

NORTH HANOVER TOWNSHIP SCHOOLS
BURLINGTON COUNTY, NEW JERSEY
Upper Elementary School
BOARD OF EDUCATION AGENDA
August 13, 2019

1. **CALL TO ORDER:** Flag Salute and Moment of Silence

2. **PRESIDENT'S STATEMENT:**

This meeting has been advertised as a regular business meeting as follows:

- 1) Posting written notice on the official bulletin boards at Discovery School, Atlantis School, Joint Base (MDL), NJ; Upper Elementary School, Secretary of the Board's Office, Superintendent of Schools' Office, Wrightstown, NJ; Principal's Office, Clarence B. Lamb Elementary School, Jacobstown, NJ on January 9, 2019.
- 2) Electronically forwarded written notice to the Burlington County Times on January 9, 2019.
- 3) Filing written notice with the Clerk of North Hanover Township on January 9, 2019.
- 4) Filing written notice with the members and the secretary of this body.
- 5) Mailing written notice to each person who has requested copies of the Regular Meeting Schedule and who has prepaid any charge fixed for such service.

This is in compliance with the requirements of Chapter 231 of the "Open Public Meetings Law" of Public Laws of 1975.

3. **EXECUTIVE SESSION:**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows: Personnel (appointments and personnel items) and legal.
3. The Board will take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately thirty (30) minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

4. **CONSENT AGENDA APPROVAL – ITEMS –4.1- 4.7**

Motion to approve the following consent agenda items based on the recommendation of the Superintendent:

- 4.1 Approval of the Regular, Executive and Work Session Minutes for July 23, 2019.
- 4.2 Approval of the transfers to the 2018-2019 budget in the amount of \$28,832.25 for the month of June 2019.
- 4.3 To approve the Budget Status Report for June 2019 and the certification by the Board Secretary that there are no over expenditures in the major funds and accounts of the 2018-2019 budget; further, that sufficient funds are currently available to meet the district’s current financial obligations for the 2018-2019 school year.
- 4.4 For the North Hanover Township Board of Education to adopt the following resolution:

“RESOLVED, that Pursuant to N.J.A.C. 6A23A-16.10 (A), I, Amy S. Lerner, Board Secretary, certify that to the best of my knowledge and belief, that as of June 30, 2019 no budgetary line item account has encumbrances and expenditures (contracted orders) which in total exceed the amount appropriated by the District Board of Education which would be in violation of N.J.A.C. 6A:23A-16.10 (A). Pursuant to N.J.S.A. 18A:17-9 and 18A:17-36; that the district’s financial accounts have been reconciled and are in balance.”

Through the adoption of this resolution, we, the North Hanover Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10 (b), certify that as of June 30, 2019 and after review of the Secretary’s and Treasurer’s monthly financial reports (appropriation section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16.10 (b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 4.5 Approval of the Board Secretary and Treasurer reports for the month of June 2019.
- 4.6 Approval of the payment of bills for the 2019-2020 budget totaling \$4,278,175.04.
- 4.7 Approval of the gross payroll for July 2019 \$638,632.10.

5. **PUBLIC COMMENT ON AGENDA ITEMS ONLY**

(The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel items.)

6. **BEHAVIOR/COACH SPECIALIST JOB DESCRIPTION**

Motion to approve the following job description:

Behavior/Coach Specialist Job Description, as attached.

7. **PERSONNEL**

Motion to approve the following personnel action(s), based on the recommendation of the Superintendent:

7.1 **Employment 2019-2020 School Year**

Approve the following personnel for employment for the 2019-2020 school year(*pending completion of paperwork, criminal history background check and receipt of all Sexual Misconduct/Child Abuse Disclosure Release Form(s):

7.1.1 *Noelia Vasquel, hourly aide, CB Lamb School @ \$12.00/hour effective September 6, 2019.

7.1.2 *Shannon Walker, hourly aide, CB Lamb School @ \$12.00/hour effective September 6, 2019.

7.1.3 *Vernette Romano, bus aide, District, @ \$12.00/hour effective September 6, 2019.

7.2 **Sub-Nurse**

Cody Willever, sub nurse, District @ a rate of \$200.00/day.

7.3 **Sub- Custodians**

7.3.1 Bryan Lipski

7.3.2 Waylon Reed

@ a rate of \$12.00/hour.

