

NORTH HANOVER TOWNSHIP SCHOOLS
BURLINGTON COUNTY, NEW JERSEY
Upper Elementary School
BOARD OF EDUCATION AGENDA
December 11, 2018

1. **CALL TO ORDER:** Flag Salute and Moment of Silence

2. **PRESIDENT'S STATEMENT:**

This meeting has been advertised as a regular business meeting as follows:

- 1) Posting written notice on the official bulletin boards at Discovery School, Atlantis School, Joint Base (MDL), NJ; Upper Elementary School, Secretary of the Board's Office, Superintendent of Schools' Office, Wrightstown, NJ; Principal's Office, Clarence B. Lamb Elementary School, Jacobstown, NJ on January 11, 2018.
- 2) Electronically forwarded written notice to the Burlington County Times on January 11, 2018.
- 3) Filing written notice with the Clerk of North Hanover Township on January 11, 2018.
- 4) Filing written notice with the members and the secretary of this body.
- 5) Mailing written notice to each person who has requested copies of the Regular Meeting Schedule and who has prepaid any charge fixed for such service.

This is in compliance with the requirements of Chapter 231 of the "Open Public Meetings Law" of Public Laws of 1975.

3. **EXECUTIVE SESSION:**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Board of Education, in the County of Burlington, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows: Personnel (18-19 appointments and personnel items) and legal (CBL Project contracts).
3. The Board will take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately thirty (30) minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

4. CONSENT AGENDA APPROVAL – ITEMS –4.1- 4.8

Motion to approve the following consent agenda items based on the recommendation of the Superintendent:

- 4.1 Approval of the Regular, Executive and Work Session Minutes for November 13, 2018.
- 4.2 Approval of the payment of bills for the 2018-2019 budget totaling \$.
- 4.3 Approval of payroll for November 2018 \$1,281,333.15.
- 4.4 Approval of the transfers to the 2018-2019 budget in the amount of \$ for the month of October 2018 .
- 4.5 To approve the Budget Status Reports for October 2018 and the certification by the Board Secretary that there are no over expenditures in the major funds and accounts of the 2018-2019 budget; further, that sufficient funds are currently available to meet the district’s current financial obligations for the 2018-2019 school year.
- 4.6 For the North Hanover Township Board of Education to adopt the following resolution:
“RESOLVED, that Pursuant to N.J.A.C. 6A23A-16.10 (A), I, Amy S. Lerner, Board Secretary, certify that to the best of my knowledge and belief, that as of October 31, 2018 no budgetary line item account has encumbrances and expenditures (contracted orders) which in total exceed the amount appropriated by the District Board of Education which would be in violation of N.J.A.C. 6A:23A-16.10 (A). Pursuant to N.J.S.A. 18A:17-9 and 18A:17-36; that the district’s financial accounts have been reconciled and are in balance.”
Through the adoption of this resolution, we, the North Hanover Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10 (b), certify that as of October 31, 2018 and after review of the Secretary’s and Treasurer’s monthly financial reports (appropriation section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16.10 (b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 4.7 Approval of the Board Secretary and Treasurer reports for the month of October 2018.
- 4.8 Approval of the report on Harassment, Intimidation and Bullying to date.

5. Public Comment on Agenda Items only.

(The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel items.)

6. **RECOGNITION OF CHARLES M. SCHROEDER, 36 YEAR BOARD MEMBER**

7. **PERSONNEL**

Motion to approve the following personnel action(s), based on the recommendation of the Superintendent:

7.1 **Employment 2018-2019 School Year**

Motion to approve the following personnel for employment for the 2018-2019 school year(*pending completion of paperwork, criminal history background check and receipt of all Sexual Misconduct/Child Abuse Disclosure Release Form(s):

(All members are appointed with salaries and steps as per the NHTEA Agreement 17-18 salary guide, salaries and/or steps to be adjusted upon settlement of NHTEA Contract):

7.1.1 Brian Vandermark, long term substitute Special Education Teacher, CB Lamb School at a salary of \$55,925.00 (FTE 1.0, Step 1 BA, to be pro rated for period of employment) effective February 1, 2019.

7.1.2 Carly Cole, Educational Assistant, CB Lamb School at a salary of \$18,338 (FTE .43, Step 1 plus \$400.00 college credits to be pro rated for period of employment) effective January 2, 2019.

7.1.3 Michele Saxton, Educational Assistant, Discovery School at a salary of \$18,238.00 (FTE .58, Step 1 to be pro rated for period of employment) effective January 2, 2019.

7.2 **Resignation**

Amy Wish, Instructional Coach, District, resignation effective January 1, 2019.

7.3 **Family Medical Leave**

B. M., family medical leave utilizing 10 sick days beginning February 4, 2019 through February 15, 2019; utilizing 9 sick days February 19, 2019 through March 1, 2019; FMLA March 4, 2019 through May 24, 2019 with a return to work date of September 1, 2019.

7.4 **Leave without pay**

7.4.1 J.O., Educational Assistant, leave without pay, December 3-7, 2018. (Ordered to active duty training)

7.4.2 C. B., Teacher, leave without pay December 14, 2018 through January 4, 2019.

7.5 Extra Pay7.5.1 **Bus Duty**

Kim Willever, bus duty for 15 minutes after school @ \$12.50/hour.

