical Hygiene Officer	Rick Takajy
Homeless Liaison	Jennifer Grenger
504 Officers	Jennifer Grenger; Jim Alvarez; Teri Cioffi; Jason Danley, Dr. Gerald Paterson
State Testing Coordinator	Christina Fletcher
English as a Second Language Plan Coordinator	Christina Fletcher
Anti-bullying Coordinator & District School Safety Specialist	Jim Alvarez
Custodian of Government Records NJSA 47A:1A1	Amy Lerner
Custodian of School Records	Jim Alvarez; Dr. Gerald Paterson; Teri Cioffi; Jason Danley

6.7.2 Appointment of School Improvement Panels for 2020/2021 as listed:

<u>School Improvement Panels 2020/2021</u>	
<u>Endeavour</u>	Jason Danley, Teri Cioffi, Jen Grenger, Jen Gaulrapp
<u>CBL</u>	Dr. Gerald Paterson, Christina Fletcher
<u>UES</u>	Jimmy Alvarez, Christina Fletcher

7.

FINANCIAL

Motion to approve the following financial action(s), based on the recommendation of the Superintendent:

7.1 Integrated Pest Management Services

Motion to approve the proposal from Alliance Commercial Pest Control, Inc. of Tinton Falls, NJ for Integrated Pest Management Services for the 2020-2021 school year at a rate of \$2,384.00 as per the Ed-Data Bid #8533 and Bid #9163.

7.2 Auditing Services

WHEREAS, there exists a need for Auditing Services, and
 WHEREAS, the firm of Holt McNally & Associates, 618 Stokes Road, Medford, NJ is licensed to provide such services, and
 WHEREAS, the Board of Education has reviewed the firm’s most recent Peer Review report, and
 WHEREAS, funds in the amount of \$32,500 are or will be available for this purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE NORTH HANOVER TOWNSHIP BOARD OF EDUCATION IN THE COUNTY OF BURLINGTON, AS FOLLOWS:

1. The auditing firm of Holt McNally & Associates, 618 Stokes Road, Medford, NJ is hereby retained to provide Auditing services for the 2019-2020 School Year.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. The Board appoints Michael Holt, as the auditor in charge.
4. The Board of Education is required to review firm’s most recent Peer Review report prior to the engagement of the annual audit, and to acknowledge its review of the report in the minutes that authorize the engagement of the public school accountant.
5. The anticipated term of this contract is one (1) year.

6. Holt McNally & Associates, 618 Stokes Road, Medford, NJ has completed and submitted a C.271 Political Contribution Disclosure Form in accordance with Section 2 of P.L. 2006, c271.

7. A copy of this resolution as well as the engagement letter shall be placed on file with the Secretary of the Board.

7.3 Approve Preferred Home Health Care & Nursing Services, Inc. to provide 1:1 nursing services for students at a rate of \$54.00/hour LPN and \$59.00/hour RN for the remainder of the 2019-2020 school year.

7.4 Impact Aid Reserve Transfer
To approve the transfer from Impact Aid Reserve account in the amount of \$400,000 to the general fund budget for costs associated with the renovation project at CB Lamb Elementary School.

7.5 Change order-CB Lamb Elementary-Phase II
To approve change order # 5 to the contract with Dandrea Construction Co. in the amount of \$310,946 for additional work associated with the foundation, exterior canopy, interior and exterior signage, terrazzo floors, and main office.

7.6 BCIP - Surplus Funds
WHEREAS, the North Hanover Township School District, hereinafter referred to as BOARD, participated as a member district of the Burlington County Insurance Pool, Inc. (also known as the Burlington County Insurance Pool and Burlington County Insurance Pool Joint Insurance Fund), hereinafter referred to as FUND, for one or more of the FUND fiscal year beginning July 1, 2016, and

WHEREAS, the FUND is a statutory filed school district joint insurance fund as defined in N.J.S.A. 18A:18B1-10 et seq., and

WHEREAS, the BOARD joined the FUND knowing that membership carries with it joint and several liability with all other member districts for each year of the BOARD's membership, and

WHEREAS, the BOARD understands that the FUND's Board of Trustees are the only persons authorized in law to make decisions as to when and how much of any available statutory surplus will be released by the FUND, and

