

NORTH HANOVER TOWNSHIP SCHOOLS
BURLINGTON COUNTY, NEW JERSEY
Upper Elementary School
BOARD OF EDUCATION AGENDA
September 10, 2019

1. **CALL TO ORDER:** Flag Salute and Moment of Silence

2. **PRESIDENT'S STATEMENT:**

This meeting has been advertised as a regular business meeting as follows:

- 1) Posting written notice on the official bulletin boards at Endeavour School, Joint Base (MDL), NJ; Upper Elementary School, Secretary of the Board's Office, Superintendent of Schools' Office, Principal's Office, Clarence B. Lamb Elementary School, Wrightstown, NJ on January 9, 2019.
- 2) Electronically forwarded written notice to the Burlington County Times on January 9, 2019.
- 3) Filing written notice with the Clerk of North Hanover Township on January 9, 2019.
- 4) Filing written notice with the members and the secretary of this body.
- 5) Mailing written notice to each person who has requested copies of the Regular Meeting Schedule and who has prepaid any charge fixed for such service.

This is in compliance with the requirements of Chapter 231 of the "Open Public Meetings Law" of Public Laws of 1975.

3. **EXECUTIVE SESSION:**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows: Personnel (appointments and personnel items) and legal.
3. The Board will take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately thirty (30) minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

4. **CONSENT AGENDA APPROVAL – ITEMS –4.1- 4.7**

Motion to approve the following consent agenda items based on the recommendation of the Superintendent:

- 4.1 Approval of the Regular, Executive and Work Session Minutes for August 13, 2019.
- 4.2 Approval of the transfers to the 2019-2020 budget in the amount of \$ for the month of July 2019.
- 4.3 To approve the Budget Status Report for July 2019 and the certification by the Board Secretary that there are no over expenditures in the major funds and accounts of the 2019-2020 budget; further, that sufficient funds are currently available to meet the district’s current financial obligations for the 2019-2020 school year.
- 4.4 For the North Hanover Township Board of Education to adopt the following resolution:

“RESOLVED, that Pursuant to N.J.A.C. 6A23A-16.10 (A), I, Amy S. Lerner, Board Secretary, certify that to the best of my knowledge and belief, that as of July 31, 2019 no budgetary line item account has encumbrances and expenditures (contracted orders) which in total exceed the amount appropriated by the District Board of Education which would be in violation of N.J.A.C. 6A:23A-16.10 (A). Pursuant to N.J.S.A. 18A:17-9 and 18A:17-36; that the district’s financial accounts have been reconciled and are in balance.”

Through the adoption of this resolution, we, the North Hanover Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10 (b), certify that as of July 31, 2019 and after review of the Secretary’s and Treasurer’s monthly financial reports (appropriation section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16.10 (b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 4.5 Approval of the Board Secretary and Treasurer reports for the month of July 2019.
- 4.6 Approval of the payment of bills for the 2019-2020 budget totaling \$3,085,257.13.
- 4.7 Approval of the gross payroll for August 2019 \$294,735.80.

5. **PUBLIC COMMENT ON AGENDA ITEMS ONLY**

(The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel items.)

6. **PERSONNEL**

Motion to approve the following personnel action(s), based on the recommendation of the Superintendent:

6.1 **Revised Salary**

6.1.1 Lauren Ward, teacher, to move across the guide from a salary of \$60,819 (Step 3, BA+15) to a salary of \$64,309 (Step 3, M) effective September 1, 2019.

6.1.2 Jessica McNerney, Educational Assistant for additional credits and a revised salary of \$19,538 (Step 1-2, +\$200 college credits) effective September 1, 2019.

6.2 **Rescind Employment**

Tracy Alexich, Educational Assistant, rescind contract for the 2019-2020 school year employment.

6.3 **Mentors--2019-2020 School Year**

<u>New Hire</u>	<u>Mentor</u>
Susan Mead	Gina Laureti

6.4 **Extra Pay**

6.4.1 **Summer Registration-Nurses**

- 6.4.1.1 Donna Wharton
- 6.4.1.2 Tina Zack
- 6.4.1.3 Kim Willever
- 6.4.1.4 Corie Smylie

To be paid their hourly rate of pay for one day.

6.4.2 **Nurse Event Coverage**

Corie Smylie, Nurse, to be paid her hourly rate, for up to 4 hours on August 27, 2019 for Endeavour School large public event.

6.4.3 District Translator(s)

On an as needed basis, after school, at the following rates (as per the agreement with NHTEA; Article XVIII):

6.4.3.1	Janet Quesada	\$12.50/hr
6.4.3.2	Vivian Martinez	\$25.00/hr
6.4.3.3	Alyssa Danley	\$25.00/hr
6.4.3.4	Marisela Millerline	\$25.00/hr
6.4.3.5	Monica Atkinson	\$12.50/hr

6.4.4 I&RS Committee and Meeting

Certificated staff to participate in I&RS committees and meetings, at the discretion of the Superintendent, during the 2019/2020 school year at a rate of \$30.00/hour as per the NHTEA agreement.

6.4.5 Nursing Services

School nurses to provide after school activity services, as needed and at the discretion of the Superintendent, during the 2019-2020 school year at a rate of \$25.00/hour as per the NHTEA agreement.