7.5.2 **Stipend for Student Government**

Grade 6: Brenda Lynch (December, 2018 through June, 2019) \$350.00

7.5.3 **Unused Sick Days**

William Glover, to be paid for 73 sick days at the rate of \$35.00/day, as per Article XB2 of the Agreement with the NHTEA, for a total of \$2,555.00 following retirement.

8. **FINANCIAL**

Motion to approve the following financial action, based on the recommendation of the Superintendent:

See addendum

9. **TRAVEL**

Motion to approve the following travel action(s), based on the recommendation of the Superintendent:

9.1 Travel for regular business:

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Total</u>
W. Sullivan	NJSBA Delegates Meeting Mercer County Community College	11/17/2018	\$8.68

9.2 The following staff for professional development:

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Total</u>
C. Smylie	Train the Trainer Responding to Emergencies Freehold, NJ	12/11/2018	\$306.00
J. McDonald	NJMEA 2019 State Conference East Brunswick, NJ	2/21-23/2019	\$370.00
M. Thompson	Reducing Chronic Misbehavior Workshop	1/23/2019	\$211.00

Toms River, NJ

G. Thorn Activities and Resources 1/14/2019 \$279.00
in Health, Voorhees, NJ

10. BOARD OF EDUCATION COMMITTEE REPORTS

Mr. Sullivan submitted the following report:

The New Jersey School Boards Delegate Assembly
Mercer County College Conference Center
West Windsor, N.J. November 17, 2018

The meeting was opened in the usual fashion with the preliminary actions of the salute to the flag and the reading of the minutes of the prior meeting.

The President of N.J.S.B.A. Daniel Sinclair, of the Lakeland Board of Education, then played a video pertaining to technical training for non-college students. He is advocating more vocational education through more vocational schools and through Community College etc. He is also recommending more mental health services in the schools. Finally he reminded the members present that new officers for the NJSBA will be elected at the May Delegates Assembly Meeting.

The next speaker was Dr. Lawrence Feinsod, Executive Director of The NJSBA. He stated that there were 8,500 attendees at The Workshop in Atlantic City. He emphasized the number of students who attended and participated in the Workshop. He spoke of the County School Board Associations and how they support NJSBA with their advocacy with their local legislators in the summer time. He said he wasn't going to get into a discussion about the legalization of marijuana, but he personally had a concern that it might be the gateway to other drugs. He concluded by saying there would be no dues increase to local schools for the NJSBA.

The next speaker was a guest speaker Lucille Davy former New Jersey Commissioner of Education Ms. Davy. She stated that she thought there was an over classification of Special Education Students. She reminded us that Special Education has never been fully funded.

The final speaker of the morning was Michael Magyar an assistant to N. J. Senate Majority Leader Stephen Sweeney. He spoke of eliminating non-school districts. He also mentioned Regionalization of all school districts K -12. He said "not to save money but to prepare children better."

The meeting was closed at 12 noon.

After the meeting I approached Mr. Magyar and raised the two problems that regionalization that would affect this School District. (1) The debt of some School Districts in a Regionalization Package. He stated that the debt could continue to be paid by the indebted School District. (2) The effect regionalization could have on Military Impacted Schools. He stated that Senator Sweeney was looking into special consideration for Military Impacted Schools.

11. SUPERINTENDENT'S INFORMATIONAL ITEMS

11.1 Enrollment:

Grade	Students	Sections	Class Size
OOD	5		
3H/3F	55		
4F (SC)	10		
K4	123		
K5	138	7	19.7
1	144	7	20.5
2	132	7	18.8
3	120	6	20
4	132	6	22
5	134	6	22.3
6	129	7	18.4
Total	1122		

11.2 Non School Use

CB Lamb: PTO Fall Festival set up; 11/20/2018, 6PM-8PM
 PTO Fall Festival--11/21/2018, 7:30 AM-12 PM
 North Hanover Township Recreation Soccer Awards;
 11/28/2018, 6:30 PM-7:30 PM

PTO, Holiday Cheer sorting and delivery; 12/4 - 12/2018
6 PM-8 PM
PTO Meeting, 1/3/2019, 6:30 PM- 8 PM

UES: NHT Recreation Basketball, 12/12/2018 through 3/8/2019,
practice and games, various days.
K5 Celebration, 5/13 & 15/2019, 9AM-10:30AM

Atlantis: PTO Penguin Patch Family Night/Cookie Drop; 12/12/2018,
4:30 PM-8:00 PM

CB Lamb: NHT Recreation Basketball, 12/12/2018 through 3/8/2019,
practice and games various days.

11.3 Fire/Emergency Drills November 2018

CB Lamb: 11/21 (emergency); 11/21 (fire)
Atlantis: 11/29 (emergency); 11/30 (fire)
Discovery: 11/27 (emergency); 11/29 (fire)
UES: 11/27 (emergency); 11/7 (fire)

12. NEW BUSINESS

13. PUBLIC SESSION

14. MOTION TO ADJOURN