WHEREAS, the BOARD understands that the FUND's Board of Trustees are the only persons authorized in law to make decisions as to when and how much of any projected deficit will be declared as an additional assessment due to the FUND, and

WHEREAS, the BOARD understands that Available Statutory Surplus is defined to be the amount of money in excess of the projected value of claims by line of coverage, plus an actuarially determined value for Incurred But Not Reported claims, subject to the surplus reserve calculations as defined in N.J.A.C. 11:15-4.6 et seq., and subject to review and approval by the Department of Banking and Insurance, State of New Jersey, prior to release by the Board of Trustees of the FUND, and

WHEREAS, the BOARD understands that it remains jointly and severally liable into perpetuity despite the earlier release of Available Statutory Surplus due to the possibility that a FUND year wherein a return of Statutory Surplus has been duly

authorized could later be presented with a claim for which it could be responsible causing a demand for an additional assessment from each participating member district of that FUND year, and

WHEREAS, the BOARD understands that it remains jointly and severally liable into perpetuity despite the earlier collection of an additional assessment due to the possibility that a FUND year wherein an additional assessment has been duly authorized could later be presented with a need for additional assessments from each participating member district of that FUND year,

And

WHEREAS, the BOARD recognizes its Share of Available Statutory Surplus authorized to be released by the FUND is as shown below:

Dollar amounts of Surplus by FUND Fiscal Year
Released by the FUND’s Board of Trustees – Valued as of June 30, 2019 Financial Position

Fund Fiscal Year	Total FUND Release	BOARD’s Share
July 1, 2016 to June 30, 2017	\$1,000,000	\$22,633
Subtotal Current Distribution	\$1,000,000	\$22,633
Aggregate Excess Loss Contingency Fund (Optional Distribution)	<u>\$5,438,198</u>	<u>\$9,735</u>
Total Distribution Available	\$6,023,686	\$32,368

, and

WHEREAS, the BOARD understands that its options for directing the distribution of its net share of released Statutory Surplus to be as follows:

1. Direct the FUND to forward a check for the BOARD’s full share to the BOARD,
2. Direct the FUND to apply the BOARD’s share to the BOARD’s 2020-2021 premium in the FUND fiscal year (N.J.A.C.11:15-4.21(e)),
3. Direct the FUND to apply the BOARD’s share to the FUND’s Aggregate Excess Loss Contingency Fund, which provides both current member districts and former member districts with an available individual contingency balance for use in satisfying any possible need for a supplemental assessment for any year they were a member and an annual capacity to use all or a portion of a member district’s available balance in offsetting future premiums, or
4. Direct the FUND to apportion the BOARD’s share as a stated dollar amount among options 1, 2, 3 & 4 above such that the sum total of allocated dollars equals the amount of the Total Distribution available to the BOARD as noted above.

NOW THEREFORE, the BOARD directs the FUND to distribute the BOARD’s share of its Net Distribution as follows: apply the full amount to the BOARD’s 2020-2021 Fund Year premium.

- 7.7 Burlington County School Crisis Response Team
Participation in the Burlington County School Crisis Response Team (BCSCRT) for the 2020/2021 school year in the amount of \$895.00.

7.8 Approval of 2019-2020 Bills, Payroll and Transfers
 To authorize the Board Secretary to pre-approve and pay any legitimate 2019-2020 school year bills, including payroll, received up to and including those received on June 30, 2020, prior to the close of the fiscal year and make any necessary transfers. All pre-approved paid bills and transfers will be presented for approval at the July 2020 Board Meeting and will be countersigned by the Superintendent.

7.9 Chart of Accounts
 To authorize the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2020-2021 school year.

7.10 Wastewater Treatment Plant Operator
 Approval of Thomas Redwood, Jr. to provide Licensed Wastewater Treatment Plant Operator professional services for the 2020-2021 school year at a rate of \$15,765.

7.11 Federal Grants

7.11.1 ESEA GRANT FY21
 To approve the application and acceptance of funds under the ESEA Act Consolidated Formula Sub-Grant Allocations for FY21 in the amount of \$238,625.