6.4.6 Professional Development

Additional work (at the individual’s contracted hourly rate) for part time staff to attend the staff professional development day trainings during the 2019/2020 school year as requested by the Superintendent.

6.4.7 ESEA GRANT FY20

To approve that the following 2019-2020 salaries be paid using funds from the FY19 ESEA Title I grant funding:

6.4.7.1	J. Leip	\$43,973.30	(100%)
6.4.7.2	M. Scharr	\$86,015.00	(100%)

7. **FINANCIAL**

Motion to approve the following financial action(s), based on the recommendation of the Superintendent:

- 7.1 Approve Shore Therapy Associates, LLC, for speech therapy at a rate of \$75-\$90/hour.

7.2 Impact Aid Reserve Transfer

To approve the transfer from Impact Aid Reserve account in the amount up to \$120,000 to the general fund budget for costs associated with the renovation project at CB Lamb Elementary School

7.3 Environmental Consulting Services

7.3.1 Asbestos Testing and Analytical Services

The proposal from RJB Environmental, Inc. for testing and analytical services of possible asbestos containing materials at the CB Lamb Elementary School - Phase II in the amount of \$1,905.

7.3.2 Asbestos Removal Design and Monitoring

The proposal from RJB Environmental, Inc. for the design of plans and specifications and monitoring services to remove asbestos containing materials at the CB Lamb Elementary School - Phase II in the amount of \$10,896.

8. TRAVEL

Motion to approve the following travel action(s), based on the recommendation of the Superintendent:

8.1 The following staff for professional development:

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Total</u>
K. Srikanth	Autism NJ Conference Atlantic City, NJ	10/17-18/2019	\$235.00
K. Courtney	Autism NJ Conference Atlantic City, NJ	10/17/2019	\$275.00
B. Moore	Autism NJ Conference Atlantic City, NJ	10/17/2019	\$275.00
T. Jarvie	Autism NJ Conference Atlantic City, NJ	10/18/2019	\$275.00
M. Thompson	Acceptance and Commitment Therapy Cherry Hill, NJ	9/25-26/2019	\$399.99
A.Fielding	Co-Teaching and Collaboration Camden County College	9/27/2019	\$149.00

A.Sweeney	Co-Teaching and Collaboration Camden County College	9/27/2019	\$149.00
T. Guidotti	Co-Teaching and Collaboration Camden County College	9/27/2019	\$149.00
K. Enslin	Co-Teaching and Collaboration Camden County College	9/27/2019	\$149.00
S. Toughill	NJALC Fall Symposium 2019 Somerset, NJ	10/18/2019	\$165.00
K. Srikanth	Handle With Care Clarksburg, NJ	9/20/2019	\$450.00
H. Payne	MIC3 Annual Business Meeting Colorado Springs. CO	10/22-25/2019	\$1,500.00
H. Payne	NJSBA Conference Atlantic City, NJ	10/21-22/2019	\$450.00
A. Lerner	NJSBA Conference Atlantic City, NJ	10/21-24/2019	\$1,200.00

9. TRANSPORTATION

Motion to approve the following resolution(s), based on the recommendation of the Superintendent:

Rescind the approval of the transportation contract with GST Transport Corp for Route # 44 in the amount of \$42,538.14 for the 2019-2020 school year due to the cancellation of such route by GST Transport Corp.

10. FACILITIES

Motion to approve the following resolution(s), based on the recommendation of the Superintendent:

To approve the toilet room facilities application to provide an alternate method of compliance in accordance with NJAC 6A:26-6.3 for the CB Lamb Elementary School for the 2019-2020 school year.

11. INSTRUCTIONAL

Motion to approve the following resolution(s), based on the recommendation of the Superintendent:

11.1 Tuition Contracts- Sending

To approve the contract with Burlington County Special Services School District, Burlington, NJ for one North Hanover Township resident student placed out of district in an extended school year program for the 2019-2020 school year, at a rate of \$49,396.00 annually.

11.2 To approve the contract with Burlington County Special Services School District, Burlington, NJ for one North Hanover Township resident student placed out of district for the 2019-2020 school year, at a rate of \$41,249.00 annually.

12. SUPERINTENDENT'S INFORMATIONAL ITEMS

12.1 Enrollment:

Grade	Students	Sections	Class Size
OOD	4		
3F	88	6	
4F	138	10	
K	158	9	
1	144	7	
2	137	7	
3	132	6	
4	119	6	
5	124	6	
6	146	6	
Total	1190		

12.2 Non School Use

UES: PTO Welcome Back Dance; 10/3/2019; 5 PM- 9 PM
 PTO Book Fair; 10/15-18/2019; 8 AM-4 PM

PTO Candy Cane Grams; 12/9/2019; 5:30 PM- 8:00 PM
PTO Winter Dance; 2/21/2020; 5:00 PM- 9:00 PM
PTO Designer Bag Bingo & Raffle; 4/3/2020; 5:00 PM- 9:00
PM

13. **NEW BUSINESS**
14. **PUBLIC SESSION**
15. **MOTION TO ADJOURN**