

NORTH HANOVER TOWNSHIP SCHOOLS
BURLINGTON COUNTY, NEW JERSEY
Upper Elementary School
BOARD OF EDUCATION AGENDA
February 27, 2019

1. **CALL TO ORDER:** Flag Salute and Moment of Silence

2. **PRESIDENT'S STATEMENT:**

This meeting has been advertised as a regular business meeting as follows:

- 1) Posting written notice on the official bulletin boards at Discovery School, Atlantis School, Joint Base (MDL), NJ; Upper Elementary School, Secretary of the Board's Office, Superintendent of Schools' Office, Wrightstown, NJ; Principal's Office, Clarence B. Lamb Elementary School, Jacobstown, NJ on February 13, 2019.
- 2) Electronically forwarded written notice to the Burlington County Times on February 13, 2019.
- 3) Filing written notice with the Clerk of North Hanover Township on February 13, 2019.
- 4) Filing written notice with the members and the secretary of this body.
- 5) Mailing written notice to each person who has requested copies of the Regular Meeting Schedule and who has prepaid any charge fixed for such service.

This is in compliance with the requirements of Chapter 231 of the "Open Public Meetings Law" of Public Laws of 1975.

3. **EXECUTIVE SESSION:**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows: Personnel (18-19 appointments and personnel items) and legal (Negotiations with NHTEA).
3. The Board will take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately thirty (30) minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

4. **CONSENT AGENDA APPROVAL – ITEMS –4.1- 4.4**

Motion to approve the following consent agenda items based on the recommendation of the Superintendent:

- 4.1 Approval of the Regular, Executive and Work Session Minutes for February 12, 2019.
- 4.2 Approval of the payment of bills for the 2018-2019 budget totaling \$2,680,156.66.
- 4.3 Approval of Gross payroll for February 2019 \$1,266,711.19.
- 4.4 Approval of the Suspension report to date.

5. Public Comment on Agenda Items only.

(The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel items.)

6. **PERSONNEL**

Motion to approve the following personnel action(s), based on the recommendation of the Superintendent:

6.1 **Employment 2018-2019 School Year**

Approve the following personnel for employment for the 2018-2019 school year(*pending completion of paperwork, criminal history background check and receipt of all Sexual Misconduct/Child Abuse Disclosure Release Form(s):

(All members are appointed with salaries and steps as per the NHTEA Agreement 17-18 salary guide, salaries and/or steps to be adjusted upon settlement of NHTEA Contract):

- 6.1.1 *Joni Wisniewski, Educational Assistant, Discovery School, at a salary of \$20,488 (FTE 1.0, Step 10 plus \$400.00 college credits) to be prorated for period of employment effective on or about March 18, 2019.

6.2 **Paraprofessional Stipend**

- 6.2.1 Joni Wisniewski, \$2,000.00 paraprofessional stipend for the 2018-2019 school year, to be prorated for the period of employment (at 1.0 FTE), effective on or about March 18, 2019 and paid as per district policy.

6.3 Extra Pay

6.3.1 Erin Potter to attend a workshop “Coaching Through the Developmentally Appropriate Lens”; to be paid \$15.00/hour for no more than 6 hours for attendance at the professional development. (workshop is outside of her normal work schedule).

6.4 Leave Without Pay

6.4.1 J. G., leave without pay February 22 & 25, 2019. (mandatory military training)

7. **FINANCIAL**

Motion to approve the following financial action(s), based on the recommendation of the superintendent:

7.1 Approve Annual Financial Audit

To accept and approve the North Hanover Township School District’s Comprehensive Annual Financial Report (CAFR) and Audit Management Report, both without recommendations, for the 2017-2018 school year, and to approve submission of the report to the State Department of Education.