Title I	\$209,988
Title II Part A	\$ 17,717
Title III*	\$
Title IV	\$ 15,079

*Includes Title III funds from the following other Local Education Agencies who needed to join in a consortium to avail themselves of their allocations:

Chesterfield	\$ 360
Mansfield	\$1,293
Delanco	\$4,605

7.11.2 IDEA GRANT FY21
 To approve the application and acceptance of funds under the Individuals with Disabilities Education Improvement Act for the FY21 in the amount of \$326,701.

Basic	\$310,936
Pre-school	\$ 15,765

7.11.3 CARES

To approve the application and acceptance of funds under the CARES Emergency Relief Grant for the period of March 13, 2020 - September 30, 2022 in the amount of \$129,330.

7.12 Professional Consulting Services

7.12.1 **PSYCHIATRISTS** (Approx. \$325-\$600 per evaluation):

Dr. James Hewitt

7.12.2 **NEUROLOGISTS** (Approx. \$350-\$500 per evaluation; “specialty evals \$700-\$1600):

The Neurological Center, Willingboro - Drs. Brait, Partnov, Margolin, Sharett

Dr. Lyla Beyderman, Nemours. dePont Pediatrics

Cooper Pediatrics

7.12.3 **OCCUPATIONAL & PHYSICAL THERAPY** (Approx. \$68-\$100 per hour; \$150-\$300 per evaluation):

Burlington County Educational Services Unit

Marla Kennedy, OT, \$75/hour

Invo Healthcare Associates (\$82-\$88/hr.)

Our Playground Therapy

Amy E Parker, OT/PT \$70 per session

Kaleidoscope Education Solutions - \$85 per hour OT/PT

Amazing Kids Therapeutic Services LLC OT/PT

7.12.4 **SPEECH & AUDIOLOGY; CENTRAL AUDITORY PROCESSING** (Approx. \$68-\$125 per hour; \$225-\$425 per evaluation):

Burlington County Educational Services Unit

Elizabeth Patterson – REM Audiology Associates

Garden State Hearing & Balance Center

Invo Healthcare associates (\$82-88)

Martha Gomez-Bryan – Spanish – Speech Evaluations \$450.00

Silvia DeLeon – Spanish – Speech Evaluation \$500.00

Kaleidoscope Education Solutions - \$85 per hour

EBS - \$78 per hour

Shore Therapy Associates, LLC Speech therapy \$75-\$90 per hour

Speech Language Associates, LLC Speech Therapy \$85 per hour

7.12.5 EVALUATION SERVICES FOR DEAF AND HARD OF HEARING:

The State of New Jersey’s Specialized CST (at Katzenbach; approx. \$1500)

Burlington County Educational Services Unit

7.12.6 CHILD EVALUATION CENTERS (Fees vary depending upon evaluation; @ \$350 - \$900 per eval.):

Burlington County Educational Services Unit – (rates specified in contract)

Rowan University (@\$1050 + \$175 for observation = @\$1225)

(Note: Independent Evals. – Any agency/person on the State Approved List of Clinics/Agencies)

Bonita Blazer & Associates – Psychological \$850, Learning \$850 – per evaluation

Roman Perez – LDTC – Bi-Lingual - \$500 per eval- \$150 per eval for translation

7.12.7 FOREIGN LANGUAGE INTERPRETERS (approx. \$75-\$95/hr.):

Para-Plus, Inc.

Martha Gomez-Bryan – Spanish- \$150.00 per evaluation translation

7.12.8 CST EVALUATIONS, REQUIRED MTGS AND IEP DEVELOPMENT FOR SUMMER MONTHS

Burlington County Educational Services Unit

**7.12.9 ASSISTIVE TECHNOLOGY &
AUGMENTATIVE/ALTERNATIVE COMMUNICATION**
(evaluations, direct services, training, equipment loan, etc.)

Advancing Opportunities – (@\$880/eval.; \$115/hr. for training; \$75/hr. job coaching; \$400 half-day workshop)

Educational Services Unit - BCSSSD

7.12.10 NEURO-EDUCATIONAL EVALUATION

Kathryn Arcari, Psy. D

Brain Behavior – Sarah Levin Allen

Dr. Barbara Leech @\$1100

7.12.11 NURSING SERVICES

Delta-T Group – (RN – \$43.25/hr)

Bayada – (LPN - \$45.00 – RN - \$55.00)

Preferred Home Health Care & Nursing Services (LPN- \$54 – RN - \$59 per hour)

