

NORTH HANOVER TOWNSHIP SCHOOLS
BURLINGTON COUNTY, NEW JERSEY
Upper Elementary School
BOARD OF EDUCATION AGENDA
May 28, 2019

1. **CALL TO ORDER:** Flag Salute and Moment of Silence

2. **PRESIDENT'S STATEMENT:**

This meeting has been advertised as a regular business meeting as follows:

- 1) Posting written notice on the official bulletin boards at Discovery School, Atlantis School, Joint Base (MDL), NJ; Upper Elementary School, Secretary of the Board's Office, Superintendent of Schools' Office, Wrightstown, NJ; Principal's Office, Clarence B. Lamb Elementary School, Jacobstown, NJ on January 9, 2019.
- 2) Electronically forwarded written notice to the Burlington County Times on January 9, 2019.
- 3) Filing written notice with the Clerk of North Hanover Township on January 9, 2019.
- 4) Filing written notice with the members and the secretary of this body.
- 5) Mailing written notice to each person who has requested copies of the Regular Meeting Schedule and who has prepaid any charge fixed for such service.

This is in compliance with the requirements of Chapter 231 of the "Open Public Meetings Law" of Public Laws of 1975.

3. **EXECUTIVE SESSION:**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows: Personnel (appointments and personnel items) and legal (negotiations with NHTEA- salary guides).
3. The Board will take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately thirty (30) minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

4. **CONSENT AGENDA APPROVAL – ITEMS –4.1- 4.3**

Motion to approve the following consent agenda items based on the recommendation of the Superintendent:

- 4.1 Approval of the Regular, Executive and Work Session Minutes for May 6, 2019 and May 14, 2019.
- 4.2 Approval of the payment of bills for the 2018-2019 budget totaling \$161,842.47.
- 4.3 Approval of the Suspension Report to date.

5. Public Comment on Agenda Items only.

(The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel items.

6. **PERSONNEL**

Motion to approve the following personnel action(s), based on the recommendation of the Superintendent:

6.1 Extra Pay

6.1.1 Math Leadership Team

The following staff to serve on the Math Leadership Team for the remainder of the 18-19 school year and 19-20 school year to be paid \$35.00/hour (as per the NHTEA Contract Article XVIII) using DODEA M3 Grant:

Alyssa Barreto, Tara Guidotti, Beth Sadar, Karen Hallman, Anne Marie Sweeney, Christianna Closson, Gina Laureti, Jacqueline Goodwillie, Jessica Procopio, Julie Leip, Kathryn Clemens, Kristen Lynch, Kristen Mehlig, Lisa Castellani, Mary Scharr

6.1.2 Curriculum Committees

The following staff to participate in the following curriculum committees to be paid \$35.00/hour (as per the NHTEA Contract Article XVIII) using Title II funds:

6.1.2.1 Tolerance and Diversity

Tiffany Dutton

6.1.3 Preschool Intervention and Referral Team

Erin Potter, (PIRT) to be paid her hourly rate of pay for 2 additional work days (5 additional hours) to meet with the Director of Curriculum, CPIS and PK Master Teacher.

6.1.4 Summer Library Program

The following staff to lead the summer library program on Tuesdays and Thursdays from July 9th through August 8th from 9AM-11AM. Staff to be paid 5 hours a week (2.5 hours/day) and 4 hours for planning prior to the program (2hrs) and cleanup after the program (2 hrs.) to be paid \$25.00/hour (team instruction) (as per the NHTEA Agreement Article XVIII):

Bena Sax, Karen Hallman

6.1.5 Latino Family Literacy Program

The following staff to lead the Latino Family Literacy Program (19-20) on Tuesdays and Thursdays from July 9th through August 8th from 9AM-11AM to be paid for 6 hours/week (3 hours/day) with 4 planning hours prior to the program (2 hours) and cleanup after the program (2 hrs) @ \$30.00/hour (solo instruction) (as per the NHTEA Agreement Article XVIII):

Alyssa Danley

6.1.6 Summer Library Program w/support for Latino Family Literacy Program

The following staff to participate in the Summer Library Program (additional support for Latino Literacy Program) for (19-20) on Tuesdays and Thursdays from July 9th through August 8th from 9AM-11AM to be paid for 6 hours/week (3 hours/day) with 4 planning hours prior to the program (2 hours) and cleanup after the program (2 hrs) @ \$25.00/hour (team instruction) (as per the NHTEA Agreement Article XVIII) using Title III funds:

Jamie Drew

6.1.7 Bus Driver for Latino Literacy Program

Eva Young to provide transportation for the Latino Literacy Program to be paid her hourly rate for 1.5 hours/day for 10 days using Title III Funds.

6.1.8 Early Childhood Advisory Council

The following staff to serve on the Early Childhood Advisory Council for the remainder of the 18-19 school year and 19-20 school year to be paid \$25.00/hour (as per the NHTEA Contract Article XVIII) using PEEA Funds:

Lynn Perkins, Susan Chiarello, Dawn Wojcik, Melissa Gaskins, Tara Guidotti, Patty Bland, Erin Potter, Jen Gaulrapp

6.2 Approve the following new job descriptions:

6.2.1 Community and Parent Involvement Specialist

6.2.2 Master Teacher

6.2.3 Preschool Intervention and Referral Specialist

6.5 Resignation

Stephanie McCain, hourly lunch aide, resignation effective June 13, 2019.

7. FINANCIAL

Motion to approve the following financial action(s), based on the recommendation of the superintendent:

7.1 Impact Aid Reserve Transfer

To approve the transfer from Impact Aid Reserve account in the amount of \$2,000,000 to the general fund budget for costs associated with the renovation project at CB Lamb Elementary School

7.2 Change Order-Endeavour Elementary School

Change order #1 to the contract with Circle A Construction Company in the amount of \$118,028 for the addition of various acoustical ceilings, drywall, and painting.

