

NORTH HANOVER TOWNSHIP SCHOOLS
BURLINGTON COUNTY, NEW JERSEY
Upper Elementary School
BOARD OF EDUCATION AGENDA
February 12, 2019

1. **CALL TO ORDER:** Flag Salute and Moment of Silence

2. **PRESIDENT'S STATEMENT:**

This meeting has been advertised as a regular business meeting as follows:

- 1) Posting written notice on the official bulletin boards at Discovery School, Atlantis School, Joint Base (MDL), NJ; Upper Elementary School, Secretary of the Board's Office, Superintendent of Schools' Office, Wrightstown, NJ; Principal's Office, Clarence B. Lamb Elementary School, Jacobstown, NJ on January 9, 2019.
- 2) Electronically forwarded written notice to the Burlington County Times on January 9, 2019.
- 3) Filing written notice with the Clerk of North Hanover Township on January 9, 2019.
- 4) Filing written notice with the members and the secretary of this body.
- 5) Mailing written notice to each person who has requested copies of the Regular Meeting Schedule and who has prepaid any charge fixed for such service.

This is in compliance with the requirements of Chapter 231 of the "Open Public Meetings Law" of Public Laws of 1975.

3. **EXECUTIVE SESSION:**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows: Personnel (18-19 appointments and personnel items) and legal (Negotiations with NHTEA).
3. The Board will take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately thirty (30) minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

4. **CONSENT AGENDA APPROVAL – ITEMS –4.1- 4.4**

Motion to approve the following consent agenda items based on the recommendation of the Superintendent:

- 4.1 Approval of the Regular, Executive and Work Session Minutes for January 22, 2019.
- 4.2 Approval of the payment of bills for the 2018-2019 budget totaling \$.
- 4.3 Approval of Gross payroll for January 2019 \$1,261,352.89.
- 4.4 Approval of the Suspension report to date.

5. Public Comment on Agenda Items only.

(The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel items.)

6. **AUDITORS PRESENTATION**

7. **PRESENTATION BY SUPERINTENDENT PAYNE**

Presentation by Mrs. Payne--North Hanover Township Staff has a Heart

8. **PERSONNEL**

Motion to approve the following personnel action(s), based on the recommendation of the Superintendent:

8.1 **Employment 2018-2019 School Year**

Approve the following personnel for employment for the 2018-2019 school year(*pending completion of paperwork, criminal history background check and receipt of all Sexual Misconduct/Child Abuse Disclosure Release Form(s):

(All members are appointed with salaries and steps as per the NHTEA Agreement 17-18 salary guide, salaries and/or steps to be adjusted upon settlement of NHTEA Contract):

- 8.1.1 *Karla Urcuyo, hourly aide, Discovery School at a rate of \$11.75/hour, Step 1, effective on or about March 1, 2019.
- 8.1.2 *Cherie Hussey, Educational Assistant, CB Lamb School at a salary of \$18,238 (FTE .43, Step 1 plus \$400.00 college credits to be prorated for period of employment) effective on or about March 1, 2019.

8.2 Resignation

8.2.1 Safwat Farag, Educational Assistant, C.B. Lamb School, resignation effective January 24, 2019.

8.2.2 Lana Schneider, hourly aide, CB Lamb School, resignation effective March 30, 2019.

8.2.3 Yvonne Williams, Board Office Clerk/Receptionist, resignation effective February 20, 2019.

8.3 Rescind Employment

8.3.1 Rescind the approval of employment for Devon Newman, bus aide, District effective January 24, 2019.

8.4 Extra Pay

8.4.1 The following staff's after hours participation on the Math Leadership Team, at a rate of \$35 /hour for up to 10 hours each to be paid from DoDEA Project M3 Grant:

Christianna Closson, Coleen Hatoff, Gina Laureti, Jacqueline Goodwillie, Jessica Procopio, Julie Leip, Joann Case, Kathryn Clemens, Kristen Lynch, Kristen Mehlig, Lisa Castellani, Mary Scharr, Melissa Wood, Patricia Bland, Ray Zirilli

8.5 Paraprofessional Stipend

8.5.1 Cherie Hussey, \$2,000.00 paraprofessional stipend for the 2018-2019 school year, to be prorated for the period of employment (at 0.43 FTE), effective March 1, 2019 and paid as per district policy.