Autism Services – Functional Behavioral Assessments

Amazing Transformations

The Learning Well

Exceptional Therapies

8. OTHER BUSINESS

Motion to approve the following other business action(s), based on the recommendation of the Superintendent:

8.1 Qualified Purchasing Agent

WHEREAS, 18A:18A2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

WHEREAS 18A:18A3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold

(Currently \$44,000), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and

WHEREAS 18A:18A37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (Currently \$6,600) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution

NOW, THEREFORE BE IT RESOLVED, that North Hanover Township Board of Education, pursuant to the statutes cited above hereby appoints Amy S. Lerner, as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the North Hanover Township Board of Education, and

BE IT FURTHER RESOLVED that Amy S. Lerner is hereby authorized to award contracts on behalf of the North Hanover Township Board of Education that are in the aggregate less than 15% of the bid threshold (Currently \$6,600) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED that Amy S. Lerner is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the North Hanover Township Board of Education when contracts in the aggregate exceed 15% of the bid threshold (Currently \$6,600) but are less than the bid threshold of \$44,000.

8.2 State Contracting

WHEREAS, Title 18A:18A10 provides that “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the North Hanover Township Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the North Hanover Township Board of Education desires to authorize its purchasing agent for the 2020-2021 school year and to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the North Hanover Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contract Number utilized.

8.3 Investment Institutions

WHEREAS, from time to time the Board of Education has funds available for short term investments, and

WHEREAS, the School Business Administrator/Board Secretary and/or the Treasurer of School Monies makes inquiries as to interest rates, and

WHEREAS, the Board of Education will only invest its funds with institutions who will provide the School Business Administrator/Board Secretary with a copy of

that institution's "Notification of Eligibility" as required by the State of New Jersey, Department of Banking under the Governmental Unit Deposit Protection Act,

THEREFORE BE IT RESOLVED that the members of the North Hanover Township Board of Education that any Financial Institution approved and authorized by the State of New Jersey be designated as a Depository for investment of idle funds in an amount and for specified times as determined by the Treasurer of School Monies and the Business Administrator/Board Secretary as being money not needed by the Board for that period of time;

BE IT FURTHER RESOLVED that TD Bank shall be designated as the official depository.

BE IT FURTHER RESOLVED that the Treasurer of School Monies and the Business Administrator/Board Secretary have the authority to negotiate and sign for such investments.

8.4 Companies to Offer Tax Sheltered Annuity Plans

WHEREAS, the Board of Education desires to provide its employees with a number of financial institutions where its employees may enter into tax sheltered annuity plans, and

WHEREAS, the Board of Education's employees desire a wide market of plans,

THEREFORE BE IT RESOLVED THAT, the following companies may offer their tax shelter plans to the North Hanover Township employees:

1. Metlife
2. Lincoln Investment Planning, Inc.
3. AXA Equitable
4. AIG Valic
5. National Life Group

8.5 Companies to Offer Disability Insurance

WHEREAS, the Board of Education desires to provide its employees with companies to which they can purchase, at their expense, disability insurance,

THEREFORE BE IT RESOLVED that the following companies may offer their disability insurance to the North Hanover Township Board of Education employees:

1. Prudential Insurance Company of America
2. Aetna Life Insurance Company
3. AFLAC Insurance Company

8.6 Flexible Spending Account

To approve the agreement between Ameriflex Business Solutions, Mt. Laurel, NJ and the North Hanover Township School District for Ameriflex Business Solutions to provide Third Party Administrator Services regarding the Flexible Spending Account Plan.

8.7 Policy Review Services

WHEREAS, there exists a need for policy review services of the North Hanover Township Board of Education for the 2020-2021 school year, and

WHEREAS, it has been determined that such policy review services are specialized in nature, require expertise in the field of policy review and can be provided only by someone with knowledge of policy and is not reasonably possible to describe the required services with written bid specifications, and

WHEREAS, funds are or will be available for this purpose in an amount not to exceed \$9,000.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington as follows:

1. The policy review services firm of Strauss Esmay Associates, Toms River, New Jersey is hereby retained to provide review services necessary.
2. This contract is awarded without competitive bidding as “Extraordinary Unspecifiable Services” in accordance with the Public Schools Contracts Law, N.J.S.A. 18A:18A(a)(1) because it is for services performed by persons that cannot be reasonably described and bid.
3. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.

