

NORTH HANOVER TOWNSHIP SCHOOLS
BURLINGTON COUNTY, NEW JERSEY
Upper Elementary School
BOARD OF EDUCATION AGENDA
April 7, 2020

1. **CALL TO ORDER:** Flag Salute and Moment of Silence

2. **PRESIDENT’S STATEMENT:**

This meeting has been advertised as a regular business meeting as follows:

- 1) Posting written notice on the official bulletin boards at Endeavour School, Joint Base (MDL), NJ; Upper Elementary School, Secretary of the Board’s Office, Superintendent of Schools’ Office, Wrightstown, NJ; Principal’s Office, Clarence B. Lamb Elementary School, Jacobstown, NJ on January 9, 2020.
- 2) Electronically forwarded written notice to the Burlington County Times on January 9, 2020.
- 3) Filing written notice with the Clerk of North Hanover Township on January 9, 2020.
- 4) Filing written notice with the members and the secretary of this body.
- 5) Mailing written notice to each person who has requested copies of the Regular Meeting Schedule and who has prepaid any charge fixed for such service.

This is in compliance with the requirements of Chapter 231 of the “Open Public Meetings Law” of Public Laws of 1975

3. **EXECUTIVE SESSION:**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows: Personnel (19-20 appointments) and Legal.
3. The Board will take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately Thirty (30) minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

4. **OTHER BUSINESS**

Motion to approve the following resolution(s) based on the recommendation of the Superintendent:

4.1 **Virtual Board Meetings**

BE IT RESOLVED that due to the COVID 19 emergency as referenced in Executive Order 103 and pursuant to Bylaw 131, the Board hereby suspends its policies relating to in person board meetings and authorizes virtual board meetings to occur during this period of emergency.

4.2 **Opposing Delay in Transmission of Property Tax Revenue to School Districts**

WHEREAS, Assembly Bill 3902, currently pending in the State Legislature, would authorize the Department of Community Affairs to permit municipalities to delay the transmission of property tax revenues to school districts during gubernatorial-declared emergencies; and

WHEREAS, New Jersey's public schools are highly dependent on property tax revenue to support education programs; and

WHEREAS, on average, local property taxes constitute close to 60% of public school revenue, with the percentage even greater in a significant number of districts; and

WHEREAS, a delay in payments from municipalities would result in a financial crisis for school districts, seriously disrupting the educational process—and bringing it to a halt; and

WHEREAS, although public school buildings are closed during the current health emergency, the education of our students is taking place through remote learning and home instruction; and

WHEREAS, continued timely transmission of school property taxes is critical for the education process to continue without interruption; and

WHEREAS, even though municipalities are designated as the authorities to collect property taxes, these taxes are levied for specific purposes—e.g., municipal, school, county, fire district—and these obligations must continue to be met; and

WHEREAS, as currently written, A-3902, which is intended to ease a financial burden on municipalities, would place a severe strain on school districts and the students and families that they serve; and

WHEREAS, the North Hanover Township Board of Education recognizes the impact of the current public health emergency on the state and local governments, as well as local school districts, but believes this legislation would worsen the situation for our communities.

NOW, THEREFORE, BE IT RESOLVED that the North Hanover Township Board of Education urges the State Senate and the Governor to oppose A-3902; and be it further

RESOLVED, that this resolution be delivered to Governor Phil Murphy, State Senate President Stephen M. Sweeney, Assembly Speaker Craig Coughlin; and the 12th Legislative District’s representatives in the state Senate and General Assembly; and be it further

RESOLVED, that copies of this resolution be sent to the New Jersey School Boards Association.

5. CONSENT AGENDA APPROVAL – ITEMS –5.1-5.7

Motion to approve the following consent agenda items based on the recommendation of the Superintendent:

- 5.1 Approval of the Regular, Work and Executive Session Minutes for March 10, 2020.
- 5.2 Approval of the payment of bills for the 2019-2020 budget totaling \$893,271.41 from March 24, 2020 and \$585,040.52 from April 7, 2020.
- 5.3 Approval of the Gross payroll for March 2020 \$1,395,729.46.
- 5.4 Approval of the transfers to the 2019-2020 budget in the amount of \$23,406.22 for the month of February 2020.
- 5.5 To approve the Budget Status Report for February 2020 and the certification by the Board Secretary that there are no over expenditures in the major funds and accounts of the 2019-2020 budget; further, that sufficient funds are currently available to meet the district’s current financial obligations for the 2019-2020 school year.
- 5.6 For the North Hanover Township Board of Education to adopt the following resolution:
“RESOLVED, that Pursuant to N.J.A.C. 6A23A-16.10 (A), I, Amy S. Lerner, Board Secretary, certify that to the best of my knowledge and belief, that as of February 29, 2020 no budgetary line item account has encumbrances and expenditures (contracted orders) which in total exceed the amount appropriated by the District Board of Education which would be in violation of N.J.A.C. 6A:23A-16.10 (A). Pursuant to N.J.S.A. 18A:17-9 and 18A:17-36; that the district’s financial accounts have been reconciled and are in balance.”

Through the adoption of this resolution, we, the North Hanover Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10 (b), certify that as of February 29, 2020 and after review of the Secretary’s and Treasurer’s monthly financial reports (appropriation section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16.10 (b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

5.7 Approval of the Board Secretary and Treasurer report for the month of February 2020.

6. PUBLIC COMMENT ON AGENDA ITEMS ONLY

(The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel items.)

7. PERSONNEL

Motion to approve the following personnel action(s), based on the recommendation of the Superintendent:

7.1 Leaves of Absence Recommended for Approval

Employee	Type of Leave-use of sick days	Approx Dates of FMLA	Approx Dates of FMLA/ NJFLA	Approx Dates of NJFLA	Approx Dates of Unpaid Child Rear	Anticipated Return to Work Date
L.S.	N/A	N/A	March 16, 2020 through March 27, 2020 then Intermittent through the end of the 19-20 school year	N/A	N/A	N/A
D.D.	N/A	N/A	Intermittent effective March 10, 2020 through the end of the 19-20 school year	N/A	N/A	N/A

7.2 Resignation/Retirement

7.2.1 Brenda Raylock, effective July 1, 2020 for the purpose of retirement.

7.2.2 Karen Williams, effective July 1, 2020 for the purpose of retirement.

8. **INSTRUCTIONAL**

Motion to approve the following instructional actions(s), based on the recommendation of the Superintendent:

8.1 Field Trips 2019/2020 School Year

<u>School</u>	<u>Date</u>	<u>Cost</u>	<u>Grade</u>
Endeavour	5/7/2020	\$1,140.70	1
CB Lamb	5/26/2020	\$448.80	3
Endeavour	6/4/2020	\$1,163.80	3

9. **SUPERINTENDENT'S INFORMATIONAL ITEMS**

9.1 Enrollment

Grade	Students	Sections	Class Size
OOD	4		
3F	90	6	15
4F	137	10	13.7
K	163	9	18.3
1	151	7	21.4
2	143	7	20.4
3	130	6	21.5
4	116	6	19.1
5	126	6	20.6
6	144	6	24
Total	1204		

10. **NEW BUSINESS**
11. **PUBLIC SESSION**
12. **MOTION TO ADJOURN**