8.6 Days Without Pay

8.6.1 J.G., Educational Assistant, leave without pay, February 5-8, 2019. (Ordered to active duty training)

9. **INSTRUCTIONAL**9.1 Field Trips 2018/2019 School Year

<u>School</u>	<u>Date</u>	<u>Cost</u>	<u>Grade</u>
Atlantis	6/10/2019	\$1,104.00	2
CB Lamb	4/18/2019	\$2,355.21	4
Discovery	6/4/2019	\$2,036.91	K4

9.2 Tuition Contract- Sending

To approve the contract with the Hampton Academy, Westampton, NJ for one North Hanover Township resident student placed out of district for for the 2018-2019 school year, beginning January 30, 2019 at a rate of \$283.47 per diem or \$51,024.60 annually, to be pro-rated.

10. **OTHER BUSINESS**10.1 Memorandum of Agreement

Approve the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials (North Hanover Board of Education-North Hanover Township Police Department, Burlington County Executive County Superintendent and Burlington County Prosecutor's Office) for 2018-2019.

10.2 2019-2020 Calendar

Approve the calendar for the 2019-2020 school year.

11. **TRAVEL**

Motion to approve the following travel action(s), based on the recommendation of the Superintendent:

11.1 The following staff for professional development:

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Total</u>
C. Welling	Kinesiology Taping Certification for Pediatrics Trenton, NJ	3/7/2019	\$229.00
J. Case	ISTE 2019 Philadelphia International Society for Technology in Education	6/23-26/2019	\$725.00
J. Case	South Jersey Ed. Tech Group Meeting, Camden County College	3/28/2019	\$25.00
A. Danley	Supporting English Learners in the Reading Workshop Webinar	1/28/2019 2/4/2019 2/11/2019 2/25/2019	\$199.00

12. POLICIES-FIRST READING

P 2422	Health and Physical Education (M) (Revised)
P 2431.3	Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extracurricular Activities (Revised)
P 2610	Educational Program Evaluation (M) (Revised)
P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)
P & R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P 5337	Service Animals
P & R 7440	School District Security (M) (Revised)
P 8860	Memorials (Revised)
P 2415.06	Unsafe School Choice Option (M) (Revised)
R 2460.8	Special Education-Free and Appropriate Public Education (M) (Revised)
P & R 5611	Removal of Students for Firearms Offenses (M) (Revised)
P & R 5612	Assaults on District Board of Education Members or Employees (M) (Revised)
P & R 5613	Removal of Students for Assaults with Weapons Offenses (M) (Revised)
P & R 8461	Reporting Violence, Vandalism, Harassment, Intimidation, bullying, Alcohol, and Other Drug Offenses (M) (Revised)

13. SUPERINTENDENT'S INFORMATIONAL ITEMS**13.1 Enrollment:**

Grade	Students	Sections	Class Size
OOD	5		
3H/3F	59		
4F (SC)	9		
K4	121	7	17.2
K5	139	7	19.8
1	145	7	20.7
2	131	7	18.7
3	121	6	20.1
4	129	6	21.5

5	136	6	22.6
6	126	7	18
Total	1121		

13.2 Fire/Emergency Drills-January 2019

Discovery: 1/29 (emergency); 1/29 (fire)
 CB Lamb: 1/31 (emergency); 1/29 (fire)
 Atlantis: 1/24 (emergency); 1/29 (fire)
 UES: 1/30 (emergency); 1/17 (fire)

13.3 Non-School Use

UES: North Hanover Special Education Advisory Group Spring Meeting;
 2/28/2019, 6 PM-8 PM
 North Hanover Recreation Committee Basketball Banquet, 3/21/2019;
 5:30 PM-9 PM.

14. **NEW BUSINESS**
15. **PUBLIC SESSION**
16. **MOTION TO ADJOURN**