7.2 Award of Contract

RESOLUTION OF THE NORTH HANOVER TOWNSHIP BOARD OF EDUCATION TO ACCEPT A BID AND AWARD A CONTRACT WITH CIRCLE A CONSTRUCTION COMPANY, INC. FOR THE GENERAL CONSTRUCTION-PHASE II OF THE NEW ENDEAVOUR ELEMENTARY SCHOOL BUILDING PROJECT

WHEREAS, the North Hanover Township Board of Education advertised for bids for General Construction-Phase II of the new Endeavour Elementary School Building Project and two bids were received on February 20, 2019; and

WHEREAS, upon review of the bids, the Board’s Construction Manager, PW Moss and Associates, have recommended the awarding of the contract to Circle A Construction Company, Inc.; and

WHEREAS, Circle A Construction Company, Inc. has submitted the following:

Base Bid	\$ 1,479,000.00
Alternate #1	<u>\$ 78,000.00</u>
Total	\$ 1,557,000.00

(“the proposal”), a copy of which is on file in the office of the Board Secretary/ Business Administrator; and

WHEREAS, the bidder has submitted all required documents in accordance with the Local Public Contracts Law and the Board’s specifications; and

WHEREAS, the Board Secretary/ Business Administrator has certified that funding for this project is available,

NOW, THEREFORE, BE IT RESOLVED by the North Hanover Township Board of Education, County of Burlington, State of New Jersey that the total bid and alternate number 1 in the amount of \$1,557,000.00 are accepted and that the contract for the General Construction-Phase II of the new Endeavour Elementary School Building Project is awarded to Circle A Construction Company, Inc.

7.3 SEMI PROGRAM PARTICIPATION

That the North Hanover Township Board of Education approves the participation in the Special Education Medicare Initiative (SEMI) Program as per the requirements of N.J.A.C. 6A:23A-5.3.

8. INSTRUCTIONAL

Motion to approve the following instructional action(s), based on the recommendation of the Superintendent:

8.1 Tuition Contract- Sending

To approve the contract with the Burlington County Special Services School District, Burlington, NJ for one North Hanover Township resident student placed out of district for for the remainder of the 2018-2019 school year, beginning January 2, 2019 at a rate of \$247.70 per diem or \$27,495.

8.2 Field Trips 2018/2019 School Year

<u>School</u>	<u>Date</u>	<u>Cost</u>	<u>Grade</u>
CB Lamb	4/2/2019	\$1,280.00	3
CB Lamb	4/3/2019	\$1,280.00	3

9. TRAVEL

Motion to approve the following travel action(s), based on the recommendation of the Superintendent:

9.1 The following staff for professional development:

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Total</u>
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N. Schappell	NJ Alliance for Social Emotional and Character Development, Rider University	5/31/2019	\$149.00
C. Fletcher	Primary Educators Conference Camden County College	3/15/2019	\$149.00
C. Fletcher	English Language Learners Summit Monroe Twp. NJ	3/21/2019	\$149.00
A. Danley	NJTESOL/NJBE Spring Conference New Brunswick, NJ	5/29-30/2019	\$382.00
Y. Comisky	NJ Pupil Transportation Conference, Atlantic City, NJ	3/28-29/2019	\$562.00
T. Jarvie	Orton-Gillingham Programs, TCNJ, Ewing, NJ	3/18-19/2019	\$630.00

10.

POLICIES-SECOND READING AND ADOPTION

Motion to approve the following policies/regulations, based on the recommendation of the Superintendent:

P 2422	Health and Physical Education (M) (Revised)
P 2431.3	Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extracurricular Activities (Revised)
P 2610	Educational Program Evaluation (M) (Revised)
P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)
P & R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P 5337	Service Animals
P & R 7440	School District Security (M) (Revised)
P 8860	Memorials (Revised)
P 2415.06	Unsafe School Choice Option (M) (Revised)
R 2460.8	Special Education-Free and Appropriate Public Education (M) (Revised)
P & R 5611	Removal of Students for Firearms Offenses (M) (Revised)
P & R 5612	Assaults on District Board of Education Members or Employees (M) (Revised)
P & R 5613	Removal of Students for Assaults with Weapons Offenses (M) (Revised)
P & R 8461	Reporting Violence, Vandalism, Harassment, Intimidation, bullying, Alcohol, and Other Drug Offenses (M) (Revised)

11. SUPERINTENDENT'S INFORMATIONAL ITEMS

11.1 Enrollment:

Grade	Students	Sections	Class Size
OOD	5		
3H/3F	59		
4F (SC)	9		
K4	121	7	17.2
K5	141	7	19.8
1	145	7	20.7
2	132	7	18.7
3	122	6	20.1
4	126	6	21.5
5	137	6	22.6
6	125	7	18
Total	1122		

12. NEW BUSINESS

13. PUBLIC SESSION

14. MOTION TO ADJOURN