

NORTH HANOVER TOWNSHIP SCHOOLS
BURLINGTON COUNTY, NEW JERSEY
Upper Elementary School
BOARD OF EDUCATION AGENDA
March 26, 2019

1. **CALL TO ORDER:** Flag Salute and Moment of Silence

2. **PRESIDENT'S STATEMENT:**

This meeting has been advertised as a regular business meeting as follows:

- 1) Posting written notice on the official bulletin boards at Discovery School, Atlantis School, Joint Base (MDL), NJ; Upper Elementary School, Secretary of the Board's Office, Superintendent of Schools' Office, Wrightstown, NJ; Principal's Office, Clarence B. Lamb Elementary School, Jacobstown, NJ on January 9, 2019.
- 2) Electronically forwarded written notice to the Burlington County Times on January 9, 2019.
- 3) Filing written notice with the Clerk of North Hanover Township on January 9, 2019.
- 4) Filing written notice with the members and the secretary of this body.
- 5) Mailing written notice to each person who has requested copies of the Regular Meeting Schedule and who has prepaid any charge fixed for such service.

This is in compliance with the requirements of Chapter 231 of the "Open Public Meetings Law" of Public Laws of 1975.

3. **EXECUTIVE SESSION:**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows: Personnel (18-19 appointments and personnel items).
3. The Board will take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately thirty (30) minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

4. **CONSENT AGENDA APPROVAL – ITEMS –4.1- 4.7**

Motion to approve the following consent agenda items based on the recommendation of the Superintendent:

- 4.1 Approval of the Regular, Executive and Work Session Minutes for March 12, 2019.
- 4.2 Approval of the transfers to the 2018-2019 budget in the amount of \$ for the month of February 2019.
- 4.3 To approve the Budget Status Reports for February 2019 and the certification by the Board Secretary that there are no over expenditures in the major funds and accounts of the 2018-2019 budget; further, that sufficient funds are currently available to meet the district's current financial obligations for the 2018-2019 school year.
- 4.4 For the North Hanover Township Board of Education to adopt the following resolution:

“RESOLVED, that Pursuant to N.J.A.C. 6A23A-16.10 (A), I, Amy S. Lerner, Board Secretary, certify that to the best of my knowledge and belief, that as of February 28, 2019 no budgetary line item account has encumbrances and expenditures (contracted orders) which in total exceed the amount appropriated by the District Board of Education which would be in violation of N.J.A.C. 6A:23A-16.10 (A). Pursuant to N.J.S.A. 18A:17-9 and 18A:17-36; that the district's financial accounts have been reconciled and are in balance.”

Through the adoption of this resolution, we, the North Hanover Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10 (b), certify that as of February 28, 2019 and after review of the Secretary's and Treasurer's monthly financial reports (appropriation section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16.10 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 4.5 Approval of the Board Secretary and Treasurer reports for the month of February 2019.
- 4.6 Approval of the payment of bills for the 2018-2019 budget totaling \$.
- 4.7 Approval of Gross payroll for March 2019 \$.
- 4.8 Approval of the Suspension Report to date.

Public Comment on Agenda Items only.

(The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel items.)

5. PERSONNEL

Motion to approve the following personnel action(s), based on the recommendation of the Superintendent:

5.1 Employment 2018-2019 School Year

Approve the following personnel for employment for the 2018-2019 school year(*pending completion of paperwork, criminal history background check and receipt of all Sexual Misconduct/Child Abuse Disclosure Release Form(s):

(All members are appointed with salaries and steps as per the NHTEA Agreement 17-18 salary guide, salaries and/or steps to be adjusted upon settlement of NHTEA Contract):

5.1.1 *Jennifer Shiner, hourly aide, CB Lamb School, @ a rate of \$11.75/hour effective on or about April 1, 2019.

5.1.2 *Nicole Mudryk, Long Term Leave replacement Elementary Teacher, Atlantis School, at a salary of \$55, 925 (Step 1 BA, FTE 1.0) to be pro rated for period of employment effective on or about April 1, 2019.

5.2 Resignation/Retirement

5.2.1 Jacqueline Pigott, Instructional Aide, UES, effective May 1, 2019 for the purpose of retirement.

6. FINANCIAL

Motion to approve the following financial action(s), based on the recommendation of the superintendent:

7. OTHER BUSINESS

Motion of approve the following resolution(s), based on the recommendation of the superintendent:

8. INSTRUCTIONAL

Motion of approve the following instructional action(s), based on the recommendation of the superintendent:

8.1 Student Teacher Observation

Tiffanie Warder, student at Western Governors University to complete 60-75 observation hours at Discovery School as required to complete a series of preclinical experiences prior to student teaching.

8.2 Field Trips 2018/2019 School Year

<u>School</u>	<u>Date</u>	<u>Cost</u>	<u>Grade</u>
C.B. Lamb	5/28/2019	\$1,295.00	1

9.

TRAVEL

Motion to approve the following travel action(s), based on the recommendation of the Superintendent:

9.1 The following staff for professional development:

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Total</u>
C. Miller	School Library Journal/Day of Dialog New York City	5/29/2019	\$234.00
J. Danley	MCSA Summit Nashville, TN	7/10-13/2019	\$1,500
A. Lerner	NJASBO Annual Conference Atlantic City, NJ	6/4-7/2019	\$775.00
J. Jones	MCSA Summit Nashville, TN	7/10-13/2019	\$1,500

9.2 *Rescind* travel for D. Morolda as follows:

D. Morolda	MCSA Summit Nashville, TN	7/10-13/2019	\$1,500
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10.

POLICIES-SECOND READING AND ADOPTION

Motion to approve the following policy/regulation action(s), based on the recommendation of the Superintendent:

P & R1642 Earned Sick Leave Law (Mandated)

11. SUPERINTENDENT'S INFORMATIONAL ITEMS

11.1 Enrollment:

Grade	Students	Sections	Class Size
OOD	5		
3H/3F	60		
4F (SC)	9		
K4	118	7	16.8
K5(SC)	5	1	5
K5	134	7	19.1
1	143	7	20.4
2	131	7	18.7
3	124	6	20.6
4	126	6	21
5	138	6	23
6	124	7	17.7
Total	1117		

11.2 Fire/Emergency Drills-March 2019

Discovery: (emergency) (fire)
 Atlantis: (emergency) (fire)
 CB Lamb: (fire)
 UES: (emergency) (fire)

12. NEW BUSINESS

13. PUBLIC SESSION

14. MOTION TO ADJOURN