

NORTH HANOVER TOWNSHIP SCHOOLS  
BURLINGTON COUNTY, NEW JERSEY  
Upper Elementary School  
**BOARD OF EDUCATION AGENDA**  
**April 16, 2019**

1. **CALL TO ORDER:** Flag Salute and Moment of Silence

2. **PRESIDENT'S STATEMENT:**

This meeting has been advertised as a regular business meeting as follows:

- 1) Posting written notice on the official bulletin boards at Discovery School, Atlantis School, Joint Base (MDL), NJ; Upper Elementary School, Secretary of the Board's Office, Superintendent of Schools' Office, Wrightstown, NJ; Principal's Office, Clarence B. Lamb Elementary School, Jacobstown, NJ on January 9, 2019.
- 2) Electronically forwarded written notice to the Burlington County Times on January 9, 2019.
- 3) Filing written notice with the Clerk of North Hanover Township on January 9, 2019.
- 4) Filing written notice with the members and the secretary of this body.
- 5) Mailing written notice to each person who has requested copies of the Regular Meeting Schedule and who has prepaid any charge fixed for such service.

This is in compliance with the requirements of Chapter 231 of the "Open Public Meetings Law" of Public Laws of 1975.

3. **EXECUTIVE SESSION:**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows: Personnel appointments and personnel items.
3. The Board will take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately thirty (30) minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

4. **CONSENT AGENDA APPROVAL – ITEMS –4.1- 4.4**

Motion to approve the following consent agenda items based on the recommendation of the Superintendent:

- 4.1 Approval of the Regular, Executive and Work Session Minutes for March 26, 2019.
- 4.2 Approval of the payment of bills for the 2018-2019 budget totaling \$3,340,494.87.
- 4.3 Approval of payroll for March 2019 \$1,258,905.44.
- 4.4 Approval of the Suspension Report to date.

5. Public Comment on Agenda Items only.

(The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel items.)

6. **PERSONNEL**

Motion to approve the following personnel action(s), based on the recommendation of the Superintendent:

6.1 **Employment 2018-2019 School Year**

Approve the following personnel for employment for the 2018-2019 school year(\*pending completion of paperwork, criminal history background check and receipt of all Sexual Misconduct/Child Abuse Disclosure Release Form(s):

(All members are appointed with salaries and steps as per the NHTEA Agreement 17-18 salary guide, salaries and/or steps to be adjusted upon settlement of NHTEA Contract):

- 6.1.1 \*Leah Mattern, Educational Assistant, UES, at a salary of \$18,828 ( Step 7, plus \$400 college credits, 1.0 FTE) to be prorated for period of employment effective on or about May 1, 2019.

6.2 **Extra Pay**

- 6.2.1 Erin Potter, Psychologist, for Preschool Intervention & Referral Team (PIRT) work, to be paid at her hourly rate for no more than 10 hours.

6.3 Resignation

6.3.1 Jasmine Lewin, Paraprofessional, Discovery School, resignation effective May 10, 2019.

6.4 Leave without pay

6.4.1 J. O., Educational Assistant, leave without pay April 15, 2019 through May 13, 2019. (Mandatory military training)

7. **FINANCIAL**

Motion to approve the following financial action(s), based on the recommendation of the superintendent:

7.1 Contract with Meeting Alliance

The contract with Meeting Alliance for professional services regarding the Endeavour School Ribbon Cutting Ceremony to be held on August 27, 2019 in the amount not to exceed \$11,000.

7.2 The contract in the amount of \$6,625 plus expenses, with Dr. Kathy C. Haynie for Grant Evaluation Services, for year 1 of the Project M3 DoDEA grant, to be paid with Project M3 grant funds. (Dr. Haynie will be replacing Dr. Siobhan Cooney)

8. **INSTRUCTIONAL**

Motion to approve the following instructional action(s), based on the recommendation of the superintendent:

Please see addendum

9. **TRAVEL**

Motion to approve the following travel action(s), based on the recommendation of the Superintendent:

9.1 The following travel for Association of Defense Communities Meetings:

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Total</u>
H. Payne	Association of Defense Communities Washington DC	6/9-12/2019	\$1900.00
M. Thompson	Workshop addressing the marijuana, vaping epidemic in schools	5/1/2019	\$150.00

**10. SUPERINTENDENT'S INFORMATIONAL ITEMS**

10.1 Enrollment:

Grade	Students	Sections	Class Size
OOD	5		
3H/3F	59		
4F (SC)	9		
K4	114	7	16.2
K5(SC)	5	1	5
K5	138	7	19.7
1	142	7	20.2
2	133	7	18.7
3	122	6	20.3
4	128	6	21.3
5	136	6	22.6
6	124	7	17.7
Total	1115		

10.2 Fire/Emergency Drills-March 2019

CB Lamb: 3/27 (emergency); 3/25 (fire)  
 Discovery: 3/27 (emergency); 3/28 (fire)  
 Atlantis: 3/27 (emergency); 2/26 (fire)  
 UES: 3/26 (emergency); 3/20 (fire)

**11. NEW BUSINESS**

**12. PUBLIC SESSION**

**13. MOTION TO ADJOURN**