7.4 **Resignation**

7.4.1 Kathryn Clemens, Teacher, resignation effective October 1, 2019.

7.4.2 Leah Mattern, Educational Assistant, resignation effective August 12, 2019.

7.5 Mentors--2019-2020 School Year

<u>New Hire</u>	<u>Mentor</u>
Jeannette Stavrou	Lori Gavrish
Samantha Thomas	Susan Chiarello
Tara Clancey	Christie Strayhorne
Jennifer Choi	Vivian Martinez
Emily Anderson	Melissa Gaskins
Ellina Levin	Gay Lynn Perkins
Katherine Szatkowski	Susan Chiarello

8. **FINANCIAL**

Please see addendum

9. **TRAVEL**

Motion to approve the following travel action(s), based on the recommendation of the Superintendent:

9.1 The following staff for professional development:

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Total</u>
C. Fletcher	NJSPSA Data to Drive Sp. Ed. Outcomes Monroe, NJ	8/15/2019	\$100.00
J. Grenger	NJSPSA Data to Drive Sp. Ed. Outcomes Monroe, NJ	8/15/2019	\$100.00
*J. Danley	Tools of the Mind Workshop, Mercerville NJ	8/20-21/2019 10/23;1/15; 3/26	\$3,750.00
*G. Paterson	Tools of the Mind Workshop, Mercerville NJ	8/20-21/2019 10/23;1/15;3/26	\$3,750.00

*(Tools of the Mind Workshops to be paid with PreK grant funds (5 workshops throughout the year)

G. Byles	Management Supervision & Human Resources	9/3,5,10,12,17, 19,24,26; 10/1,2019	\$925.00
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	New Brunswick, NJ		
G. Byles	Information Systems	10/8,15,17,22	\$505.00
	New Brunswick, NJ	24/2019	

(Please see additional on addendum)

10. TRANSPORTATION

Motion to approve the following resolutions, based on the recommendation of the Superintendent:

- 10.1 Renewal of Transportation Contracts 2019-2020 School Year
Approval of the following transportation contracts reflecting a 1.45% increase in each, pursuant to NJSA 18A:39-3, which is the maximum negotiated consumer price index increase in transportation contracts for 2019-2020:

10.1.1 GST TRANSPORT, CORP.

Route #	Amount		
2A	\$ 246.73	Per Diem	\$44,411.53
9A	\$ 246.73	Per Diem	\$44,411.53
6	\$ 265.04	Per Diem	\$47,707.92
22/20/23	\$ 312.33	Per Diem	\$57,840.16
36	\$ 185.94	Per Diem	\$33,469.92
40	\$ 304.83	Per Diem	\$54,869.76
41	\$ 312.07	Per Diem	\$56,173.07
44	\$ 236.32	Per Diem	\$42,538.14
E02/24	\$ 251.40	Per Diem	\$45,251.74
52	\$278.00	Per Diem	\$50,040.00
53	\$278.00	Per Diem	\$50,040.00
18BCSS	\$275.14	Per Diem	\$55,028.51

10.1.2 Wolfington Body, Company

Route	Amount		
38	\$269.89	Per Diem	\$48,579.73
42	\$297.59	Per Diem	\$53,566.81
4/30	\$295.95	Per Diem	\$53,270.98
16/30PM	\$250.74	Per Diem	\$45,133.88
5/7	\$256.91	Per Diem	\$46,244.18
17/8	\$241.59	Per Diem	\$43,468.47
29	\$253.84	Per Diem	\$45,690.84
31	\$253.84	Per Diem	\$45,690.84
21	\$293.98	Per Diem	\$52,915.73
37	\$243.75	Per Diem	\$43,875.68
39	\$254.76	Per Diem	\$45,857.02

10.1.3 Joint Transportation Agreements

10.1.3.1 To approve a joint transportation agreement with New Hanover Township Board of Education whereby North Hanover will transport students to the New Hanover Township School for the 2019-2020 school year on routes 2A and 9A at rate of \$22,205.77 per route.

10.1.3.2 To approve a joint transportation agreement with New Hanover Township Board of Education whereby North Hanover will transport one New Hanover Township School student for the 2019-2020 school year on routes 18 BCSS at rate of \$18,342.84.

11. SUPERINTENDENT'S INFORMATIONAL ITEMS

12. NEW BUSINESS

13. PUBLIC SESSION

14. MOTION TO ADJOURN