RESOLUTION OF THE NORTH HANOVER TOWNSHIP BOARD OF EDUCATION TO ACCEPT A BID AND AWARD A CONTRACT WITH LEVY CONSTRUCTION FOR THE RENOVATION PHASE I OF THE CB LAMB ELEMENTARY SCHOOL

WHEREAS, the North Hanover Township Board of Education advertised for bids for Renovations Phase I of the CB Lamb Elementary School and two bids were received on May 22, 2019; and

WHEREAS, upon review of the bids, the Board's Construction Manager, PW Moss and Associates, have recommended the awarding of the contract to Levy Construction.; and

WHEREAS, Levy Construction has submitted a bid in the amount of \$1,798,600 ("the proposal"), a copy of which is on file in the office of the Board Secretary/ Business Administrator; and

WHEREAS, the bidder has submitted all required documents in accordance with the Local Public Contracts Law and the Board's specifications; and

WHEREAS, the Board Secretary/ Business Administrator has certified that funding for this project is available,

NOW, THEREFORE, BE IT RESOLVED by the North Hanover Township Board of Education, County of Burlington, State of New Jersey that the total bid in the amount of \$1,798,600 is accepted and that the contract for the Renovations Phase I of the CB Lamb Elementary School is awarded to Levy Construction.

7.2 Interlocal Services Agreement

Approve an Interlocal Services Agreement with Northern Burlington County Regional School District for technology services for the 2019-2020 school year at a rate of \$174,000.

7.3 Source4Teachers Addendum to Extend Agreement

To approve the addendum to the extend the agreement between the North Hanover School District and ESS Northeast LLC for the services of substitute teachers, staff, and long term teachers for the period of July 1, 2019 through June 30, 2020.

7.4 Painting Services

The proposal from 3R Painting, LLC for the painting of classrooms at the Endeavour Elementary School the amount of \$12,000.

7.5 Playground Equipment

The proposal from MRC, Inc. for outdoor basketball hoops and installation at the Endeavour Elementary School the amount of \$12,585.94.

7.6 Accept ESCNJ Cooperative Contract Quotes

a. WHEREAS, the North Hanover Township Board of Education received a quote for school playground equipment at the Endeavour Elementary School under the Educational Services Commission of NJ; and

WHEREAS, MRC, Inc. has submitted a quote in the amount of \$400,349.03, a copy of which is on file in the office of the Board Secretary/ Business Administrator; and

WHEREAS, the vendor has been awarded a contract by the Educational Services Commission of NJ;, number ESCNJ 17/18-20; and

WHEREAS, the Board Secretary/ Business Administrator has certified that funding is available,

NOW, THEREFORE, BE IT RESOLVED by the North Hanover Township Board of Education, County of Burlington, State of New Jersey that the quote in the amount of \$400,349.03 is accepted and that a contract for the school playground equipment is awarded to MRC, Inc. as per N.J.S.A. 18A:18A-10.

- b. WHEREAS, the North Hanover Township Board of Education received a quote for playground rubberbond surfacing at the Endeavour Elementary School under Educational Services Commission of NJ; and

WHEREAS, RubbeRecycle has submitted a quote in the amount of \$240,407.50, a copy of which is on file in the office of the Board Secretary/ Business Administrator; and

WHEREAS, the vendor has been awarded a contract by the Educational Services Commission of NJ;, number ESCNJ 17/18-18; and

WHEREAS, the Board Secretary/ Business Administrator has certified that funding is available,

NOW, THEREFORE, BE IT RESOLVED by the North Hanover Township Board of Education, County of Burlington, State of New Jersey that the quote in the amount of \$240,407.50 is accepted and that a contract for playground rubberbond surfacing is awarded to RubbeRecycle as per N.J.S.A. 18A:18A-10.

8. TRAVEL

Motion to approve the following travel action(s), based on the recommendation of the Superintendent:

8.1 The following staff for professional development:

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Total</u>
E. Potter	Teaching Pyramid Observation Tool Reliability Training Clementon, NJ	6/6-7/2019	\$30.62
G. Paterson	MCSAS Nashville, TN	7/10-13/2019	\$1600.00

8.2 Travel for NAFIS Board of Directors Meeting:

H. Payne	NAFIS Board of Directors Meeting Denver, CO	7/16-20/2019	\$300.00
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9. REGULATIONS-FIRST READING AND ADOPTION

Motion to approve the following regulations based on the recommendation of the Superintendent:

- R2460 Special Education
- R2460.1 Special Education-Location, Identification, and Referral
- R2460.9 Special Education-Transition from Early Intervention Programs to Preschool Programs
- R2460.15 Special Education-In-service Training Needs for Professional and Paraprofessional Staff
- R2460.16 Special Education-Instructional Material to Blind or Print-Disabled Students

10. SUPERINTENDENT'S INFORMATIONAL ITEMS

10.1 Enrollment:

Grade	Students	Sections	Class Size
OOD	5		
3H/3F	57		
4F (SC)	8		
K4	112	7	16
K5(SC)	5	1	5
K5	138	7	19.7
1	143	7	20.2
2	131	7	19
3	119	6	20
4	127	6	21.6
5	133	6	22.5
6	125	7	17.8
Total	1103		

10.2 Non-School Use

Discovery: Spring Book Fair; May 28-31, 2019, 8:15AM-2:45PM and May 30, 2019, 5:30 PM-8:00 PM.

11. **NEW BUSINESS**
12. **PUBLIC SESSION**
13. **MOTION TO ADJOURN**