8.8 Asbestos Management Services

WHEREAS, there exists a need for asbestos management services in connection with monitoring, and abatement training, as designated for the 2020-2021 school year.

WHEREAS, it has been determined that such asbestos management services are specialized in nature, require expertise in the field of asbestos management, can be provided only by a licensed professional and is not reasonably possible to describe the required services with written bid specifications, and

WHEREAS, funds in the amount of \$6,000 are or will be available for this purpose.

NOW, THEREFORE BE IT RESOLVED, BY THE NORTH HANOVER TOWNSHIP BOARD OF EDUCATION IN THE COUNTY OF BURLINGTON, AS FOLLOWS:

1. The environmental services firm of TTI Environmental, Moorestown, NJ is hereby retained to provide asbestos maintenance services necessary in conjunction with the laws of Asbestos Hazard Management.
2. This contract is awarded without competitive bidding as “Extraordinary Unspecifiable Services” in accordance with the Public School Contracts Law, N.J.S.A.18A:18A(a)(1) because it is for services performed by persons that cannot be reasonably described and bid.
3. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.

8.9 Investment Institution

To name and approve First Bank, NA, Lawrenceville, NJ as a depository for school investment funds for the 2020-2021 school year.

8.10 Renewal of Contract

To approve the following item:

RESOLUTION AUTHORIZING AN AGREEMENT FOR BOARD COUNSEL ADOPTED BY THE NORTH HANOVER TOWNSHIP BOARD OF EDUCATION IN THE COUNTY OF BURLINGTON

WHEREAS, there exists a need for board counsel services in connection with North Hanover Township Board of Education, for the 2020-2021 School Year, and

WHEREAS, such board counsel services can be provided only by a board counsel firm and the firm of Cleary, Giacobbe, Alfieri, Jacobs, LLC, located at 5 Ravine Drive, PO Box 533, Matawan, NJ 07747, is so recognized as such a firm; and

WHEREAS, any and all work performed beyond the board counsel services will be payable to Cleary, Giacobbe, Alfieri, Jacobs, LLC, located at 5 Ravine Drive, PO Box 533, Matawan, NJ 07747, upon the submission of a voucher setting forth the time expended, and based upon the rate of \$165.00 per hour.

NOW, THEREFORE, BE IT RESOLVED, BY THE NORTH HANOVER TOWNSHIP BOARD OF EDUCATION IN THE COUNTY OF BURLINGTON, AS FOLLOWS:

1. The board counsel firm of Cleary, Giacobbe, Alfieri, Jacobs, LLC is hereby retained to provide board counsel services necessary in conjunction with the North Hanover Township Board of Education.
2. The Contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution as well as the proposal shall be placed on file with the Secretary of the Board.
4. The approval of this resolution is based upon the approval of the Board Attorney.

8.11 Principal Evaluation Instrument

To approve the use of the Rhode Island Principal Evaluation Instrument for the 2020-2021 school year.

8.12 2020 Promotion Ceremony Plan

To approve the Promotion 2020 plan and ideas

9. INSTRUCTIONAL

Motion to approve the following resolution(s), based on the recommendation of the Superintendent:

9.1 Tuition Contract-ESY-New Hanover

To approve the contract with the New Hanover Township Board of Education, Wrightstown, NJ for one New Hanover Township resident student to attend the extended school year preschool disabled program for the period of July 6-July 31, 2020 at a tuition rate of \$1,800.

9.2 Tuition Contract-ESY-Chesterfield Township

To approve the contract with the Chesterfield Township Board of Education, Chesterfield, NJ for one Chesterfield Township resident student to attend the extended school year disabled program for the period of July 6-July 31, 2020 at a tuition rate of \$1,800.

10. SUPERINTENDENT'S INFORMATIONAL ITEMS

10.1 Enrollment

Grade	Students	Sections	Class Size
OOD	4		
3F	90	6	15
4F	137	10	13.7
K	163	9	18.3
1	151	7	21.4
2	143	7	20.4
3	130	6	21.5
4	116	6	19.1
5	126	6	20.6
6	144	6	24
Total	1204		

11. NEW BUSINESS

12. **PUBLIC SESSION**

13. **MOTION TO ADJOURN**